

City of Bayfield Plan Commission

Minutes of October 24, 2023 – 5:00 p.m.

Call to Order - Roll Call:

Mayor Ringberg called the meeting to order at 5:00 p.m. followed by roll call.

Present: Bland, Carrier, Hedman and Mayor Ringberg

Absent: Johnson and Johnston

Others: Daniel Skenderian, Tim Schwecke and Charlie Handy - Civitek

Approve Agenda:

Carrier/Hedman moved to approve the agenda as presented. Carried.

Review/Approve Minutes of October 11 and 19, 2023:

Hedman/Bland made a motion to approve the October 11 and 19, 2023, minutes as presented. Carried.

Public Input on Agenda Items: None.

Public Hearing: The City of Bayfield Plan Commission held a public hearing to receive input on Ordinance #404: an amendment to Ordinance #394 Short-Term Rentals IV(C)(1) to read as follows: Rentals must be to the same one Renter per seven (7) consecutive day period.

Mr. Danel Skenderian asked what led to making this change to the ordinance and if there have been any complaints.

Carrier/Bland made a motion to close the public hearing. Carried. (5:05 p.m.)

Agenda Item(s):

1. Ordinance #404: an Ordinance amending the operation of short-term rentals.

Hedman/Carrier made a motion to again recommend the Council move forward with approval of Ordinance #404 as presented. Discussion ensued. Passed by roll call vote as follows: Bland, Carrier, Hedman and Mayor Ringberg – yes.

2. Zoning Code Review:

- **Receive proposed changes to Chapter 423 – Historic Preservation Ordinance**

Commissioner Hedman reviewed the proposed amended Historic Preservation Ordinance with Commissioner's and noted the method she used to provide the updates which included using our existing code, and making the recommended changes provided by Jason Tish and to supplement using the other community codes as needed. She reminded the Commission these amendments were needed so we are consistent with State and Federal guidelines and to be qualified for the CLG program. Thank you for your efforts, Susan!

- **Review Memo #16 with Attachments from Tim Schwecke, Civitek Consulting, which included:**

Article 3 – Administrative Bodies

- a. There is no Architectural Review Board noted. Need a better understanding of the process and roles of various bodies.

Article 4 – General Procedural Requirements

Article 6 - Zoning Districts and Land Use: Discussion ensued on:

- a. the desire for simplicity.
- b. Shoreland district – could a note be provided that states this only applies if/when Township property is annexed.
- c. Steep Slopes – What does a 12% slope look line in Bayfield? Is that the correct percentage?

Article 17 – Landscaping (not included, will be sent after the meeting)

Appendix E – Mapping Requirements: Difficult to review and interpretate without having the other sections. The Commission asked for a complete copy of all sections to have for reference.

3. Confirm/Set Next Meeting(s):

- November 14, 5 p.m. Focus on Wayfinding
- November 28, 5 p.m. Focus on Zoning Code

Adjourn: Carrier/Hedman moved to adjourn. Carried. (6:34 p.m.)

Minutes by Billie L. Hoopman, Clerk/ZA