

CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD SPECIAL MEETING
MINUTES OF MARCH 22, 2021

Called to order at 5:04 pm by Chairwoman Burkel via GoToMeeting

Roll Call: Sheryl Burkel, Matt Carrier, Mike Eldred, Rob Riemer, Tina Nelson, Bob Durfey

Others: Lindsey Bjerke and Contractor Isac Dymesich, Ken Nourse, Dan and Sue Beeson, David & Roberta Ujke, Joanne Cirillo, Sarah Mather—Office Assistant

Approve Agenda: Durfey/Nelson. Carried.

Approve minutes of February 22, 2021: Riemer/ Durfey. Carried.

Public input on agenda items: None

Agenda Items:

Old Items:

1) Catherine Joy—17 S. 6th Street:

Permit Application #03-21: Request for an 18'X6' deck addition on accessory structure.

Correspondence with homeowner on application. Seeks to be on next agenda. No action taken.

Building Permits

1) David Ujke—217 S. 6th Street

Permit Application #09-21: request for a 28' X24' garage on west side of home. **Carrier motioned to approve the application as presented except for the windows to have an opening that the height is three times the dimension of the width, like the windows on home. Eldred seconded. Carried.**

2) Dan & Sue Beeson—113 N. 2nd Street

Permit Application #10-21: request for an 8'X12' shed and 12'X18" L-shaped deck with 6'X6' extension and 12'X18' fiberglass pergola. Mather notified homeowners and committee that a pergola does fall under an accessory structure and thus this property would have exceeded the number allotted for one home. The homeowners understood and would like to go forward with just the shed at this time.

Durfey approved the application as presented, a 12'X18' shed with a 12-12 roof pitch. Seconded by Riemer. Carried.

3) Lindsay & Jake Bjerke—309 Wing Ave

Permit Application #11-21: Request for an 8'X6' balcony with spiral staircase. Lindsay Bjerke and contractor Isac Dymesich were present. Homeowner would like safe fire egress from third story bedrooms on home. Third story was not previously used as a bedroom before making this a self-inflicted use problem; ARB is not responsible for the use of the home but integrity of the structure. Commercial venture would need a roof over the staircase, but if used for residential use as home is intended for, other egress options are available without a staircase. More discussion. **Burkel motioned to accept the application as presented with the addition of adding landscaping for screening purposes. Durfey seconded.** Discussion ensued. **Roll Call: Burkel-Yes. Nelson, Eldred, Carrier, Durfey-No. Riemer abstained. Motion fails.** Further discussion that drawings are not to scale and could be misleading, the materials and style of decking for the project does not match anything on the home, this change goes against several ARB guidelines. **Carrier motioned to reject the application as presented. Eldred Seconded. Roll call—Burkel, Carrier, Eldred, Nelson, Durfey—yes. Riemer abstained. Motion passes, application denied.**

4) Beth Erickson—20 S. 6th Street

Permit Application #13-21: request for a 16'X30' addition on the east side of home. Contractor Ken Nourse was present to discuss the application. Discussion ensued on roof and windows on the south and east elevation. Contractor will come to City Hall with new drawings that will have a gable roof style that will mirror the front of the home as well as window on the east and south elevations that match the existing home. Burkel noted a special meeting can be conducted if necessary.

Other Discussion:

- 1) **Green Infrastructure Task Force:** In the final stages before adoption
- 2) **Assignment of new projects:** Projects assigned
- 3) **Project updates:** Mather noted that the color scheme for the Ipsen house will be changing. She will give the committee an update on the color choice via email

Next Meeting: April 26, 2021 5 PM via GoToMeeting

Adjournment: 6:19 pm Durfey/Eldred.