

CITY OF BAYFIELD HARBOR COMMISSION MEETING
Minutes of Thursday, December 15, 2016
4:00 p.m. at the Bayfield City Hall

Call Regular Meeting to Order: Chairman Bryan called the meeting to order at 4:00 p.m. at the Bayfield City Hall.

Roll Call:

Present: Fredenberg, Shrider, Edwards, Dahl, and Bryan. Bauer arrived at 4:02 p.m.

Others: Gary Russell, Mike Radtke, Bill Peterson, Coast Guard Chief Sawyer & Assistant Chief DeWitt

Approve Agenda: Fredenberg/Edwards moved to approve the agenda with the understanding the closed session would be held after all input by the public is received. Carried.

Approve Minutes from November 7, 2016: Fredenberg/Dahl moved to approve. Carried.

AGENDA

Public Input on Agenda Items: None.

City Dock

1. Madeline Island Ferry Lines – Revised Memorandum of Understanding:

The Commission received a copy of the letter dated November 16, 2016 from Mike Radtke, MIFL. In the letter, he proposed an “annual fee” based on the seasonal dockage rate.

Mike Radtke said after writing this letter they realized there was a change made to the annual fee amount because the width increased, the time allowed on the dock was reduced and the rate per foot increase. He voiced they wanted to be charged a similar rate to other tenants at the Bayfield City Dock. He now also understands that electrical was included in the Winter Rate. Needs to know how to resolve that issue and the language in the MOU as it’s now stated.

Chairman Bryan said further discussion in closed session is warranted.

2. 2017 Seasonal Lease & Winter Dockage/Leases:

Hoopman provided copies of the 2017 Seasonal and Winter Lease Agreements, specifically noting the revised dates. Dahl approved the revised agreements with the understanding a clause would be added to the Seasonal Agreements #18 clarifying the need to have the City listed as an additional insured, adding a minimum liability amount of \$300,000, and requiring lessees to provide us with a certificate of their insurance. Seconded by Shrider. Carried.

3. Public Works Director: No issues.

4. Issues/concerns/updates: None.

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. Discuss long-term lease options with the US Coast Guard

Chairman Bryan indicated this would be the first item discussed in closed session.

2. Public Works Director: PWD Kovachevich said the landing is starting to freeze up.

3. Issues/concerns/updates: None.

Marina

1. Marina Lessee – October Fees Report /Lease

Lessee Peterson he had nothing to report. He did provide the Commission with the October Fees Report. A summary was included in the packets; informational. Peterson said, next Tuesday, a vessel will be pulled and that likely will be the last bit of activity for the year. He noted the large sink holes found after the last storm. They have been filled in by the City.

2. Public Works Director - Compressor Shed Roof, other

- Bubblers are up and running, now. Blew a main line at the start, but it's been repaired by Sherman Edwards.
- High winds blew the shingles off the compressor building. Water was leaking in, but it's been sealed and fixed. Photos were provided.
- The 45' Coast Guard boat needs to be moved as it's currently located in an area that will make it difficult for snow removal. The Chief and Assistant Chief said they will discuss issue more with the City to find a better winter home.

3. Issues/concerns/updates: None.

CLOSED SESSION

Fredenberg/Dahl moved to convene into closed session pursuant to Wisconsin Statutes 19.85(1)(e. and g.) to discuss the long term lease option for the LE Slip and the MOU and they reserved the right to reconvene into open session to make a decision on the closed session and for purposes of adjournment. Passed by roll call vote as follows: Fredenberg, Shrider, Edwards, Dahl, Bauer and Bryan (4:20 pm).

Fredenberg/Bauer motioned to return to open session. Passed by roll call vote as follows: Shrider, Edwards, Dahl, Bauer, Fredenberg and Bryan (5:48 pm).

Fredenberg/Edwards moved to:

- authorize Hoopman and Bryan to send a letter to the US Coast Guard presenting them with the amended offer discussed, and to
- authorize Hoopman and Bryan to send a letter to MIFL informing them the City agreed to their methodology with the updated multipliers, expressly wanted to grant permission for the structure for 50 yrs, seeks to maintain flexibility in billing practices after first 10 years and to reserve the right to sub-meter the electrical and bill as needed.

Carried.

Other Business/Concerns

Next meeting: Tuesday, January 10th, 2016 at 4 pm.

Adjourn: Shrider/Fredenberg moved to adjourn. Carried (5:49 pm).