

City of Bayfield
PUBLIC WORKS COMMITTEE

11/09/18

Meeting called to order by Bryan at 9:00 AM. Present: Bryan, Eldridge, Peterson:
City employees; Kovachevich, Burg, Johnson, Ringberg

Agenda was approved and the old minutes were approved.

1. Old Business

- a. Charges for the reed bed replacement were higher than estimated in Bayfield, but under runs occurred at Red Cliff and Washburn. No further charges are expected.

2. Public Works Report

- a. Tom reported that he has sent out a snow shoveling reminder to Bayfield residences.
- b. The salt and sand has been mixed and it appears as though there may be enough for this season.
- c. The orange PW truck needed to go in for service and has returned.

3. Utility Report

- a. Mike took the basic waste water course and was tested. The results are a few weeks out. Josh completed his next advanced waste water treatment course.
- b. The hydrant flushing was completed with no issues.
- c. The public restrooms and the fountain have all been winterized.

4. There was review of the 2018 budget and discussion on the new 2019 budget. Dionne Johnson suggested that a 5% increase will be needed for the sewer budget at a minimum. This provide positive cash flow but falls short on the depreciation number. The water rates will not need to change. A motion was made and seconded to raise sewer rates overall 5%. This motion passed. Further discussion decided that the amount of increase on the usage vs the base rate should be different in an attempt to share the costs more effectively with the community that is absent in the winter. Dionne will work out some scenarios for the next meeting to help decide the appropriate balance of the overall increase. Discussion was had on the amount of payment to be made to the ERF. A motion was made, seconded,

and passed, to pay \$58,000 on the fund. The CIP proposal was reviewed and it was found to contain the annual sewer cleaning of \$5,000. This is a budget item and was removed from the proposed CIP. After further discussion a motion was made to approve the corrected CIP. It was seconded and the motion passed.

5. Mayor Ringberg then opened up the meeting to discuss the comprehensive plan. The PWC had no new comments or suggestions. Gordy said that the next step will be to work out specific action items to be worked on by PW.
6. Next meeting is 12/07/18 at 9:00 at the firehall.
7. Meeting adjourned at 10:30.