

D R A F T

CITY OF BAYFIELD PUBLIC WORKS COMMITTEE

November 2, 2012

Meeting called to order by Bryan at 8 a.m. at Fire Hall. Present: Don Albrecht, Vincent Kelly, Gene Brevold and Jim Bryan; City employees Tom Kovachevich and Nick Wszalek, and visitors Kim West, Ron Madich, Tyler Stoklasa, Dave Hackett, Marilyn VanSant, Mary Hepner, Fran Swanson, and . M/Brevold S/Kelly to approve agenda. Approved. Minutes from October 1, 2012, approved on a motion by Kelly, S/Brevold. Public input was limited to discussion over improvements to the Bayfield Inn parking lot.

1. Old Business:

c. Bayfield Inn Parking Lot Options: Representatives of both the Bayfield Inn and the Civic League were on hand to discuss options. Previous Public Works concerns over pavement surface, overflow, and retaining wall height were addressed. New options included an arrangement to install an 8" sewer line along Rittenhouse to Front St; underground utilities; and new light poles. M/Albrecht S/Brevold: Public Works concurs with the plan as amended because concerns have been addressed and, furthermore, we recommend the Plan Commission approve the proposed project. Motion carried.

a. PBSB Collection Charge System: currently in the City Attorney's hands.

b. Projects Update:

Rittenhouse Avenue-- the Section 106 Historic Preservation Review Process has now been approved and will go ahead as planned for 2013. There is concern over the process for ordering historic streetlights.

Historic Streets, Phase II-- while the Section 106 report has not yet been approved, this project will also go ahead as planned, but will be bid as a separate project.

2. Public Works Director:

It appears all three items for sale on Wisconsin Surplus online (a bucket sweeper, the old Chevy dump truck, and the old fire truck) have been sold in a satisfactory manner.

City crews are preparing for winter, including mixing sand and salt, attaching snowplows, and dealing with leaves.

3. Utility Operator:

Wszalek presented the results of leak detection work, noting eight hot spots that include a mix of private service leaks and public infrastructure leaks. Two have been shut off and await replacement parts; letters are going to private property owners, and pressure tests will be done on the remaining. These leaks are less intense than in previous reports and early detection (using new waster meters) seems to be helping in stemming water loss through such leaks.

4. 2013 Budget and CIPs:

No action taken.

5. Set next meeting and Adjournment: Next meeting set for 8 a.m. Friday, December 7 at the Fire Hall. Adjournment M/Kelly S/Brevold at 9:50 a.m. Motion approved.

Minutes by Don Albrecht