

CITY OF BAYFIELD HARBOR COMMISSION MEETING
Minutes of Monday, November 6, 2017
4:00 p.m. at the Bayfield City Hall

Call Regular Meeting to Order - Roll Call

Chairman Bryan called the meeting to order at 4 p.m. at the Bayfield City Hall followed by roll call.

Present: Michelle Shrider, Jim Edwards, Carl Dahl and Jim Bryan

Absent: Eric Fredenberg and Terry Bauer

Others: Chief Nicholas Sawyer and Executive Petty Officer Justin Sickler, Bill Peterson, Bryce Albrecht, Dan Boucher, Mayor Ringberg, Tom Kovachevich-PWD, and Billie Hoopman-Clerk

Approve Agenda: Edwards/Dahl moved to approve the agenda as presented. Carried.

Review/Approve Minutes from October 2, 2017: Shrider/Dahl moved to approve the minutes as presented. Carried.

Public Input on Agenda Items: None.

AGENDA:

City Dock

1. **2018 Dockage Rates:** The Commission received a copy of the current rates. The seasonal dockage rate was not approved at the last meeting. There has been discussion about the larger boats needing additional space to maneuver. Hoopman told the Commission we seem to be renting less space than we were previously. Chairman Bryan is still working on some measurements and asked if discussion could be delayed until the next meeting.

2. **Driving on the Dock Policy & Reserved Space Signs**

Bryce Albrecht informed the Commission he had to move 19 boats this summer that were moored in their seasonal slip this summer. Seems to happen more frequently on busier holiday weekends. Hoopman has inquired with the PD to find out if we can legally move these boats. What would be the protocol? Do we need to implement fines by City Ordinance? Kovachevich told the Commission that reserved signage had previously been painted on the dock but not in the recent past; it's likely all faded out. By consensus the Committee agreed to the following three items:

- It's likely we need better signage marking reserved spaces and maybe even transient if they are not on the north side of the dock (open seasonal spaces).
- Need to legally find out what we can do about boats moored illegally.
- AICS suggested the use of a box type cleat cover to help secure their space. They will research more and come back with a plan for review.

Hoopman asked the Commission for clarification on their "No Driving on the City Dock" Policy from May – October. The AICS explained better when they would like permission to drive on the dock. Shrider/Dahl moved to approve signed AICS vehicles to drive on the City Dock during the following situations:

1. Delivering tables, supplies, catering for Charter Trips
2. Oil for Oil Changes
3. Vehicles for repairs on vessels at the City Dock.
4. Providing parts and supplies for engine or vessel repairs.
Moving Ramps and stairs on and off the dock.

Additionally, anyone else wanting similar approval must come and seek permission first. Carried.

3. Public Works Director Report: Issues/concerns/updates

PWD Kovachevich said the City Dock was one of the only docks that survived the storm.

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. United States Coast Guard – Response to Proposed MOU

Chief Sawyer began by introducing Executive Petty Officer Justin Sickler, who is next in charge.

The Commission received a copy of the letter written by Chairman Bryan in response to the Memorandum of Understanding the City received from Commander Jeffrey Clark for shared use of the slip. As noted in last month's minutes the Commission respectfully declined entering into the agreement as written; but continues to seek dual cooperation as has been done in the past.

2. Stacy Barclay – Request to rent space

Nothing new to report. Hoopman called Mr. Barclay twice and asked him to provide additional information in writing or by attending the meeting. No action taken by the Commission.

3. Public Works Director Report: Issues/concerns/updates

When asked, PWD Kovachevich said the Fishing Pier seems fine after the storm. There are no visible issues.

Marina

1. Marina Lessee: Fees Reports

The Commission received a copy of the September Fees Report. Informational; no action required.

2. Apple Festival Camping Report

RV camping was way down from previous years likely due to the weather. Peterson did pay the amount due to the Harbor Commission.

3. Fuel Dispensers and Hose Reel Proposal(s) – Review and consider awarding bid

One bid was received in the amount of \$17790.00 from MN Petroleum. There are two additional options listed:

- Preset Keypad - \$1320 for both
- Stainless Steel Lower Cabinets and doors - \$1700 for both

Shrider/Dahl made a motion to accept the proposal without either option, but ask them:

- to provide pricing for covers for the hose reels.
 - what is the warranty on equipment?
 - How long do you stand behind work and labor?

Shrider/Dahl made a motion to rescinded the motion. First, we should get price on covers and warranty information. Bill Peterson will make the call and find out the answers to these questions. Carried.

4. 11/1/17 - Marina Weatherization Letter from Bill Peterson, Operator

Informational. High water still a huge concern.

5. Marina Breakwall – Issues/Concerns

- There is further damage to the breakwall from the storm.
- There is another dock contractor in town named Pearl Beach Construction ("Seabird").
- We need to figure out what we have committed to with Nelson Construction.

6. Public Works Director Report: Issues/concerns/updates:

- More sink holes.
- Blowers will be turned on tomorrow. Sherman Edwards will be diving on Thursday.

Other Business/Concerns

1. **Waterfront "Turning Point" Project – Update:** Re-bidding in January 2018.
2. **Schedule Next meeting:** November 16, 2017 at 4pm at the Bayfield City Hall.

Future Marina Lease Discussion (Current Lease Exp. 12/31/18)

Shrider/Dahl moved to convene into closed session pursuant to Section 19.85(1)(e). The lease between the City of Bayfield and the Apostle Islands Marina is due to expire on December 31, 2018 and the Harbor Commission would like to begin discussing future lease options, opportunities and negotiation strategies and will be reviewing other like agreements. They reserve the right to reconvene into open session to make any decisions on the discussion, to continue with any remaining agenda items or for adjournment purposes. Carried; All Ayes.

Shrider/Edwards made a motion to reconvene into open session for purposes of adjournment. Carried; All Ayes. (5:20 pm)

Adjourn: Shrider/Dahl made a motion to adjourn. Carried. (5:21 pm)