

**CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD MEETING
Minutes of January 23, 2017**

Chairwoman Johnson called the meeting to order at 5:00 p.m. at the Bayfield City Hall.

Present: Bill Cornelius, Tina Nelson, Rob Riemer, Sharon Johnson, Sandy Paavola (Alt.) and Dionne Johnston – Deputy Zoning Admin.

Absent: Dan Curran, Bob Durfey, Hannah Hudson and Sheryl Burkel (Alt.)

Others: Linnea Howe, Mary Jo Stangle, Melinda Wallace and Mayor Gordon Ringberg

Nelson/Paavola made a motion to approve the agenda. Motion carried.

Riemer/Nelson made a motion to approve the minutes of November 28, 2016. Motion carried.

Public Input: None.

Building permits:

1. **Linnea Howe – 727 Washington Avenue, Permit Application #02-17.** Linnea Howe was present with a request to build a 22'x22' detached garage. Cornelius stated the structure is already up without the finishing details. He is concerned the proposed siding and trim details do not match the house and that the garage was built without a permit. Cornelius asked Howe if she would be in favor of changing the siding and trim features so they match the house. Howe stated that would be fine. Cornelius asked Johnston how the City handles these types of situations where a structure is built without a permit. Johnston stated according to City Ordinance a penalty will be applied which is the application fee x 2, since the application fee of \$75.00 was previously paid a balance of \$75.00 will be due prior to any further construction. ***Cornelius/Paavola made a motion to approve the application with the condition they pay the penalty fee \$75.00 and the siding and trim features will match the house. Motion carried.***
2. **Linda Schneider – Block 67, Lots 9-10, Permit Application #03-17.** Melinda Wallace – Granger Builders Inc. was present representing Linda Schneider with a request to build a new single family residential dwelling with an attached garage. ***Nelson/Cornelius made a motion to approve the application as presented. Discussion:*** Johnston stated any new residential construction must have a UDC permit and a copy must be provided to the City prior to issuing a City permit. ***Motion carried.***

Other Discussion: None.

Zoning Administrator Report: No questions, placed on file.

Discuss Next Meeting Date and Time: The next meeting if needed will be February 27, 2017, 5 pm at City Hall. Nelson will not be available on the 27th.

Nelson/Riemer made a motion to adjourn at 5:15 p.m. Motion carried.