

# CITY OF BAYFIELD HARBOR COMMISSION NOTICE OF PUBLIC MEETING

## Minutes of November 1, 2021, 4 p.m.

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**Call to Order - Roll Call:** Chairman Dougherty called the meeting to order at the Bayfield City Hall followed by roll call:

**Present:** Bryan, Dougherty, Shrider (4:06 p.m.) Zawislak and Bauer (via phone)

**Others:** Erik Gruber, Bryce Albrecht, Operator Peterson, Craig Skaaden, MSA Engineer Bruce Lunde, Mayor Ringberg and Clerk Hoopman

**Approve Agenda:** Zawislak/Bryan moved to approve the agenda as presented. Carried.

### **Public Input on Agenda Items:**

Erik Gruber thanked the Commission for the additional information in the packet regarding Viking Cruises and noted he feels like the Commission is trying to figure out how to get them here vs. if we should. He questioned how it fits in with sustainability and the City's other values. Do we have a contract with them? And who has the authority to enter into a contract?

Mayor Ringberg said the vessel they are using is a brand-new vessel that was built to higher standards than the US Coast Guard requires. He said the Viking vessel will have less of an impact than his boat. Currently there are no contracts signed.

Bryan commented that we cannot stop Viking from coming or cruising in the Great Lakes. They can work with us, or any other private entity to find ways to come to shore. So far it seems in the City's best interest to work with them.

### **Review/Approve Previous Meeting minutes of October 19, 2021**

Bryan/Zawislak moved to approve the minutes with one correction on the roll call vote on page two referencing the Design Amendment; Zawislak voted no. Passed by voice vote.

### **Agenda:**

#### **Marina**

##### **1. AIM Breakwater and Shoreline Improvement Project – Updates:**

Lunde said it has been a slow start. Sheet piling is not expected to arrive for another 2-3 weeks. There have been on-going discussions about the stone. MSA has a meeting scheduled with Wren Works tonight to further discuss. He believes their barge and crew will be arriving and starting soon. The contractor has requested their first payment, and Chairman Dougherty asked if it included all the bonds. Lunde said it did include all the bonds.

##### **2. Marina Lessee: September Fees Report:** Informational, no action required.

##### **3. Marina Lessee: Issues/Concerns/Updates:** Operator Peterson told the Commission they are done with winterization and will provide the letter within the week.

##### **4. Public Works Director Report: Issues/Concerns/Updates:** PWD Kovachevich told the Commission the blowers were turned on and luckily there were not many leaks detected. Diver Edwards took care of them and moved the lines back from A Dock in preparation of the sheet piling work.

## **City Dock**

### **1. Viking Cruises – Updates/Facility and Security Plan Proposal/Other**

Discussion ensued – a summary is as follows:

- a. The Commission will continue to discuss issues at all future meetings until there is resolution.
- b. At the Special Meeting next week, Deb Radtke will be asked to attend to affirm if her proposal to create and implement a facilities security plan is still on the table? To affirm the dates of Viking arrival (her e-mail dates differed from those received from Kati Anderson-Chamber), and to answer Commission questions on the actual implementation of a security site? What is needed, etc.
- c. Possible locations on the Bayfield City Dock was discussed at great length. Coast Guard officials have told us the north end of the T would work great. Commissioners asked about other locations like using half of the EII, or part of the transient dock near the Pavilion deck. How will the locations affect our other seasonal boaters? Who would be affected? A 2021 map was shown to discuss possible locations. Need to know the location in order to create the security plan.
- d. A picture of the proposed tenders with size information was provided. Tender Specs: LOA: 14.25 m (46.8 ft.) Beam: 5.96 m (19.6 ft.) Draft: 1.085 m (3.6 ft.) Boarding Height above water line: 0.5m (1.8 ft.) Passengers (tender operation): 220 max / 150 normal operation Passenger (lifeboat operation): 235 Passenger
- e. What is the best method for charging them? A flat rate for the year like the seasonal boaters pay, a per head fee? Create a tariff policy? Who could help with this? How long does it take?
- f. What other dockage spaces are available? Kim West's dock, LE Slip. The south MIFL bulkhead?
- g. Do we need to seek a deposit from Viking to move forward with the Security Facility Planning work?

2. Public Works Director Report: Issues/Concerns/Updates: None.

### **L.E. Building-Slip/Fishing Pier/Boat Ramp**

1. Public Works Director Report: Issues/Concerns/Updates: None.
2. Other: Norvado has responded to our request to replace the sign by the sluice way informing boaters about their underwater cables. They will be sending a draft sign schematic for review, and they have a goal to have it up by next Spring.

### **Other/ Business/Concerns**

1. Schedule Next Meeting(s):
  - Special Mtg. - November 8, 2021, 4 p.m.
  - Reg. Meeting - Monday, December 6, 2021
2. Marina Lease Discussion (Current Lease Exp. 12/31/23): Postponed until November 8, 2021.

**Adjourn:** Bryan/Shrider made a motion to adjourn. Carried.

*Minutes by Billie L. Hoopman, Clerk*