

CITY OF BAYFIELD HARBOR COMMISSION MEETING

February 21, 2019 - 4 p.m. at the Bayfield City Hall

Call Regular Meeting to Order - Roll Call

Chairman Bryan called the meeting to order at 4:01 p.m. at the Bayfield City Hall.

Present: Shrider, Bauer, Dahl and Chairman Bryan

Absent: Ted Dougherty

Others: Bill Peterson, Dan Boucher, and Bryce Albrecht

Approve Agenda: Bauer/Dahl moved to approve the agenda as presented. Carried.

Review/Approve Minutes from February 4, 2019: Shrider/Bauer moved to approve approve the minutes as presented. Carried.

Public Input on Agenda Items: None.

AGENDA:

1. Evaluation of the Marina Breakwall/Seawalls: MSA's Revised Proposal for permitting, grant application, and engineering of the rehabilitation of the East Dock breakwall, the A Dock retaining wall and the southern shoreline of the Marina Yard at AIM:

The Commission was reminded about their discussion last month and the confusion with the proposal. In reviewing the revised proposal, they discussed the following:

- Not sure why the projects would be done separately; no economy of scales.
- Does the new proposal mean they would only look into the grant entities listed or does it mean any and all others?
- What additional information is deemed necessary to seek grants from what is already provided in the December Final Assessment Document?
- What was the thought process on doing the projects separately?
- Do we need to worry about signing an agreement with MSA before we know more about any and all potential opportunities, we may have for WCMG Funding?
- The budget and available cash the Commission has to put toward this project. A suggestion was made to authorize the expenditure of up to \$25,000 until we know about potential grant funding.

Shrider/Bauer made a motion authorizing Chairman Bryan's signature on the proposed Professional Service Agreement in the amount of \$25,100 with a few clarifications:

1. Phase 3, Task 1 and Phase 4, Task 1 are added to the Scope of Work (no additional cost),
2. Coastal Management is contacted first since they have verbally indicated they would be able to financially assist the City with this project. We are unsure at this time what part of the project they are able to fund and don't want to risk signing an agreement with MSA that might put any potential funding in jeopardy. Hoopman tried calling Todd Breiby, WCMP earlier today but had to leave a message since he's out of the office until Monday. Via E-mail she

provided him with a copy of MSA's proposal for services and a copy of the Condition Assessment Report – December 2018.

3. They would like assurance the search for grant opportunities isn't limited to just those listed.

Carried.

2. 2019 Race Week – June 30 to July 5, 2019:

The Commission received copies of the 2019 Bayfield Race Week Notice of Race and the draft Transient Dockage Agreement. Bill Peterson explained how the conduct that occurred last year had been handled. In addition, he noted they developed a Code of Conduct Policy. The Commission thanked them for their proactive approach to the issue in a means to make sure it doesn't happen again and the race runs smoothly. They also reminded racers about early arrivals and late departures.

Hoopman noted in reference to the draft Transient Dockage agreement the Commission may want to reconsider the rate of \$2200 as it has not been increased since 2008. Discussion ensued on rates.

Dahl/ Bauer moved to approve the Transient Dockage Agreement as presented with the exception of the rate which will be increased to \$2500 for 2019. Carried.

3. Marina Lessee – January 2019 Report:

The Commission's received a copy of the January Fees Report. Informational; no action required. AIM Operator Peterson said most spaces have been filled for the 2019 Boating Season.

4. Save the Dates:

The Commission received a Save the Dates flier, noting Committee Chairs were invited to attend the March 11, 2019 Council Meeting, and all Staff, Commission Members and Councilor's have been asked to attend a 3-hour Comprehensive Training Session on Monday, April 15, 2019.

5. Schedule Next Meeting(s):

- Monday, March 4, 2019 at 4 p.m.
- Monday, April 1, 2019 at 4 p.m.

Adjourn: Bauer/Shrider moved to adjourn. Carried. (4:46 p.m.)

Minutes by: Billie L. Hoopman, Clerk