

D R A F T

CITY OF BAYFIELD PUBLIC WORKS COMMITTEE

January 11, 2013

Meeting called to order by Bryan at 8:05 a.m. at City Hall. Present: Don Albrecht, Vincent Kelly, Gene Brevold, Mel Whiteside and Jim Bryan; City employees Tom Kovachevich and Nick Wszalek. M/Kelly S/Whiteside to approve agenda. Approved. Minutes from November 2, 2012, approved on a motion by Brevold, S/Kelly. No public input was offered on the agenda.

1. Old Business

a. *PBSD Collection Charge System:* Under Section 19.85(1)(e and g), the Committee went into closed session M/Kelly S/Brevold. Kelly yes, Whiteside yes, Albrecht yes, Brevold yes, Bryan yes. Motion carried and the meeting adjourned to a closed room.

M/Kelly S/Whiteside to reconvene in open session. Kelly yes, Whiteside yes, Albrecht yes, Brevold yes, Bryan yes. Motion carried.

M/Kelly S/Brevold that Public Works Committee recommends to City Council that they authorize Attorney Bussey to proceed with negotiating the Brownstone Line Agreement with Pikes Bay Sanitary District per his letter of January 8, 2013. Motion carried.

b. *Projects Update:* Plans are going well for the Rittenhouse Avenue/Highway 13 project. Bids are scheduled for opening on March 12.

A snag in the Section 106 Historic Preservation Review Process may result in delays on the side streets project. Staff is working on expediting the process.

c. *Bayfield Inn Sewer:* The City is formalizing its arrangements with the Bayfield Inn to re-route sewer lines along Rittenhouse Avenue in order to vacate the City's easement running along the east side of the Inn's property. M/Albrecht S/Kelly to recommend to Council that they approve the agreement with West's Big Lake Properties. Motion carried.

2. Public Works Director

The City continues work on the Rittenhouse Ave and Historic Streets projects and snow plowing.

3. Utility Operator

Wszalek will commence with cross connection inspections, starting with residences that don't have new water meters. He also reported good news on the efforts to minimize unsold water loss, noting that the difference between water that is pumped and water that is sold went from a nearly 60% loss in 2009 to a 33% loss in 2012. Better leak detection and installation of the new water meters has helped in this process. Finally, Wszalek is urging business owners on Rittenhouse Ave, where next summer's work is to take place, to upgrade their service lines as the opportunity presents.

4. Sidewalk Snow Removal

The Committee discussed the difficulties in getting property owners to shovel sidewalks not mandated to do so by the ordinance. The Committee agreed that snow should not be plowed onto sidewalks but was reluctant to suggest an ordinance change requiring all sidewalk owners to shovel. The City does not have sufficient staff to shovel all sidewalks.

5. 2013 Utility Budget and CIPs

Needed capitol improvements for the coming year include funds for Rittenhouse Avenue water and sewer work during the Highway 13 project, continuing investment in new water meters, and a line locator. M/Albrecht S/Brevold to recommend adoption of the 2013 Utility Budget and CIPs. Carried.

6. Waterfront Walk

Chairman Bryan introduced the idea of asking the City to appoint a broad ad hoc committee to develop ideas for improving the walking system along Bayfield's historic waterfront.

7. Overhead utility wires

Work continues on trying to get utility lines underground as the Highway 13 project moves forward, especially the pole at Front and Rittenhouse and, if possible, the main lines crossing Rittenhouse at the alleys in the 100 and 200 blocks of Rittenhouse Avenue.

8. Set next meeting and Adjournment

Next meeting set for 8 a.m. Monday, February 4 at City Hall. Adjournment M/Kelly S/Brevold at 10:19 a.m. Motion approved.

Minutes by Don Albrecht