

CITY OF BAYFIELD HARBOR COMMISSION

Minutes of December 6, 2021, 4 p.m.

Call to Order - Roll Call: Chairman Dougherty called the virtual meeting to order at 4 p.m.

Present: Bryan, Bauer, Dougherty, and Shrider

Absent: Zawislak

Others: Mayor Ringberg, John Langhans-MSA, PWD Kovachevich, Clerk Hoopman, Deb Radtke, Erik Gruber, and Colleen Beagan

Approve Agenda: Bryan/Bauer moved to approve the agenda as presented. Carried.

Public Input on Agenda Items: Erik Gruber provided input on the issues caused by the cruising industry. In summary, he asked the Commission to be careful to make sure the economic benefits equal or exceed any cost of arrival, and to not make it easy.

Review/Approve Previous Meeting minutes of November 1, 8, 10, and 15, 2021:

Bryan/Shrider moved to approve all sets of minutes noted as presented. Carried.

Agenda:

Marina

1. Breakwater and Shoreline Improvement Project – Progress Updates & Expense Report

John Langhans, MSA provided a brief update. He noted the following:

- Sheet piling has arrived and is now being installed.
- The placement of rock is soon to begin. Some modifications are being made to the plan which include keeping the existing cribs in place, which has two benefits, we gain five feet back in land, and unit rock prices will go down.
- He sent revised project cost to the HAP Grant Program, and their budget is being amended upward accordingly.
- He is planning to be on-site tomorrow to field verify the tunnels. There continues to be concern about the size of them and some adjustments may be needed to the placement and size of the tubes.
- Xcel Energy will also be on-site tomorrow to discuss the work zone around their transformer to Madeline Island.

Shrider asked Langhans to make sure we get the revised as-built drawings if/when changes to the design are made and any related change order requests.

Tom Kovachevich was thanked for his oversight of the project and bringing many of these items to our attention.

2. Marina Lessee:

- October Fees Report:** Informational, no action required. Peterson explained the negative values were a result of Covid refunds.
- Winterization Letter – November 3, 2021:** Informational, no action required.
- LE Dock – Seasonal Leases:** It was affirmed AIM has permission to lease the spaces at the LE Dock, both seasonal and transient.
- Issues/Concerns/Updates:** Operator Peterson mentioned the project is impacting his haul outs. He also mentioned some concern about the power being out and how that would impact the future use of the kasco deicers if needed.

3. Public Works Director Report: Issues/Concerns/Updates: None.

City Dock

1. Viking Cruises:

a. Email from Deb Radtke, November 11, 2021

b. General Security Services Corporation – Maritime Service Description & Quotation

An overview of the e-mail and General Security Services proposal was given. Discussion ensued. A motion was made by Shrider and Bauer, but it was rescinded and amended. Shrider/Bauer moved to accept Deborah Radtke's plan to hire General Security Services to develop a Facility Security Plan on our behalf, with the understanding we would obtain \$25,000 from Viking Cruise first to cover these and other upfront expenses. Carried.

Other:

- Chair Dougherty mentioned he has contacts for a number of attorneys that may be of assistance for contract reviews, setting up tariff or rates, etc. .
- Deb Radtke commented the issue in Juneau was how the money collected by the community was spent.
- Due to the size of our community and number of passengers, it was thought we would be considered a low-level security site.
- It was suggested that \$7,000 - \$10,000 per visit might be in the ballpark; the rate must be based on actual costs (security plan, security, training, infrastructure).
- Where to dock the tender was discussed. The north side of the T, or next to Pavilion Deck. Both areas should be investigated. All agreed that nobody wants to impact other boaters or uses on the dock.
- It is important, the Harbor Commission puts in place a mechanism to limit the number of cruise vessels allowed in our community.

2. Public Works Director Report: Issues/Concerns/Updates: None.

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. Public Works Director Report: Issues/Concerns/Updates: None.

Other/ Business/Concerns

1. Schedule Next Meeting(s): January 12, 2022, 4 p.m.

2. Marina Lease Discussion (Current Lease Exp. 12/31/23): Postponed until December 15, 2021, 9 a.m. to noon (approximately).

Adjourn: Shrider/Bauer moved to adjourn. Carried. 5:28 p.m.

Minutes by: Billie L. Hoopman, Clerk