

**CITY OF BAYFIELD HARBOR COMMISSION MEETING**  
**Minutes of November 4, 2019**

**Call Regular Meeting to Order - Roll Call**

Chairman Bryan called the meeting to order at 4 p.m. at the Bayfield City Hall.

**Present:** Dougherty, Shrider, Bauer, Dahl and Chairman Bryan

**Others:** David Eades, Bill Peterson, Dan Boucher, Bryce Albrecht, Callen Linehan, and Mike Radtke

**Approve Agenda:** Shrider/Dougherty made a motion to approve the agenda as presented. Carried.

**Review/Approve Minutes from October 1, 2019:** Dahl/Shrider moved to approve the minutes as presented. Carried.

**Public Input on Agenda Items:** None.

**AGENDA:**

**Marina**

**1. Kasco Deicers Information/Update**

It was confirmed that 21 deicers with mounts and cords for D Dock and the Fuel Dock were ordered. The invoice amount is \$13,004.79. Much was learned from the meeting with Joe Holtz on the number needed and how best to run them. It was questioned if we need them for A, B & C Dock. Discussion ensued. Do we want to take a wait and see approach, or order more now? If the water doesn't go down, we likely need to order them for A Dock since it's the lowest. Consensus was to wait and discuss again in December. PWD Kovachevich said it takes about two weeks to order the ones with the twist locks and only a few days without the twist locks.

Discussion on the start-up of the bubbler system ensued. Tom Kovachevich, Jim Bryan, and Bill Peterson will discuss further with Sherman Edwards, our diver, on a date and time.

**2. Fuel Containment Repairs – Update**

To date we have not heard from A-Z Plumbing on when they will begin. Hoopman will contact them tomorrow.

**3. Breakwater and Shoreline Improvement Project**

**a. Grant Update: HAP and MSL Grants**

There is some good news to share. Chairman Bryan, who attended a recent training session in Ashland, met Mike Halsted, WI-DNR. He runs the HAP and MSL Grant Programs. Jim was able to bring Halsted to Bayfield last week during the awful storm. Halsted was able to see firsthand how the storms are impacting the area and the importance of the marina area.

Later, Mike Halsted contacted Bruce Lunde and asked for additional information. Some issues arose with Lunde providing this information which was cause for concern. The information continues to be worked and should be submitted shortly. There is a project ranking meeting on November 13, 2019.

The MSL Grant was submitted and we received confirmation it was received. It was suggested we send the HAP grant to them as a supplement.

- b. MSA Amendment No. 1: 2020-2021 MLS Application
- c. MSA Professional Services Agreement – WCMG

No action was taken on either MSA documents. It was hoped that either the Mayor or Chairman would make contact with MSA leaders and seek information and assurances on the work going forward.

#### **4. Insurance Information/Updates: Pier and Wharf**

Commissioner's were provided with the Renewal Policy Quote showing the Pier and Wharf coverage premium renewal is \$3709, which includes a \$50,000 /25% Deductible. This deductible is way higher than what the City had last year, which was \$1000 / 10%. Not sure why the deductible was increased to this level. Hoopman reminded the Commission the Marina's Valuation went from \$75,000 to \$602,000. Hoopman has requested to see other premium options. They also received a copy of MPIC – 203, Pier and Wharf Limited Coverage Endorsement, and a copy of MPIC's Pier and Wharf Endorsement flier. Dougherty asked Hoopman to request the actual specimen policy. This will be discussed again at the next meeting.

#### **5. Marina Lessee: September Fees Report**

Operator Peterson reported that transient dockage was good this year. Bauer/Dahl moved to place the report on file. Carried.

#### **6. Marina Lessee: Winterization Update/Issues/Concerns**

The Commission received a written letter from Operator Peterson outlining the winterization efforts done at the Marina. Informational, no action required.

#### **7. Public Works Director Report: Issues/concerns/updates**

##### **City Dock**

1. **Finger Pier(s):** PWD Kovachevich informed the Commission about an issue occurring on one of the finger piers. A photo was provided. Discussion. Might have an unusable slip next year. No action was taken.

##### **2. Winter Dockage Request(s):**

- a. MIFL: Requested permission to moor the "Bayfield" and the "LaPointe" at the City Dock this winter season. The proposed location of the LaPointe would be west of the Ell, and the boat would lie east to west. Discussion.
  - Cal Linehan, MIFL, said this could become an annual placement for the LaPointe.
  - The proposed location would require the Commercial Fishing Vessel - Two Boys to move from a good mooring spot that he has used for many Winter/Herring Seasons.
  - The LaPointe is too big and heavy for the north side of the T. Afraid it will damage the boat and dock.
  - Dougherty thinks we should work with MIFL on a location for the LaPointe but first ask MIFL when they plan to do the work on the City Dock Ferry

Terminal Ramp. Mike Radtke, MIFL said they have no firm date to fix the issue but he'll talk to Gary and Robin Russell about obtaining a better timeline. Dougherty is looking for a firm timeline.

Dahl/Bauer made a motion to allow the "LaPointe" to lie west to east on the west side of the Ell during this winter season. Hoopman was asked to contact Hansen about having him move to the north side. Carried.

**b. Nichevo Ferry Lines, Inc.:** has requested to moor the "Robert H." at the City Dock this winter season. The boat is 63' and therefore requires the rate to be quoted. Bauer/Dougherty moved to charge \$20.00/ft. for the 2019-2020 season, remind the user only one electrical cord is allowed and request a certificate of insurance. Carried.

3. **Cruise Ship Information** – Mayor Ringberg provided a copy of a briefing document about the cruise ship market in Wisconsin. Chairman Bryan asked Commissioners to please take and read. We need be ready for this market in case they decide to come to Bayfield.
4. **Public Works Director Report: Issues/Concerns/Updates** – No other issues to discuss.

#### **L.E. Building-Slip/Fishing Pier/Boat Ramp**

1. **Apple Festival RV Parking Report** – Informational, paid in full.

#### **2. Public Works Director Report: Issues/Concerns/Updates**

PWD Kovachevich noted the recent storm issues. Chairman Bryan told the Commission that Ken Dobson offered to place stone in this area, free of charge. This offer was sent to the Parks and Recreation Committee to see if they had any funds for rock.

#### **Other Business/Concerns**

1. **Storm photos** – Informational. Will need to discuss mitigation efforts in the future.

#### **2. Harbor Towns Membership**

Chairman Bryan gave a brief summary of the actions taken to date to non-renew our membership. David Eades, is the Chairman of the group and was present to discuss the program and benefits. He noted it offers a great marketing tool for Harbor Towns. Eades was thanked for coming and providing them with additional information. No action was taken.

#### **3. Schedule Next Meeting(s):**

- December 2, 2019, 4 p.m.
- January 6, 2020, 4 p.m. (If needed)
- February 3, 2020, 4 p.m.

**Adjourn:** Bauer/Dahl moved to adjourn. Carried. (5:16 p.m.)