

**CITY OF BAYFIELD HARBOR COMMISSION MEETING**  
**July 1, 2019 - 4 p.m. at the Bayfield City Hall**

**Call Regular Meeting to Order - Roll Call:**

Chairman Bryan called the meeting to order at 4 p.m. at the Bayfield City Hall followed by roll call.

**Present:** Dougherty, Shrider, Bauer, Dahl, and Chairman Bryan

**Others:** Mayor Ringberg, Bryce Albrecht, Tom Kovachevich-PWD and Billie Hoopman-Clerk

**Approve Agenda:** Bauer/Dahl moved to approve the agenda as presented. Carried.

**Review/Approve Minutes from June 3, 2019:** Bauer/Dahl motioned to approve the previous meeting minutes as presented. Carried.

**Public Input on Agenda Items:**

Bryce Albrecht, AICS said they had to move 26 boats out of their spaces during this past weekend. He indicated they have tried cleat covers, lines, etc. nothing will work except keeping someone present to monitor the space. Discussion ensued. Seems to be a problem that escalates during Race Week. Some consideration on why it might be happening and what can be done. Is it less of a problem after race week? Yes, said Bryce. It's not the racers, it's everyone else. The Commission agreed:

1. to consider hiring someone to monitor the dock during the race week and consider splitting the cost in 1/3 to the Harbor, Race Week and AICS. Hoopman indicated the City cost would likely be passed through to the users due to our current budget issues.
2. to investigate the level of authority the PD or our Attendant has to move boats that are parked illegally. Can we charge a fine?
3. to consider charging hourly/daily transient rental rates.
4. to keep a review of the entire City Dock management as an action items; review rates, usage, policies, enforcements, needed amenities, etc.

**AGENDA:**

**City Dock**

**1. City Dock: Race Week**

This year's Annual Race Week began yesterday. Everything is going well. Attendees are kind, clean and courteous.

**2. Public Works Director Report: Issues/Concerns/Updates**

Been going great. Nothing new to report.

**L.E. Building-Slip/Fishing Pier/Boat Ramp**

**1. L.E. Building Re-Siding Project: Review and possibly award bids**

Two bids were received:

- Jeff Boutin Construction - \$62,790 (Option #1) and \$69,020 (Option #2)
- Dahl Construction Co. - \$29,672.00

Shrider/Dougherty made a motion to reject both bids, and hire a qualified individual/business to analyze the building to better prepare specifications.

Discussion ensued on how much we'd have to pay for this service. The motion was withdrawn by the author.

Dahl/Bauer moved to table the bids until the next meeting. Chairman Bryan will contact the two bidders and ask questions, and get more details. Carried.

## **2. Public Works Director Report: Issues/Concerns/Updates**

The L.E. Building is in very bad shape and something needs to be done. The height of Lake Superior is a factor at this location too. There seems to be a big learning curve on understanding the needs; painting, siding, and other more comprehensive work needed.

## **Marina**

### **1. Marina Lessee: May Fees Report:**

The Commission received copies of the May Fees Report. Informational; no action required.

### **2. Marina Lessee: Issues/Concerns**

- **Fuel Containment Repairs:** Today Operator Peterson received a quote from O'Day to replace the fuel lines and the dispenser and transition sumps. The estimate is very high; \$84,699.00. Hoopman indicated she would send this in as a claim to our insurance carrier and Peterson said he would solicit for additional quotes since this quote seem high.

Dougherty asked why would we fix this problem if we get zero dollars for the system. It doesn't seem to be good use of funds. Peterson said he's paying for it through his lease. Dougherty would have preferred it be spelled out better in the existing lease and asked for consideration in future leases. The Harbor Commission paid to have the fuel pumps and hose reels replaced last year.

Peterson will get additional prices from others: MN Petroleum, Northwest Petroleum.

- **Parking Lot – Sink Holes:** The Commission learned the efforts by Tom Kovachevich and Bill Peterson after the last meeting helped immensely. Yesterday there was a problem after the seiche, but his employee will fill it in. Discussion ensued about potential liability issues with these on-going issues.

Dougherty made a motion to allow access to A Dock on both ends, (ramp both ends), fence off the area in between the rest of the slips, and allow parallel or angled parking along the fencings (4-5' back from sink hole areas). It's about the safety of people. Bryan said he disagrees. We're addressing the issue. The PWD has some parking bumpers that could be used. **There's been no sinking since the last work was done, but it still makes sense to back the cars back 4'-5'. Parking bumpers are needed to keep the cars back. After some additional discussion and agreeance that the PWD and Operator Peterson will continue to work on the issue, the motion was withdrawn.**

- **Dock Height – Fenders:** The added 8x8's worked. Boat owners were happy that action was taken preemptively.
- **"A" Dock issues:** The dock was under water yesterday.

### **3. Apostle Islands Marina: Breakwater and Shoreline Improvement Project**

- Review Activity to Date
- Grant Updates
- MSA's Proposals for permitting, grant application, and engineering of the rehabilitation of the East Dock breakwall, the A Dock retaining wall and the southern shoreline of the Marina Yard at AIM.
- MSA Invoices

The Commission learned about the activity that has occurred since the previous meeting. The Mayor made contact with MSA and discussed our concerns. It seems another MSA staff member is now helping with the WCMG and the HAP Grant Applications. It was noted the Harbor Commission has not engaged in a professional services agreement with MSA yet. The HAP Grant is due during the first week of August. A great deal of work is needed to get it done.

Shrider/Bauer made a motion to approve the professional services agreement between MSA Professional Services and the City of Bayfield Harbor Commission in the amount of \$25,100. Motion carried.

Bauer/Dahl made a motion to pay Invoice #1 in the amount of \$8785.00. Discussion. Dougherty suggested a friendly amendment and suggested we pay only \$5,000 and ask for details. The motion was not amended and it carried.

Bauer/Dahl motioned to authorize pay Invoice #2 in the amount of \$3765.00. A friendly amendment was made by Shrider, that the second invoice and others going forward will be paid when we receive more detailed invoices. Details to be approved by the Mayor and Chairman Bryan. Carried.

### **4. Public Works Director Report: Issues/concerns/updates:** None.

#### **Other Business/Concerns**

##### **1. WI Commercial Ports Associations 2019 Dues**

Dahl/Bauer made a motion to respectfully decline making payment to the Wisconsin Commercial Ports Association. Carried.

##### **2. Comp. Plan – Action Planning**

Dougherty/Dahl moved to forward the proposed actions items as listed to the Plan Commission. Carried.

##### **3. Schedule Next Meeting(s):**

- Monday, August 12, 2019 at 4 p.m.
- September 9, 2019 at 4 p.m.

**Adjourn:** Shrider/Bauer moved to adjourn. Carried. (6:12 p.m.)