

D R A F T

CITY OF BAYFIELD
PUBLIC WORKS COMMITTEE

August 12, 2013

Meeting called to order by Bryan at 8:00 a.m. at Fire Hall. Present: Don Albrecht, Mel Whiteside, Gene Brevold, Vincent Kelly and Jim Bryan; City employees Tom Kovachevich and Nick Wszalek, Mayor Larry MacDonald and guest David Eades. M/Whiteside S/Brevold to approve agenda. Approved. Minutes from July 8, 2013, approved on a motion by Brevold, S/Whiteside. No public input was offered on the agenda.

1. Old Business

a. *PBSD Collection Charge System*: A tentative agreement has been achieved. M/Brevold S/Kelly to put the agreement into a final document for final approval. Motion carried.

b. *Project Updates*:

1. Highway 13 -- New streetlights will be installed over the next two weeks. Eades asked that priority be given to the downtown business district.

2. LRIP -- the street by the Pier and the park is nearly done.

3. Historic Streets -- comments from the Consulting Party Meetings are complete; BHA recognizes the adverse impact and urged the City to use brick curb-to-curb. The City's response is that concrete edges help hold the bricks in place and the cost of re-engineering the project would be too high.

c. *South First St Sidewalk*: Because the City will do a water improvement project on South First in 2014, the Committee agreed to delay the sidewalk work there until next spring.

2. Public Works Director

Kovachevich appreciated some extra summer part-time help this year and urged consideration of more part-time assistance in the future. After losing one full-time person some years ago, combined with the increasing demands for work, more help is required during the summer months.

3. Utility Operator

Rural Water is expected to help verify the repair of water leaks this fall. Reports of water loss indicate a large reduction in water being pumped from wells compared to last year; more study and analysis is required to understand the situation. Utility bills next time will have a notice from the DNR about untested raw water due to a missed reading for the quarter.

4. Dumpster Day Report

Another 200 cubic yards and 883 scrap items were removed in May. Expenses were the lowest since 2009. Two suggestions: consider charging non-City residents for being included, and compare costs of the dumpster with new competitors in the area. Everyone agrees it's a good program.

5. Amended Sewer and Water Rates

The schedule of rates for water & sewer service was shared with the Committee.

6. 2014 Water Main Replacement

Projects to replace water mains on Front Street, First Street from Rittenhouse to Wilson, and a half block on Sixth Street from Rittenhouse to Washington will correct several problems with existing and varying water mains next spring. Total project cost is \$656,000 with \$459,000 coming in grants.

7. 2014 Budget and CIPs

By consensus, the Committee approved changes to draft budgets for the Public Works Department, and the Water Utility, as well as requests for Capitol Improvement Projects. Mayor MacDonald agreed to request costs of completing the undergrounding of utilities across Rittenhouse Avenue from Excel Energy; cable and telephone utilities would also need to be contacted.

Set next meeting and Adjournment

Next meeting set for 8 a.m. Friday, September 6 at the Fire Hall. Adjournment M/Kelly, S/Brevold. Motion approved at 9:25.

Minutes by Don Albrecht