

# CITY OF BAYFIELD HARBOR COMMISSION NOTICE OF PUBLIC MEETING

## Minutes of March 4, 2024, 3:30 p.m.

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**Call to Order–Roll Call:** Chairman Dougherty called the meeting to order at 3:30 p.m. followed by roll call.

**Present:** Bauer, Dougherty, Jensen, and Zawislak

**Absent:** Shrider

**Others:** Craig Skaaden, Grace Hogan, Fred Bartlett, Mollie Carrier,

**Staff:** Mayor Ringberg, Harbormaster Hayes, Clerk Hoopman, PWD Kovachevich and GBWWPTO and PWD Pearson, and Treasurer Johnston

**Review/Approve Agenda:** Jensen/Zawislak made a motion to approve the agenda as presented. Carried.

**Review/Accept meeting minutes of February 5, 2024:** Jensen/Zawislak made a motion to approve the previous meeting minutes as presented. Carried.

### **Public Input on Agenda Items:**

Mr. Fred Bartlett verbally noted he was not in favor of nightly rentals in the Marina. He provided two accompanying letters dated March 4. One is condensed, the other is more in-depth.

### **City Dock**

#### **1. Apostle Islands Cruise Service Lease**

Chairman Dougherty provided a summary and noted there are a few modifications being requested by both parties which need to be drafted and incorporated into the document.

#### **2. Finger Pier Project – Updates**

The Commission was updated on the conversations that have ensued with AMI Consulting. Discussion ensued. In general, the Commission wants:

- To make the best use of the space available.
- To be mindful of the positioning of power pedestals and sensitive to the costs to relocate.
- To be able to accommodate a few larger boats.
- To not have to provide blowers to protect against ice heaves.
- To consider reducing the width from an estimated 72” to 48” so the berthing area would accommodate a wider boat.
- Is affordable.

Another meeting has been scheduled for tomorrow and we will request a revised proposal with this understanding for the Commission to consider.

#### **3. Public Works Director Report: Issues/Concerns/Updates: None.**

### **Marina**

#### **1. Underground Storage Tank Replacement – Bids**

A copy of the bid results was shared with Commissioners. Harbormaster Hays is reviewing them now. Jensen/Bauer made a motion to award the bid to Dave Davenport, Pump and Meter Service Inc. in the amount of \$136,501.16 if references are checked and there are no other inconsistencies found in the overall bid. Bidder should confirm work will be complete by August 5, 2024. Carried; all ayes.

#### **2. Bayfield Marina – Allowed/Commercial Uses**

Discussion ensued. Commission agreed to have a policy drafted and adopted by August 2024. It was also noted we need an effective way to communicate with boaters.

### **3. Harbormaster Report**

- Will be soon working with the Treasurer to create a budget report. City Audit was last week.
- Of the 139 slips, 11 are currently vacant. There are 33 folks on the waiting list, and it is believed they will fill 8 of the 11 open spaces.
- The LE Boathouse is still available.
- City Dock is 100% full.
- Hopes to start putting boats in water beginning on May 1, 2024.
- The new equipment remains on track for mid-April delivery.
- The USCG is interested in leasing the entire LE Dock space. The HC likely cannot consider in 2024 but would for future years.
- Dock office renovations are going well. Hoping to be in space in approximately 2 weeks.
- Marina hiring is in the works – hoping to have all positions filled within the next week.
- He provided a new propellor logo option.
- Private - Owners and Guest only signs will be put up.
- Work is needed in the restrooms!

### **4. Public Works Director Report: Issues/Concerns/Updates**

#### **L.E. Building-Slip/Fishing Pier/Boat Ramp**

1. Public Works Director Report: Issues/Concerns/Updates

#### **Other/ Business/Concerns**

1. **East Dock Playground Proposed RFP:**

Zawislak/Bauer moved to approve the proposed RFP provided the consultant is fully aware of the Harbor space needs and they are incorporated into the design. Carried.

2. **Statement of Intentions – HAP / 5-10 yr. CIPS**

Hoopman will submit two statements: one for the marina restrooms (\$30,000) and the other for the City Dock and Finger Pier Rehabilitation Project (\$1.2 million).

3. **2023 Annual Report:** Jensen/Zawislak made motion to accept and place on file the 2023 Annual Report as presented. Carried.

4. **Schedule Next Meeting(s):**

April 1 - 3:30 p.m.

May 6 - 3:30 p.m. – Reorganization Mtg. / Selection of Chair and Vice Chair

**Adjourn:** Zawislak/Jensen made a motion to adjourn. Carried. (5:41 p.m.)

Minutes by Billie L. Hoopman, Clerk