

D R A F T

**CITY OF BAYFIELD**  
**PUBLIC WORKS COMMITTEE**  
*May 13, 2013*

Meeting called to order by Bryan at 8:04 a.m. at Fire Hall. Present: Don Albrecht, Vincent Kelly, Mel Whiteside and Jim Bryan; City employee Tom Kovachevich and guest David Eades. M/Whiteside S/Kelly to approve agenda. Approved. Minutes from April 16, 2013, approved on a motion by Kelly, S/Whiteside. No public input was offered on the agenda.

**1. Old Business**

a. *PBSD Collection Charge System:* No new report.

b. *Projects Update:* Highway 13 project underway; light poles come down Wednesday; saw cutting and street repairs set to begin. New streetlight specifications not fully resolved; waiting for sample. Hard hat party May 9 in cooperation with Chamber of Commerce went well with 100-150 people in attendance.

**2. Public Works Director**

Dumpster Day went well; full report to come, but it seemed amount was less than before (as expected). City is behind on yard debris clean-up.

a. *Purchase new plow for loader:* The loader is 12 years old and the 13-year-old plow took a beating this winter, especially in April. The equipment budget should handle the cost of a new plow at \$7300; a new loader would cost \$130,000-200,000 and the budget cannot handle that at the moment. M/Albrecht S/Whiteside to purchase a new plow for the loader from the equipment fund. Approved.

**3. Utility Operator**

Wszalek was not at the meeting because of the need to repair a leak on Seventh St. The certification test was difficult; results not in yet. We've engaged a water leak locator earlier in the year to try to address problem areas sooner. A leak was repaired on Front Street. Discussion ensued about the value of installing new radio-read-out water meters and the Committee requested a more detailed report for a future meeting--how many customers online, comparison of read-outs with old vs. new meters, etc.

**4. Chamber of Commerce parking and vendor drop-off requests**

David Eades was present to address several requests for use of Rittenhouse Avenue between First and Front Streets during the July 19-21 Festival of the Arts, and use of the City Parking Lot on Manypenny Avenue. M/Albrecht S/Whiteside to recommend approval of the requests for limited use of Rittenhouse Avenue and the City Parking Lot for the Festival of the Arts and Apple Festival as detailed in letters of April 25 and April 30, 2013. The City and the Chamber would share revenues from fees collected for the parking lot on a 50:50 basis. Carried.

**5. Strand Task Order--Water Line Work**

The City's intent to apply for state funds for water line work on North Sixth Street from Rittenhouse to Washington, Front Street from Rittenhouse to Washington, and South First Street from Wilson to Rittenhouse received high marks. Strand Engineering would provide engineering services and prepare a submission for funding by June 30, 2013. M/Albrecht S/Kelly to recommend approval of the Strand Task Order No. 13-03 at a cost of \$57,000 to come from the Utility budget. Approved.

**6. Set next meeting and Adjournment**

Next meeting set for 8 a.m. Friday, June 7 at the Fire Hall. Adjournment M/Whiteside S/Kelly. Motion approved.