

# City of Bayfield Common Council

## Public Hearing & Regular Meeting

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 \* 715-779-5712

---

Minutes of Monday, May 11, 2015 -- 4 pm

**Call to Order – Roll Call – Pledge of Allegiance:** Mayor MacDonald called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

**Present:** Nelson, Bryan, Johnson, McMullin and Mayor MacDonald

**Others:** Don Albrecht, David Eades-Bayfield Chamber Director, PWD Kovachevich & Clerk Hoopman

**Approve Agenda:** Nelson/Johnson moved to approve the agenda as presented. Carried.

**Public Hearing:** Mayor MacDonald called the public hearing to order at 4 p.m. The hearing was held regarding its proposed application for Community Development Block Grant-Planning Program (CDBG-PLNG) funds. The public was invited to attend to learn about the CDBG program, to help identify additional community development needs, and to comment on the activities proposed to be included in the CDBG application.

The agenda for the public hearing included:

1. Identification of total potential funds: The City will request a CDBG-Planning grant award of \$25,000 for community-wide planning. The City will meet the required match of \$12,500 (a minimum of \$6,520 must come from the City directly) bringing the project cost to \$37,500 total.
2. Eligible CDBG Activities: Planning activities will include the development of a community-wide plan for the waterfront area that will address economic conditions by assisting small business, address issues that will improve the quality-of-life of residents including low and moderate income individuals, and identify strategies to increase community vitality by addressing blight. Ineligible projects like construction, engineering and design will not be a part of this effort.
3. Presentation of identified community development needs
4. Identification of any community development needs by public
5. Presentation of activities proposed for CDBG application, including potential residential displacement.
6. Citizen input regarding proposed and other CDBG activities

The hearing was closed at 4:05 pm. No public input was received.

**Approve Council Meeting Minutes of April 13 and 27, 2015:** McMullin/Johnson moved to approve the Council meeting minutes as presented. Carried.

**Public Input on Agenda Items:** None.

### Agenda Items:

1. **Resolution #477:** Bryan/Johnson made a motion to approve and place on file Resolution #477 for the Submission of a CDBG Application for the CDBG-Planning Grant Program, and related CDBG Documents as follows:
  - a. Statement of Assurances
  - b. Relocation Plan
  - c. Lobbying Certification from the Municipality
  - d. Potential Fair Housing Actions
  - e. Vandewalle & Associates Inc. Letter of Agreement for CDBG Application Preparation in the amount not to exceed \$3000.

Passed by roll call vote as follows: Nelson, Bryan, Johnson and McMullin – yes.

2. **Resolution #478:** McMullin/Johnson motioned to adopt a Citizen Participation Plan for the City of Bayfield in accordance with the CDBG Program. Copies of the plan were given to the Council for review. Passed by roll call vote as follows: Bryan, Johnson, McMullin and Nelson – yes.
3. **Resolution #476:** McMullin/Johnson moved to approve Resolution #476 designating the Daily Press as the City of Bayfield's Newspaper of Record effective immediately. Passed by roll call vote as follows: Johnson, McMullin, Nelson, and Bryan – yes.
4. **Resolution #479:** Johnson/McMullin made a motion to adopt Resolution #479, opposing the elimination of Personal Property Taxes due to the loss in local tax base and resulting tax shift to residential homeowners. Discussion. Passed by roll call vote as follows: Nelson, Bryan, Johnson and McMullin – yes.
5. **Resolution #480:** Opposing the Enabling of a Local Sales Tax Option to help Fund Local Transportation Cost. The Mayor explained our concerns about how the funding will be collected and distributed but all agreed to take no action on Resolution #480.
6. **Ordinance #374:** McMullin/Nelson moved to waive the second and third reading, and to move forward with adoption and codification into the Code of the City of Bayfield on Ordinance #374, an amendment to Chapter 349, Streets, Sidewalks & Public Areas – Sec. 349-11 Snow & Ice Removal. Passed by roll call vote as follows: Bryan, Johnson, McMullin and Nelson – yes.
7. **Ordinance #375:** McMullin/Bryan moved to waive the second and third reading, and to move forward with adoption and codification into the Code of the City of Bayfield on Ordinance #375 Amending Chapter 255 Intoxicating Liquor and Fermented Malt Beverages – Temporary Licenses. Passed by roll call vote as follows: Johnson, McMullin, Nelson and Bryan – yes.
8. **Lease Land Agreement – Linnea and Jeffrey Howe:** Bryan/McMullin made a motion to approve the Mayor's signature on the proposed leased land agreement for use of a portion of the unopened Eighth Street (Block 64, Lots 11-14) as a driveway as recommended by the Public Works Committee. Passed by roll call vote as follows: Nelson, Bryan, Johnson and McMullin – yes.
9. **NEV:** The Council learned the City is considering the sale of the NEV for a variety of reasons including; it's rarely used by the City Public Works, and the Chamber has expressed interest in purchasing the NEV for watering the downtown flowers. Using the golf cart is not legal.
10. **2015 Room Tax Update** – Good news, the sales for the first quarter was double that of 2012 and 2013. Not comparing the figure to 2014 since that was the big Ice Cave year.
11. **Project Updates:**
  - a. **Historic Streets Project** – Looking at starting to pour curb on No. Broad; weather dependent. Crews started removing brick on Second Street. Weight Restrictions have been lifted. Bryan asked when they will begin re-laying the brick? The PWD said he was unsure, but thought in about two weeks or so.
  - b. **2015 Catholic Hill Water Main Improvement** - Blacktop and concrete has been stripped on Washington Avenue. They will soon start the watermain work.
  - c. **2016 Swede Hill Water Main Improvement** - The needed surveying work has been done. Strand is now working on our Safe Drinking Water Application which is due in June.
  - d. **Historic Waterfront Walk** – The Committee minutes are below.
  - e. **Harbor Commission's L.E. Dock Improvement Project** – The Council learned the project will start this fall; permits take about 3 months to obtain.

David Eades, Chamber Director commented on some of the Chamber's activities. The Sled Dog race went great and very few complained on the loss of the Blue Moon Ball. It's good to focus on events that are great, rather than having some just for the sake of having an event each month. The Festival of Arts is also seeing an improvement; there is 15% local vendor participation! Eades said the success is due to better marketing for the events.

**12. Mayor's Report(s):** The Council received a written report dated April 13 to May 11, 2015. Informational; no action required.

**Reports from Committees, Commission & Boards.**

**Ambulance:** Minutes of April 16, 2015

**B.R.B.:** Minutes of April 20, 2015

**Finance:** Minutes of April 13, 2015

**Fire Department:** Minutes of May 4, 2015

**Greater Bayfield WWTP Commission:** Minutes of April 21, 2015

**Police Department:** April 2015 Report

**Public Works:** Minutes of April 17 and May 8, 2015

**Waterfront:** Minutes of April 24, 2015

McMullin/Johnson moved to place the minutes listed above on file. Carried.

**Correspondence:**

- The 20 Best Small Towns to Visit in 2015
  - Midwest Living
  - Local Government Property Insurance Letter / League of WI Municipality
- Johnson/McMullin moved to place the correspondence received on file. Carried.

**Clerk / Treasurer: Payment of Bills, Treasurer's Report(s), Budget(s)**

McMullin/Bryan moved to pay the bills as presented and to place the April Treasurer's Report and Budget on file. Passed by roll call vote as follows: Bryan, Johnson, McMullin and Nelson – yes.

**Affirm/Set Next meeting(s):** The next meeting was scheduled for June 8, 2015 at 4 p.m.

**Adjournment:** Johnson/McMullin made a motion to adjourn. Carried. (4:27 p.m.)

*Billie L. Hoopman, Clerk*