

City of Bayfield Common Council Mtg.

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 * 715-779-5712

Minutes of Monday, January 12, 2015 -- 4 pm

Call to Order – Roll Call – Pledge of Allegiance

Mayor MacDonald called the meeting to order at 4 p.m. at the Bayfield followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Johnson, McMullin and Mayor MacDonald

Others: Lynn Reimer, Blair Nelson-Library Director, Don Albrecht, David Eades-Chamber Director, Tom Kovachevich-PWD, John Fangman-Police Chief, and Billie Hoopman-Clerk

Approve Agenda: Nelson/Bryan moved to approve the agenda as presented. Carried.

Approve Council Meeting Minutes of November 11 and 25 (Joint Council & PWC), 2014: Johnson/ Nelson moved to approve the previous meeting minutes as presented. Carried.

Public Input on Agenda Items: None.

Circuit Court Judge John Anderson and Clerk of Circuit Court Kay Cederberg: Their visit has been delayed until the Council meeting tentatively scheduled for April 13, 2015.

Agenda Items:

- 1. Lease Agreement between the City of Bayfield and KR Kayaking, LLC:** McMullin/Johnson moved to approve the lease agreement for one year (Jan. 1 to Dec. 31, 2015) in the amount of \$850.00 for use of Lots 5-6, Block 55 as outlined. Lynn Reimer was present and told the Council they plan to operate similarly to the former Trek and Trail operations and are thankful for the opportunity to lease the premise as described. Passed by roll call vote as follows: Nelson, Bryan, Johnson and McMullin-yes.
- 2. BFD Length of Service Award Program:** McMullin/Bryan made a motion to approve the Mayor's signature on the Amendment to Adoption Agreement for the WI Defined Contribution Service Award Program and the Amendment to Service Fee Agreement transferring the Bayfield Fire Department's Retirement Program funds from Lincoln Benefit Life to a Group Annuity Contract underwritten by Mass Mutual. Passed by roll call vote as follows: Bryan, Johnson, McMullin and Nelson – yes.
- 3. Historic Bayfield Streets Renovation Project – Review & Award Bid:** Bryan/Nelson moved to award the Historic Bayfield Streets Renovation Contract 2-2014 to Chippewa Concrete Services, Inc. in the amount of \$1,052,148.92. It was affirmed the brick will be salvaged and retained for use on this project. Passed by roll call vote as follows: Johnson, McMullin, Nelson, and Bryan – yes.
- 4. Resolution #471 - 2015 Budget Amendment #1:** Johnson/Nelson made a motion to adopt Resolution #471 for the purpose of carrying over 2014 CIP funds for use in 2015 as specified. Passed by roll call vote as follows: Nelson, Bryan, Johnson and McMullin – yes.
- 5. Resolution #472 - Authorizing the Treasurer to borrow under the direction of the Mayor:** McMullin/Johnson motioned to adopt Resolution #472, authorizing the Treasurer to borrow up to \$50,000 in increments of \$10,000 for cash flow purposes if needed. Passed by roll call vote as follows: Bryan, Johnson, McMullin and Nelson – yes.
- 6. Premier Resort Report – 11/30/2014:** The Council received a copy of a report showing a Premier Resort Tax breakdown from 2003 to 2014. We are forecasting a 6-10% increase for year-end 2014.
- 7. Notice of Spring Election:** Information only. A February Primary is not needed.
- 8. Committee Resignations/Appointments:** Bryan/Johnson made a motion to accept the Mayor's appointment of Tina Nelson and David Cooper to the ARB, and to accept with regret the resignation of Corey Bakken. In addition, they approved the appointment of David Eades as the BART Representative. Carried.
- 9. Project Updates:**
 - 2015 Water/Sewer Main Improvements:** Advertising project on Feb. 12th & 19th and opening on February 26th.
 - Historic Streets Project:** Will be seeking all necessary permits and hoping for an early Spring.
 - Historic Waterfront Trail:** Waiting for WCMG's input on 2nd phase. The name has changed to "Waterfront Walk". Draft sign panels designed by Don Albrecht are fabulous. Thanks Don!
 - Harbor Commission's L.E. Dock Improvement Project:** A copy of the Design/Construct Bid Solicitations was provided. Bids are due on February 2, 2015.

10. **Mayor's Report(s): November 8, 2014 to January 12, 2015:** The Council received a written report dated November 8, 2014 to January 12, 2015. The Mayor provided some brief details about the DNR Phragmites meeting and provided an update on Superior Days. Carried.

Reports from Committees, Commission & Boards, Possible action: place on file the minutes &/or reports received.

Architectural Review Board: Minutes of November 17, 2014

Finance: Minutes of November 11, 2014

Fire Department: Minutes of December 1, 2014 and January 5, 2015

Harbor: Minutes of January 5, 2015

Library: Minutes of November 19 and December 17, 2014

Police Department: November, December and 2014 Year End Report

Public Works: Minutes of December 8, 2014 and January 9, 2015

Tree Board: 2014 Annual Report

McMullin/Johnson moved to place the above minutes on file. Blair Nelson, Library Director gave an overview of what is happening at the Library and touched on their long range plans, new programming, and grant achievements. The Council thanked Nelson for his hard work and efforts. Good job! Chief Fangman provided comment on the year-end report. He told the Council there is one element he's not able to provided statistics on and that is the efforts they have made on obtaining good community relations. He said the department feels prevention is better than a larger number of arrests. The Council agreed and thanked Chief Fangman for his good work throughout 2014. Lastly, the Council was reminded about the Utility's concerns for freeze-ups and was asked to watch for low water pressure and to report comments etc. to staff on this issue. Carried.

Correspondence:

- November 2014: Summer Mostly Thursdays
- November 17, 2014: Charter Communication
- December 1, 2104: Bayfield Regional Conservancy
- December 9, 2014: Great Lakes and St. Lawrence Cities Initiative
- December 31, 2014: Town of LaPointe – Ice Road Maintenance

McMullin/Nelson moved to place the above correspondence on file. Carried.

Clerk / Treasurer: Payment of Bills, Treasurer's Report(s), Budget(s)

Bryan/Johnson made a motion to approve the January 12, 2015 bills as presented and to place the November and December 2014 Treasurer's Report and December 2014 Budget on file. Passed by roll call vote as follows: Johnson, McMullin, Nelson and Bryan – yes.

Affirm/Set Next meeting(s): The Council scheduled their next meetings for February 9 and March 9, 2015.

Adjournment: Johnson/Bryan moved to adjourn. Carried.

Minutes submitted by: Billie L. Hoopman, Clerk (4:24 p.m.)