

CITY OF BAYFIELD HARBOR COMMISSION MEETING
Minutes of Monday, November 7, 2016
4:00 p.m. at the Bayfield City Hall

Call Regular Meeting to Order & Roll Call: Chairman Bryan called the meeting to order at 4:00 pm at the Bayfield City Hall followed by roll call.

Present: Eric Fredenberg, Jim Bryan, Michelle Shrider, Terry Bauer, Carl Dahl and Jim Bryan

Others: Bill Peterson, Coast Guard Chief & Assist. Chief, Mayor Gordon Ringberg, PWD Kovachevich and Clerk Hoopman

Approve Agenda: Fredenberg/Edwards moved to approve the agenda as presented. Carried.

Approve Minutes from October 3, 2016:

Fredenberg asked a few questions:

Does the entire north side of the dock need to be reserved for transient use? Yes.

- Questions: North side of dock to be reserved for for Transient.
- Did Mick Anderson pay when he was at the LE Slip? Specifically, for the second boat? No, but it wasn't signed either. Bryan will talk to Anderson about the issue.
- What is the "Turning Point"? Bryan gave a brief summary of the Waterfront "Turning Point" Project proposed.
- Is the hydro dredging agreement between the Marina lessee and Coast Guard? Yes.
- Meter Prices? Bryan summarized the discussion about metering.

Edwards/Dahl moved to approve the minutes as presented. Carried.

AGENDA:

Public Input on Agenda Items: None.

City Dock

1. Madeline Island Ferry Lines – Revised Memorandum of Understanding

The Commission received a summary outlining recent activities/concerns with the MOU. They learned that Bryan had noted concerns about the MOU not having language included about winter usage; specifically, the charges for electrical services and therefore asked the City Council to delay taking action. Revisions were made by the respective attorneys and a new final draft was received. A final concern was expressed by Hoopman about making sure the MOU references timeframes for which the rate is applied to, noting the "Annual Dockage Fee" rate normally is applied from April 1 to December 31. The Harbor Commission also has a secondary winter rate for January 1 to March 31, 2016. It was noted, that MIFL was receptive of metering electrical use. The Commission was reminded they increased the winter rates about two months ago to cover the cost of the electric use. They noted at that time they had realized they were not even or barely covering their expenses. Discussion ensued.

Shrider/Fredenberg moved to accept the new MOA as provided. Discussion.
Shrider/Fredenberg withdrew their motion.

Shrider moved to accept the revised MOU, which incorporates Attorney Daly's paragraph and also includes language that indicates the annual dockage would be applied **and** the winter dockage fees if a boat is moored to the ramp/dock during the winter months. Fredenberg seconded. All ayes.

2. 2017 Dockage/Lease Rates – Clarification on Winter Rates

The Commission clarified the rates discussed at the previous meetings were meant to be applied now; for this winter season.

A point was also made that we may want to consider changing the Annual Dockage Leases to reflect an end date during the first week of November, correlating more to actual use.

3. Clean Marina Recertification – Approved

The Commission received a copy of the e-mail and signed Certification Contract from Victoria Harris. The City Dock is recertified for another five years! Shrider accepted the certificate at their meeting last week on our behalf. She also brought back a new invasive species sign which was provided to her for free from the WIDNR. The PWD indicated we already had a couple of spares 😊.

4. Public Works Director

Fishermen coming in, everything is good.

5. Issues/concerns/updates: None.

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. Continue discussing usage and operation (Transient/Seasonal)

Coast Guard Executive Petty Officer Ryan DeWitt asked the Commission if they might be interested in looking for a long-term lease for the LE Slip. The Commission was interested and they set up a sub-committee (Bauer, Fredenberg and Hoopman) to work on a rate to propose.

2. Public Works Director

Everything is shut down for winter.

3. Issues/concerns/updates

The Boat Ramp Revenues were discussed. Commissioner's mentioned rates were higher than others, seasonal issues (flooding in July), signage maybe needed that says not to stage boats, or leave unattended. Discussion only, no action taken.

Marina

1. Marina Lessee

- The Commission received a copy of the September Fees Report. Informational, no action required.
- The Lessee reported the AIM is now a Certified Clean Marina as of last week.
- He also provided a written letter dated November 4, 2016 regarding all the marina winterization efforts that have been done to shut down the marina for the season.
- Lastly, he reported on a couple of sink holes; one next to the building, and the other is the rock at the end is now starting to sink. Hoopman mentioned tracking these sink hole issues for potential future grant purposes.

2. Public Works Director:

The PWD reported the process to start up the bubblers has begun. There are some small issues that need to be fixed before the blowers can be started. Some discussion ensued about the mild temperatures and the City's green initiatives. Questions arose as to if the City could hold off for awhile before starting the system. The PWD noted a few dives are needed and we need them started before ice begins forming. There is a safety factor for the diver that needs to be considered. Normally they are already running by this time.

3. Issues/concerns/updates: None.

Other Business/Concerns

Next meeting: Commission agreed to schedule their next meeting for Monday, December 5, 2016; if needed.

Adjourn: Fredenberg/Bauer moved to adjourn. Carried. (4:48 pm)

Minutes by: Billie L. Hoopman