

**City of Bayfield
Parks & Recreation Committee Minutes
October 7, 2021 @ 7:30 a.m.
Via Go to Meeting**

- Call to Order by Chairperson Kitchell at 7:30 a.m.
- Roll Call: All committee members present: Bingham, Carrier, Fizell, Kitchell, Ray
 - City staff present: Mather, Kovachevich
- Approve Agenda: **Motion to approve: Ray/Fizell; motion carried**
- Review/Approve Minutes from 9/2/21 meeting: **Motion to approve: Bingham/Ray**
 - Discussion about the motion to recommend the playground subcommittee to Council: Fizell asked that the record show that her position is that the playground replacement should be accomplished at no cost to the City. Other discussion included that the CIP general funds for East Dock/Cooper Hill MAY be used as matching funds for the playground replacement. This use of general funds would require future approval by a motion by the Parks and Rec. Committee.
 - **Motion carried** (all in favor).
- Public Input on Agenda Items: no public present

Agenda

Permit Applications and Public Requests

- Use of soccer field for community games: Inquiry from Magdalen Dale, including the need for goals:
 - The Committee and staff fully support using the field for its original purpose of playing soccer!
 - Kovachevich reported that the City never owned any goals: the school owned them. Those goals may have been disposed of or transferred when the soccer program was merged with Washburn.
- Proposal to place “A Lady Ice Blue” poem at one of the City’s waterfront parks. Rick Shutes gave a general introduction to the proposal and expressed the goal of having it along the lakeshore. Discussion points included:
 - Mayor Ringberg expressed an interest in seeing more public art in the City; he also recognized this idea goes beyond the scope of the Parks & Rec. Committee.
 - Concerns regarding the proposal:
 - It is beyond the mission, scope and expertise of the P&R Committee.
 - It is not aligned with the priorities and plans as reflected in the recently-revised Outdoor Recreation Plan (2021).
 - The Committee does not have the knowledge for “judging” or vetting poetry or art.
 - There is not capacity for vetting poetry or art.
 - Setting precedent for more signage and installing things along the waterfront that could make it cluttered and unsightly.
 - The concept of the Poet’s Corner should be dropped for the same reasons as listed above. Also, this concept does not meet the goals of the Shutes’ request of a permanent installation.
 - Other options discussed included: Maritime Museum, Memorial Park (owned by the Civic League), Madeline Island Ferry Lines terminal/dock.
 - **Motion:** Deny request as presented. Carrier/Ray. **Motion carried** (all in favor).
 - The Committee also discussed the concept of public art in the City:
 - They generally liked the idea.

- It would need a cohesive plan and process for implementation.
 - Perhaps an ad hoc committee, with a P& R Committee rep.) under the Plan Commission would make sense.
- Clarify standard operating procedure regarding permitting activities at parks – recent example of Friends of Apostle Islands Lakeshore using the Washington Ave. Beach.
 - Carrier commended Mather for reaching out to the “Friends.”
 - **Action:** add a procedures section when updating the Outdoor Rec. Plan that clarifies that all group activities in Parks require a permit. Fees may be waived based upon the public purposes and benefits.

Standard Update Reports: Sarah, Tom, Park Adopters

1. Playground Subcommittee Report
 - a. Council approved the subcommittee at September meeting
 - b. Mollie Carrier is working on setting up the first meeting
 - c. Ray reviewed his report regarding issues at the playgrounds. The Committee and Kovachevich thanked Ray and Kylie Vadnais for doing this inspection and endorsed moving forward in coordination with Public Works.
2. Budget/Finance Report (operations, CIP balance, Dalrymple fees)
 - a. Kitchell reported that the Iron Bridge/Big Ravine budget needs to be updated. A budget update will be provided at the November meeting.
3. Big Ravine Preserve/Iron Bridge:
 - a. School Trail:
 - i. Completed as of 8/31.
 - ii. Issue: outflow pipe from school is causing damage to lower section of trail.
 - iii. Budget Status report was referenced.
 - iv. Kitchell recommended contingency fund expenditures below. Since the budget has already been approved, no motion was made to move forward with these items.
 1. Additional trail work to protect lower section from erosion: Will Krift plus volunteers; may require purchase of rock or other materials.
 2. Stabilize and rehab. hillside: planting and stabilization plan – Keith Ray
 - b. Rebuild stone steps by waterfall walkway: still planning to hire Will Krift in November per approval at September meeting.
4. Cooper Hill Park: lots of use was reported by Fizell.
5. Dalrymple Campground:
 - a. Tom K. will prepare a list of proposed priority projects and cost estimates for the November agenda.
 - b. Fizell recommends that the Committee advocate for using the funds from campground fees to ensure that Dalrymple is in excellent condition.
6. East Dock Park: the harbor improvement project will use the volleyball court to store boats. The court will be fully refurbished after the boats are moved.
7. Halvor Reiten Park: during Applefest there was a float plane that landed and parked at the beach. This raised safety concerns. Bingham requested that a sign facing the lake to keep motorized vehicles off of the beach.
8. Turning Point Fountain:
9. Washington Ave.: Kovachevich has a request to Lupino for restroom door replacement. Each door increased \$300 since the last bid as did the cost of labor.
10. Waterfront Walk (Jake’s Park, Memorial Park Annex):

- a. Communication has been sent to donors on the status and plans for 2022.

Other Parks/Trails Reports (if any):

1. Hillside Park (Baseball Field, School Garden) (under lease with school):
2. Soccer Field:
3. Fountain Park (BHA):
4. Korseberg Park (County):
5. Bayfield Area Trails (Kate)
 - a. Brownstone Trail: step renovation by Blue Wing Bay almost completed; update on “slump” and Maki property.

COVID-19 Report & Discussion: Matt

Old/Ongoing Business

- **Private Land Trail Crossings:** Larson land donation is being processed. Plaque for bench to be purchased prior to November meeting.

New Business:

- **Outflow pipes from School onto Big Ravine slope (Kitchell & Carrier)** – discussion deferred due to limited time.

Adjourn: Motion: Bingham/Fizell. Adjourned at 8:59.

Next Meeting: November 4th @ 7:30 a.m.

Future Agenda Topics

- Fiscal Sponsorship for Bayfield Area Trails – to be proposed at next RFR Board Meeting 10/21