

D R A F T

**CITY OF BAYFIELD  
PUBLIC WORKS COMMITTEE**

*July 8, 2013*

Meeting called to order by Bryan at 8:00 a.m. at Fire Hall. Present: Don Albrecht, Mel Whiteside, Gene Brevold and Jim Bryan; City employees Tom Kovachevich and Nick Wszalek and guest David Eades. M/Brevold S/Whiteside to approve agenda. Approved. Minutes from June 7, 2013, approved on a motion by Whiteside, S/Brevold. No public input was offered on the agenda.

**1. Old Business**

a. *PBSD Collection Charge System:*

A special joint meeting between the PW Committee and the entire Pikes Bay Sanitary District Board is scheduled for today after the current meeting.

b. *Projects Update:* Kovachevich noted that yellow painting is happening today; some intersections need work but overall the Highway 13 project is going well. Streetlights are expected in late July or early August; "no parking" signs need to go up on the Highway above downtown as soon as they can be reinstalled.

**2. Public Works Director**

Staff are keeping up with the Highway 13 project as well as finally getting at some delayed items.

**3. Utility Operator**

The leak detection project is complete; awaiting final report. It seems there are no major issues at present; Wszalek indicated he may invite Rural Water to check for leaks this fall when streets are quieter.

**4. Bayfield School Parking Lot**

Information was shared on expansion and changes to the school parking lot--no problems are expected and no formal action is required by the PW Committee.

**5. Cold Storage Roof Bids**

M/Albrecht S/Brevold to recommend approval of the low bid by Bayfield Construction for an asphalt roof on the sheds behind City Hall. Motion carried.

**6. Proposed Sewer Fee Schedule**

Further study of the fee charged for the Cruise Service as the fleet has been expanded since the fee was last set. M/Albrecht S/Brevold to recommend approval of the new fee structure. Motion carried. Bryan will follow up and further analyze the Cruise Service charges.

**Set next meeting and Adjournment**

Next meeting set for 8 a.m. Tuesday, August 6 at the Fire Hall. Adjournment M/Brevold S/Whiteside. Motion approved at 8:30.

*Minutes by Don Albrecht*