

City of Bayfield Common Council

Minutes of January 17, 2024

Call to Order – Roll Call – Pledge of Allegiance

Mayor Ringberg called the meeting to order at 5:30 p.m. followed by roll call and the Pledge of Allegiance.

Present: Bland, Carrier, Cornelius, Dougherty, and Mayor Ringberg

Others: Craig Skaaden, Diane Fizell, and Carol Fahrenkrog

Staff: Chief Novak, Treasurer Johnston, HM Hayes, Office Admin. Weeks, WS Op. Burg, GBWWTP Pearson, PWD Kovachevich and Clerk Hoopman

Review/Approve Agenda: Carrier/Cornelius made a motion to approve the agenda as presented. Carried.

Public Comment and Suggestions from Persons Present on Agenda Items: None.

Discussion and Identification of Items for Future Agendas: Review and discuss the 2025 Budget Process/Schedule

Review/Approve the Common Council's Minutes of November 15, 2023: Dougherty/Carrier made a motion to approve the previous meeting minutes as presented.

Agenda

1. Spring Election Update and 2024-2025 Election Board Appointments

Carrier/Dougherty made a motion to approve the 2024-2025 Election Board Appointments as presented. Carried.

2. Premier Resort Area Tax Report – November 2007 -2023

Informational, no action required.

3. Personnel Policy Updates: 201 Employment Categories, 305 Holidays, 317 Bayfield Recreation Center

Dougherty/Cornelius made a motion to approve the Personnel Policy amendments as presented. Passed by roll call vote as follows: Bland, Carrier, Cornelius, and Dougherty – yes.

4. Project Updates:

- **Bayfield Parking Management Plan/Updates:** The Mayor noted he met with staff and after hearing concerns asked for a new timeline. He mentioned wanting to be able to be up and running by Spring 2025. The Council asked for additional information and a better understanding of where we are at in the process. Has the Consultant provided all of the deliverables?
- **Courthouse Improvements:** All work contracted is complete. The remaining work required is replacing some of the door hardware which will be done this Spring.
- **Harbor Finger Pier and Underground Storage Tank Replacement Projects:** The HC is diligently working on both projects. Seeking a second opinion on the finger piers and planning to solicit for bids on the UST in the next month or so.
- **Playground Replacement:** Nothing new to report.
- **Manypenny Project – Street, Water & Sewer:** Applied for grant funding. Should know more by Spring if funding is available.
- **Wayfinding:** Commission is reviewing the map for final changes.
- **Zoning Code Rewrite:** Work continues. Understanding our capacity to administer and enforce will be important.

5. **Mayor's Report:** The Mayor updated the Council on his recent activities to increase our Premier Resort Tax rate. He wrote a letter to the Governor and had a follow-up meeting with them yesterday. We also sent a letter to other PRAT Communities to gauge their interest in working collectively to increase the allowable rate. Carol Fahrenkrog, Chamber Director, also lobbied yesterday in Madison on our behalf. Thanks Carol!

File Reports from Committees, Commission & Boards

Ambulance: Minutes of November 15, 2023

Architectural Review Board: Minutes of November 27 and December 18, 2023, and January 11, 2024

Fire Department: Minutes of November 6 and December 4, 2023, and January 8, 2024

Harbor: Minutes of November 6, 2023, and January 8, 2024

Library: Minutes of November 15, 2023

Parks and Rec.: Minutes of January 4, 2024, Sweeney Trail Proposal

Planning: Minutes of November 14 & 28, December 12, 2023, and January 9, 2024

Police Department: November, December and Year-end 2023 Reports

Public Works: Minutes of November 14, 2023

Tree Board: 2023 Annual Report

Carrier/Cornelius moved to place the minutes listed above on file. Discussion. The Parks and Recreation Committee was encouraged to reach out to all landowners along the new proposed trail segment and to make sure the trail is entirely on public land. Carried.

Treasurer: December Treasurer's Report, Voucher Payments, Fund Summary, and Budgets

Bland/Carrier made a motion to place the December Treasurer's Reports on file. Discussion. Passed by roll call vote as follows: Carrier, Cornelius, Dougherty, and Bland – yes.

Next Mtg: February 21, 2024, 5:30 p.m.

Adjournment: Carrier/Cornelius moved to adjourn. Carried. (6:52 p.m.)

Minutes by Billie L. Hoopman, Clerk