

CITY OF BAYFIELD HARBOR COMMISSION

Minutes of December 7, 2020, 4 p.m.

Call to Order - Roll Call: Chairman Bryan called the meeting to order at 4 p.m.

Present: Chairman Bryan, Carl Dahl, Terry Bauer, Michelle Shrider, and Ted Dougherty

Others: Soon to be new member Matthew Zawislak, Bill Peterson, Bryce Albrecht, Dan Boucher, and MSA Representatives – Bruce Lunde, Krista Summerfeldt, and Kyle Busch

Approve Agenda: Dahl/Shrider moved to approve the agenda as presented. Carried.

Review/Approve Minutes from November 2, 2020: Shrider/Dahl made a motion to approve the minutes as presented. Carried.

Public Input on Agenda Items: None.

Committee Resignation/Appointment: The Commission was informed Carl Dahl submitted a letter of resignation effective December 31, 2020, and Matthew Zawislak has volunteered to fill this position. Dahl was thanked for his valuable years of service to the Committee. You will be missed!

Marina

1. Breakwater and Shoreline Improvement Project Updates
 - a. Presentation of 65% Engineering Drawings, Bruce Lunde, Engineer
The commission received engineering drawings that were approximately 65% complete. Lunde asked the Committee to look them over and let him know of any questions or concerns. Some brief discussion ensued about the Fishing Pier area.
 - b. HAP Grant – A copy of the grant agreement was presented to the Commission for consideration. Lunde noted some concerns he had on the values listed and said further clarification was needed. He will contact Mike Halsted and report back.
2. Marina Lessee: The October Fees Report was presented the Commission. No action required, but Peterson told the Commission the negative figure in the Seasonal Dockage reflected credits offered due to Covid.
3. Marina Lessee: Issues/Concerns/Updates: Peterson said everything is just about buttoned up for the winter. He is happy to report the water level is down and he and the PWD do not believe the Kasco bubblers need to go in this year.
4. Public Works Director Report: Issues/Concerns/Updates: Nothing new to report; all is good.

City Dock

1. AICS – Request for removal of a pelican pole between finger piers. It was noted nothing on this issue is likely to happen until Spring 2021.
2. Request for Wireless Internet – Dougherty will report back to the Commission when he hears back from Mike Cariveau. Until then it will be removed from the agenda.
3. Public Works Director Report: Issues/Concerns/Updates: Nothing new to report; all is good.

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. L.E. Building – Subcommittee Update: Nothing new to report. This agenda item will also be removed until there is news to report.
2. Public Works Director Report: Issues/Concerns/Updates: Nothing new to report.

Other Business/Concerns

1. **November 2020 Financials:** Informational; no action required.
2. **Marina Lease Discussion** (Current Lease Exp. 12/31/23) - Closed Session
Dougherty/Shrider moved to convene into closed session pursuant to Section 19.85(1)(e) and (g) The lease between the City of Bayfield and the Apostle Islands Marina is due to expire on December 31, 2023 and the Harbor Commission would like to begin discussing future lease options, opportunities, and negotiation strategies. They reserve the right to reconvene into open session to make any decisions on the discussion, to continue with any remaining agenda items or for adjournment purposes. Carried, all ayes.

Dougherty/Shrider made a motion to reconvene into open session. Carried, all ayes. (5:29 p.m.)
3. **Schedule Next Meeting(s):** January 4 and February 1, 2021

Adjourn: Shrider/Dahl moved to adjourn. And Dahl said, things are just getting a bit more interesting.” Thank you, Carl, for all you have done! Carried.

Minutes by Billie L. Hoopman, Clerk