

**City of Bayfield Council and Harbor Commission Meeting
Minutes of October 5, 2020 – 4 p.m.**

Call to Order - Roll Call: Mayor Ringberg called the meeting to order at 4 p.m. followed by roll call and the Pledge of Allegiance.

Council: Cirillo, Bryan, Burkel, Carrier and Mayor Ringberg

Harbor: Bryan, Dahl, Bauer (arrived 4:06 p.m.), Shrider and Dougherty

Others: Clerk Hoopman Treasurer Johnston, PWD Director, Chief Fangman, Mike Burg

Others: Dan Boucher, Bryce Albrecht, Bill Peterson, Bruce Lunde, Krista Summerfleedt, Craig Skaaden and Paul Swansen

Approve Agenda: Burkel/Bryan made a motion to call the meeting to order. Carried.

Agenda:

1. Discuss contribution to City of Bayfield's General Fund

The Mayor and staff began by making a few comments about where the City of Bayfield is at with the preparation of the 2021 Budget. They have respectfully asked for this meeting to ask the Harbor Commission to reconsider making an additional contribution of a minimum of \$15,000 to assist with balancing the City's 2021 Budget. Discussion ensued. Harbor Commission's said they would like to reconsider the matter at their meeting.

Harbor Commission Dougherty presented a multitude of reasons he is not in favor of giving any additional funds to the City:

- a. They have already been taken to task for not having a repair fund in place.
- b. They are working on a \$4 million dollar improvement to the Apostle Islands Marina Breakwall and southern shoreline.
- c. The Boat Ramp needs immediate repair.
- d. We are currently paying down debt from previous projects.
- e. We are hoping to maintain a small reserve fund, so the Commission can make immediate repairs as needed.
- f. He advocated for the City to develop a financial plan. Carrier concurred.

Bauer and Dahl said they understand the very immediate needs of the City and would be inclined to help financially.

Dougherty noted the City had a choice; they could dissolve the Harbor Commission.

2. Council to address proposed changes to the proposed 2021 City of Bayfield Budget

Since a decision was not made on Item #1, the Council noted they would schedule a special meeting in the next week to further address the outcome and the impact on the 2021 Budget.

Adjourn: Cirillo/Bryan made a motion to adjourn. Carried. (4:33 p.m.)

CITY OF BAYFIELD HARBOR COMMISSION
Minutes of October 5, 2020

Call to Order - Roll Call: Chairman Bryan called the meeting to order at 4:34 p.m.

Harbor: Chairman Bryan, Dahl, Bauer, Shrider, and Dougherty

City/Staff: Mayor Ringberg, Clerk Hoopman, PWD Director, Chief Fangman, and Mike Burg

Others: Dan Boucher, Bryce Albrecht, Bill Peterson, Bruce Lunde, Krista Sommerfeldt, Craig Skaaden and Paul Swansen

Approve Agenda: Dougherty/Bauer made a motion to approve the agenda as presented. Carried.

Review/Approve Minutes from September 8, 2020: Dougherty/Shrider made a motion to approve the previous meeting minutes as presented. Carried.

Public Input on Agenda Items: None.

AGENDA:

Marina

1. Breakwater and Shoreline Improvement Project Updates

a. Project Update – Bruce Lunde, Engineer

Bruce Lunde and Krista Sommerfeldt, MSA Engineering, provided some elevation drawings showing the south shore rehabilitation project component. Since the fetch is less and there is lower wave velocity in this area it was felt the elevation could be reduced to 606'; two feet lower than the breakwall. Some ideas ensued on how to cap the top, but Lunde asked for more time to consider trail options vs. safety concerns. The south wall height would be about 2 ½' on the south end and less than 1' on the north end.

b. Grant Updates: HAP and ACE-Section 154 -Nothing to report currently.

2. Marina Lessee: August Fees Report: Informational, no action required.

3. Marina Lessee: Issues/Concerns/Updates

Operator Peterson reported he is pleased the marina went virtually covid free all summer. There was a small outbreak, but it was managed effectively, and no staff were involved. The winterization process has started. The lake levels are down and installing the deicers was briefly discussed. Peterson will talk more with the PWD on this issue after the meeting.

4. Public Works Director Report: Issues/Concerns/Updates: Nothing to report currently.

City Dock

1. MIFL Request for Winter Dockage (2020-2021)

The Harbor Commission gave their verbal blessing for the Ferry Boats to winter again at the City Dock.

2. AICS – Request for removal of a pelican pole between finger piers

Bryce Albrecht, AICS was present to ask the Commission to re-consider the removal of a pelican pole between two of the finger piers for one of their boats next season. Discussion ensued.

Shrider/Dougherty moved to allow the AICS to pursue removal of the pole between finger piers 5 & 6 for their use in 2021 along with the requirement that should they vacate the spot, they would be required to reinstall the pole at their expense entirely, and they would be responsible for renting the full 40' of dockage on both sides. Albrecht confirmed they do not want to give up any of their existing spaces, this is in addition to those spaces. Passed by roll call vote as follows: Dahl, Bauer, Shrider, Dougherty and Bryan – yes.

3. Request for Wireless Internet – Update

Dougherty told the Commission Bayfield Wireless is interested in providing service to the City Dock, and adjacent properties including the AI Marina. He will ask the owner to provide a written proposal for the Commission's review.

4. Illegal Docking (boat mooring in seasonal slips) Draft Ordinance

Due to time constraints the Commission has opted to consider further at a later date.

5. Viking Cruises, others.

The information the Commission received was shared with the Plan Committee. It was hoped this too would be worked on further over the winter months.

6. Public Works Director Report: Issues/Concerns/Updates

PWD Kovachevich and Albrecht told the Commission about a recent sailboat that tried to come into the Dock during inclement weather and hit two of the cruise boats and damaged the power pedestal breaking the water line. It was a hit and run, but the owner of the boat has been contacted and will be asked to pay for the damages. Thank you, Bryce, for your assistance!

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. L.E. Building – Subcommittee Update

Dougherty/Shrider moved to approve the list of names presented which includes: Matt Zawislak, Megan Boyle, Bob Durfey, Bill Bodin, Mark Ludeking, Kate Kitchell, Tom Kovachevich, and Ted Dougherty. The Mayor and Council will be asked to approve at their next regular meeting. Carried.

2. Public Works Director Report: Issues/Concerns/Updates: Nothing to report currently.

Other Business/Concerns

1. Boat Ramp Fees – Update: Shrider noted the boat ramp has some significant undermining going on under the dock. PWD Kovachevich said he would further investigate.

Dougherty/Shrider made a motion to change the boat launch fees as follows beginning in 2021:

- Daily Launch - 20' and under: \$12.00
- Daily Launch – Over 20': \$15.00
- Annual Pass – 20' and Under: \$125.00
- Annual Pass – Over 20': \$155.00

Discussion ensued. Motion carried by voice vote as follows: Bauer, Shrider, Dougherty, Bryan, and Dahl – yes.

2. Discuss contribution to City of Bayfield's General Fund

Shrider/Dougherty made a motion to change the Harbor Commission's contribution in 2021 to \$85,000. Passed by roll call vote as follows: Shrider, Dougherty, Bryan, Dahl, and Bauer – yes.

3. Marina Lease Discussion (Current Lease Exp. 12/31/23)

4. Fuel Containment Project – Loss of Revenue Claim: Operator Peterson said he lost approximately \$100,000 from the fuel pumps not being operational this year. He feels the City has breached our contract with him. Commission to discuss further in closed session.

Closed Session: Dougherty/Shrider made a motion to convene into closed session pursuant to Section 19.85(1)(e) and (g) The lease between the City of Bayfield and the Apostle Islands Marina is due to expire on December 31, 2023 and the Harbor Commission would like to begin discussing future lease options, opportunities and negotiation strategies and to discuss possible litigation due to the fuel pump project. They reserve the right to reconvene into open session to make any decisions on the discussion, to continue with any remaining agenda items or for adjournment purposes. Passed by voice vote (5:48 p.m.)

Reconvene into Open Session: Dougherty/Shrider moved to reconvene into open session for purposes of setting the next meeting date and for adjournment. Carried. (6:29 p.m.)

Schedule Next Meeting(s): November 2 and December 7, 2020

Adjourn: Bauer/Shrider made a motion to adjourn. 6:29 p.m.

Minutes by Billie L. Hoopman, Clerk