

D R A F T

**CITY OF BAYFIELD PUBLIC WORKS COMMITTEE**

*April 16, 2013*

Meeting called to order by Bryan at 8 a.m. at Fire Hall. Present: Don Albrecht, Vincent Kelly, Gene Brevold, Mel Whiteside and Jim Bryan; City employee Tom Kovachevich and guests Jeff Mulock, Molly Otis, Glenn Stoddard, and David Eades. M/Brevold S/Kelly to approve agenda. Approved. Minutes from January 11, 2013, approved on a motion by Kelly, S/Brevold. (There were no meetings in January or February). No public input was offered on the agenda.

**1. Old Business**

a. *PBSD Collection Charge System*: No new report.

b. *Projects Update*: Highway 13 bids came in under budget and Tom intends to request an extension of new water service from First to Front Streets. Section 106 Historic Preservation Process is still in mitigation on the historic streets project. A pre-construction meeting is scheduled for April 30 and a tentative start date is May 13. M/Albrecht S/Brevold to recommend approval of the amendments to the Strand Engineering contracts as submitted. Motion carried.

Albrecht submitted information about installing two underground conduits at two crossing locations suitable for future undergrounding of three-phase power lines and telephone and cable lines while Rittenhouse Avenue is opened up. Tom will research costs of this addition.

c. *Bayfield Inn Sewer*: The DNR has approved the project and work will proceed.

d. *Snow Removal--Sidewalks*: Tom reported on the Mayor's ad hoc committee looking into solutions for better sidewalk clearing. The Committee hopes their investigation is discussed with Public Works before any action is taken.

**2. Public Works Director**

Plans for the City Cleanup Week (May 6-20) and Dumpster Day (May 11) were announced. The Chamber of Commerce is sponsoring an Electronics recycling day, probably on June 1. The LRIP Projects on Sweeney from Lynde to First, and Rittenhouse Avenue from First to Front, are on schedule.

**3. Utility Operator**

Wszalek is away at class; he takes his last certification test on May 1.

**4. Stoddard Driveway Access off Rice Avenue**

Jeff Mulock, a Hayward Land Surveyor, explained the project seeking an easement for driveway access for the Stoddard home on Rice Avenue at 10th Street. It is not anticipated that Rice Avenue will be opened any time in the near future and the easement would be revocable by the City if needed. Some large pine trees on the site will be preserved if at all possible. M/Albrecht S/Whiteside to recommend approval of the easement. Carried.

**5. Jerry Phillips Sandstone Guard Rail**

The DOT would consider moving the brownstone in question (along Rittenhouse between 3rd and 4th Streets), but only if a complete reconstruction were underway. Since this summer is an overlay only, the City does not have plans or funds to remove the brownstone and replace it with a steel guardrail.

**6. South First Street, Maritime Museum Sidewalk**

Tom noted that the City will install sidewalk along south 1st Street to Wilson Ave.

**7. PSC Report**

The report notes an unsold water loss rate in excess of 30% and we'd like to continue efforts to get it under a more acceptable 25%. M/Brevold S/Kelly to accept the report. Carried.

### **8. Water and Sewer Rate Increase**

Because it has been three years since the last rate increase and the current rate of investment is well below authorized rates, the City is eligible for a simplified rate case increase of 3%. It is also recommended that we increase sewer rates 3% since they have not increased since 2006. M/Albrecht S/Whiteside to recommend approval of a water rate increase of 3% and a 2% increase in the sewer rate. Carried.

### **9. Other**

Chairman Bryan noted the formation of an ad hoc committee to develop ideas for improving Bayfield's historic waterfront trail.

### **10. Set next meeting and Adjournment**

Next meeting set for 8 a.m. Monday, May 13 at the Fire Hall. Adjournment M/Brevold S/Kelly at 9:28 a.m. Motion approved.

*Minutes by Don Albrecht*