**City of Bayfield**

**Parks & Recreation Committee Minutes**

**February 9, 2023 @ 7:45 a.m. via Go to Meeting**

1. Call to Order: 7:47 a.m.
2. Roll Call:
	* Members present: Bingham, Dougherty, Fizell, Kitchell, Ray
	* Members Absent: all present
	* Others Present: Kylie Vadnais, Charmaine Swan (Am. Lung Assoc., WI), Kayleigh Day (ALAW), Dakota Weeks
	* Recreation & Fitness Resources: Jacob Kaiser
3. **Motion to Approve Agenda**: Bingham/Ray; motion carries (all ayes)
4. **Motion to Approve Minutes**: from 1/5/23 meeting: Ray/Bingham; motion carries (all ayes)
	* one edit: change DR to DF (for Diane Fizell)
5. Public Input on Agenda Items: input from Swan and Day deferred to discussion of proposed Tobacco-Free ordinance agenda topic
6. Permit Applications (if any):
* Lily Gierke permit for wedding: **Motion to approve:** Fizell/Dougherty; motion carries (all ayes)
	+ **ACTION:** Kitchell will forward the permit application to Bayfield Civic League secretary, Dianne Nussbaum to facilitate coordination
	+ **ACTION:** Ask Dakota to inform applicant of need to coordinate with Bayfield Civic League.
1. Standard Update Reports:
* Rec. Center Information Sharing (Jacob Kaiser)
	+ About 400 registered already for Point to La Pointe swim
	+ North Coast Sailing program registration is now open
	+ Swim lessons in full swing
	+ Received a grant for strategic planning: plan to start in late spring when more people have returned to town
* Playground Subcommittee Report

**Recent Progress on Action Items**

* Commercial Tobacco Free Ordinance: addressed under Old Business
* We applied for the WEDC Vibrant Spaces grant on Jan. 31st. Thank you to the many people who contributed to this application, including the City Council for holding a special meeting to approve a resolution in support of our work.

**Upcoming Actions**

* We are planning to host a 2nd annual Winterfest fundraiser event, this year at Howl, on March 5th! The event will include snow sculpture contests, snowshoeing, soups, and more.
* Isaac Carrier will connect with the Lee playground equipment group to plan for site prep for Cooper Hill for the spring. Once we have more details, we will finalize our plans for weed prevention, replacing wood chips, and repairing the fence.

**Funds raised to date**

* $46,727 raised to date. Goal for Cooper Hill is ~$45k, and the goal for East Dock Park is ~$150k.
* Budget/Finance Report (operations, CIPs, Dalrymple) \*
	+ Reviewed Dalrymple fee report: yearly total a little lower than 2021
	+ Dougherty asked about the daily fee and if we should consider an increase to keep pace with other campground fees and to keep pace with inflation.
		- The fee was increased from $25 to $30 in 2020 based upon a comparison with other similar campgrounds in the area.
	+ It would be helpful to get a better handle on maintenance costs to assess net income.
* Round-robin reports from adopters & Public Works Director:
	+ Big Ravine Preserve/Iron Bridge (Kitchell):
		- Will present proposed work plan & budget at March meeting
	+ Cooper Hill Park (Fizell & Subcommittee): snowed in
	+ Dalrymple Campground (Ray): closed; some snowshoeing going on
	+ East Dock Park (Dougherty & Subcommittee):
	+ Halvor Reiten Park (Bingham):
	+ Waterfront Walk (Jake’s Park, Memorial Park Annex, Turning Point Fountain) (Fizell):
	+ Washington Ave. Beach (Kitchell): some activity to possible ice road
	+ Bayfield Area Trails Report:
		- Red Cliff Tribal government plans to submit a Transportation Alternatives Program grant proposal for a trails plan and design on Red Cliff lands, plus a trail link between Red Cliff and Bayfield.
		- Bayfield Area Trails is planning to hold a Trails Forum Open House either the first or second weekend of May. This will include seeking public input on existing trails and ideas for potentially new trails.
		- BATs is pursuing a socioeconomic study of trails in the Bayfield area to determine economic impact, trail user experience, and gather input from community members. A key consideration about proceeding with the study is if the benefits/outcomes are worth the level of effort and study costs.
1. Old Business
* Request for use of soccer field from Aniello Scala: Committee consensus is that this is not feasible and should not be approved based on the following reasons:
	+ First and foremost: This is now designated as the staging and landing area for Life Flight helicopters (confirmed with Lyn Cornelius). Large gatherings and associated parking would not be compatible.
	+ The City has no funding or capacity to create/maintain field markings or install/maintain goals, benches and other requested infrastructure.
	+ The requester has not presented any organization or plan for developing, operating, and maintaining the fields. What about insurance? How would this be managed and maintained in the long run?
	+ The site remains fully functional and desirable for trails and individual recreational use.
* Proposed Outdoor Recreational Areas Commercial Tobacco-Free Ordinance (see revised version, plus compiled feedback table)
	+ Report from Ted D. on recent Harbor Commission meeting:

**Locations:**

* LE Dock or Building: due to adjacency to East Dock Park, recommend including the area outside of the building.
* Boat Launch: Apply the ordinance at the launch dock area and around bathrooms/green space.
* City Dock: Apply the ordinance to the dock portion only; where it begins beyond the Pavillon.
* Marina: Due to the lease, this area cannot be included until 2024. Question about adding a designated location for employees or marina lease smoking area.
* Parking areas: do not apply the ordinance to parking areas, including at boat ramp, marina, and Pavillon.
	+ The Committee had a short discussion about the revised proposed ordinance and locations.
	+ **Motion:** Recommend the revised version of the proposed ordinance to the Plan Commission to be applied to the City’s recreational areas as identified in the reference map and list. TD/KR; Motion carried (all ayes).
* Points of note: Dalrymple Campground is not included for the following reasons: 1) it is outside of the City limits; 2) due to the nature of extended/overnight stays; 3) large spacing between sites; 4) the presence of campfire smoke. The ordinance would not apply to parking areas adjacent to recreational areas. The boat ramp restrooms area would include the kiosk and entrance to the Brownstone trail.
	+ - Next Steps:
* Kitchell will provide to the City Clerk (Hoopman) information for Plan Commission:
* Final compiled feedback from vetting the proposal through committees and staff; include P&R Committee recommendations.
* Initial draft proposed model ordinance language as a reference starting point
* The final recommended ordinance language
* Reference map and location list
* Letters of support (Boyle, Flemming, Ladwig, Paap)
* Playground subcommittee members and the American Lung Association of Wisconsin representative Charmaine Swan will reach out to Bayfield Civic League and Bayfield Chamber of Commerce regarding Memorial Park.
* Proposed 2023 priorities: Committee members agreed to accept as is and use these as a guide for the year’s activities, recognizing that they are funding-dependent and will evolve throughout the year.
1. Next Meeting: March 2, 2023 @ 7:45 a.m.
* Invite the Tree Board to discuss collaborations
* Big Ravine work plan
1. Adjourn: **Motion to adjourn** at 9:02 a.m.: Ray/Bingham; Motion carried (all ayes)