

City of Bayfield Common Council Regular Meeting

Minutes of Wednesday, August 18, 2021, 5:30 p.m.

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 5:30 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Bryan, Burkel Carrier and Mayor Ringberg

Staff: PWD Kovachevich, Chief Fangman, GBWWTP Operator Pearson, Treasurer Johnston, W/S Operator Burg, Office Admin. Mather, and Clerk Hoopman

Others: Diane Fizell, Ted Dougherty, Paul Swansen, Kate Kitchell, Collen Beagan, Ted Dougherty, Kim Kusilek-HRK Foundation, Paige Rautio and Kati Anderson - Bayfield Chamber, Joel Shilman, Winn Stephens, and George Hoff.

Review/Approve Agenda: Bryan/Carrier moved to approve the agenda as presented. Carried.

Public Comment and Suggestions from Persons Present: None.

Discussion and Identification of Items for Future Agendas

- Apple Festival Covid Update (Carrier)
- Request for Roll and Duties of Committee Members Information & Training (Burkel)

Review/Approve the Common Council minutes of July 21, 2021: Burkel/Carrier made a motion to approve the minutes of July 21, 2021, as presented. Carried.

Presentations/Comments

- **Kimberly M. Shult, CPA, Partner Bakertilly – Review of 2020 City of Bayfield Audit:** The Council thanked Shult for her time providing a financial summary which they found very informative and helpful.
- **Jerry Aerts – Road Conditions of Manypenny (11th Street west to City Limits):** Since Mr. Aerts was not present, Bryan informed the Council this issue was discussed this morning by the PW Committee. This street work is listed on the roadway management plan for a 2023/2024 Project.
- The Council listened to comments from Edward Dougherty and Colleen Beagan who are interested in filling the District 3 Vacancy.

Agenda

1. **Review, accept and place on file the 2020 City of Bayfield Audit:** Bryan/Burkel made a motion to place the 2020 City of Bayfield Financial Statements on file. Passed by roll call vote as follows: Bryan, Burkel, and Carrier – yes.
2. **Maggie's, 257 Manypenny Avenue**
Retail License Transfer - Person to Person Request and Application for Transfer of Retail License from one premise to another: Bryan/Carrier made a motion to authorize and grant the Retail License Transfer from Person to Permit (From Flamingo's Up North, Inc. to Mary H. Rice Estate) followed by the physical transfer from 257 Manypenny Avenue to Bate's Bar, 14 South Broad Street, Bayfield. Passed by roll call vote as follows: Burkel, Carrier and Bryan – yes.

3. Property Purchase Requests

- **Bayfield School – Block 28, Lots 4-10; Block 29, Lot 20**

Bryan told the Council the Public Works Committee was not in favor of selling, they preferred to lease the property. No action was taken, and it will be reviewed again by the Plan Commission at their next meeting. Considering the recent conversations about City Hall, Carrier suggested we evaluate a joint use/building that could be shared by the School and City. He noted the Comprehensive Plan mentions intergovernmental cooperation.

- **WR Stephens – Block 108, Lots 13-15**

The Council wanted to know why Mr. Stephens was interested in purchasing the property. It appeared we lost connection with him, and he was no longer in attendance at the virtual meeting. No further discussion ensued, and no action was taken. This agenda item will be put on next month's meeting for further consideration.

4. Apostle Islands Marina Breakwell/Seawall Project – Review and possibly award Bid

Bryan/Carrier made a motion to award the bid to low bidder Wren Works in the amount of \$4,336,969. Discussion ensued about the cost to award now versus re-bidding. The Harbor Commission and Bruce Lunde, MSA Engineer have recommended awarding the project to Wren Works. Passed by roll call vote as follows: Carrier, Bryan and Burkel – yes.

5. City of Bayfield Wage Review:

The Council was provided with a proposed wage schedule for 2022. Councilors requested supporting information. Hoopman asked that a small group consider meeting to review the available data. Carrier and Burkel volunteered.

6. District 3 Alderperson – Consider appointing someone to fill vacancy:

Councilors voiced how lucky it is to have two qualified individuals who could fill this vacancy. Burkel/Bryan made a motion to appoint Colleen Beagan to the Council to fill the vacancy in District 3 until April 2022. Discussion ensued. These are two very qualified applicants, but Dougherty has served on a few committees already, understands them and our financial issues and could hit the ground running. On the other hand, this gives Beagan a few months to get acclimated before the Spring Election. Both noted they plan to run for the Council at the next election. Passed by roll call vote as follows:
Bryan and Burkel - yes, Carrier - no.

7. Appointments/Resignations:

None were made, but the Mayor noted we need representatives for BART and Scenic Byways.

8. Project Updates:

- a. Chequamegon Bay Housing Update: Nothing new to report.
- b. Courthouse Lease: We now have a signed lease and will begin planning/implementing the building improvements agreed upon. Kick off meeting is scheduled for August 30, 2021, with GSA.
- c. Parks and Recreation Big Ravine Trail- The project is going great and the school trail is now under construction which is mostly funded by the School and the Bayfield Education Fund. Thank you!
- d. Waterfront Trail Project – No bids were received for the project. Also waiting for signed grant agreement.
- e. Library Pillar Project – Project has been completed and there is a Pillar Ribbon Ceremony scheduled for September 10, 2021. The project was \$4,000 over budget.
- f. Parking Plan Update – Meeting was cancelled last week due to participation issues.
- g. City Hall Plan Update – The Plan Commission is making progress on the Council's directives.

9. **Mayor's Report** – It's been a tough summer for many. Please be kind and let others know they are appreciated.

File Reports from Committees, Commission & Boards

Architectural Review Board: Minutes of July 26, 2021

Greater Bayfield WWTP: Minutes of August 12, 2021

Harbor: Minutes of August 16, 2021

Library: Minutes of August 25, 2021

Parks and Rec.: Minutes of August 5, 2021

Planning: Minutes of July 27, 2021

Police Department: July 2021 Report

Public Works: Minutes of July 14, 2021

Bryan/Burkel made a motion to accept the minutes above and to place them on file. Carried.

Treasurer: July Treasurer's Report, Voucher Payments, Fund Summary, and Budgets

Burkel/Bryan made a motion to accept the July Treasurer's reports and approve the payment of funds as shown. Passed by voice vote as follows:

Next Mtgs: September 15 and October 20, 2021

Adjournment: Burkel/Bryan made a motion to adjourn. Carried. 6:50 p.m.

Minutes by Billie L. Hoopman, Clerk