

**CITY OF BAYFIELD**  
**PUBLIC WORKS COMMITTEE**

*February 5, 2016*

Meeting called to order by Bryan at 9:02 a.m. at Fire Hall. Present: Don Albrecht, Vincent Kelly, Mel Whiteside, and Jim Bryan; City employees Tom Kovachevich, Billie Hoopman, Dionne Johnston, John Fangman and Chamber Director David Eades.

M/Kelly S/Whiteside to approve agenda. Approved. Minutes from January 8, 2016 meeting approved on a motion by Kelly S/Whiteside. No public input was offered on the agenda.

**1. Old Business**

Catholic Hill Project -- As staff sorted out the various eligible parts for completion of the Catholic Hill project (2015-16), some items qualified for grant and loan programs, but in the final analysis, a balance on the project of \$101,706.79 is unmet. M/Kelly S/Whiteside to recommend to City Council that the amount be borrowed. Motion carried

Addition discussion focused on the balance of funds due the City from the Water & Sewer Utility based on tax equivalent (PILOT) and debt service currently due at a level of \$116,902.70. We would like to have a joint discussion with City Council regarding three scenarios: 1) possible forgiveness of past debt, 2) capping the tax equivalent amount, and 3) scenarios for increasing sewer rates to raise revenue for the payments.

**2. Public Works Director & Utility Operator Reports**

Rain and subsequent ice has been the worst seen in recent years, making road clearing difficult and wreaking havoc with the supply of salt and sand. Kovachevich suggested consideration of a \$25-30,000 Quonset to cover the supply in the future. One plow broke and has been repaired. New truck will be ordered in March.

Kovachevich also brought up the possible need for a Snow Emergency ordinance that would, in the event of a storm prediction with 10-12 inches of snowfall, require all vehicles to be parked off street until snow is cleared. Police Chief John Fangman joined the discussion and suggested that the ordinance could assist in pointing out alternative parking locations for all parts of the City. We will try to have a draft ordinance at the March meeting for possible implementation next year.

Josh Pearson continues working on meter replacement and cross connection issues and is away.

**3. Farmer's Market**

David Eades introduced the idea to relocate the Farmer's Market from the parking lot on Manypenny Avenue to First Street south extending for one half block south of Rittenhouse Avenue. The idea is to bring the market closer to downtown, close off part of a street for one half day a week in summer (June 15-October15). After review, a consensus formed around using Second Street South instead of First Street. Eades will suggest to the Farmers Market group that they submit a more detailed plan.

**4. PILOT and Health Insurance**

This agenda item was covered in the discussion about the Catholic Hill project.

**5. Border Parcels Agreement**

In order to reflect the change in sewer connection for the Duquette property, a revision to the agreement between the City and Pikes Bay Sanitary District regarding Border Parcels is necessary. M/Albrecht S/Kelly to ask City Council to approve the amended agreement. Motion carried.

## **6. Brownstone Line Agreement**

Pikes Bay Sanitary District has suggested a re-calculation of the amount due the City for its Wheeling Fee for serving properties along the Brownstone Line. PBSB wants to change to actual use based on metering, but the agreement calls for calculations based on REUs. We believe the invoice sent to PBSB on January 8 reflects the agreement.

## **7. December Utility Budget**

Nothing presented.

**8. Next Meeting:** set for Friday, March 11 at 9 am at City Hall

## **Adjournment**

M/Whiteside S/Kelly. Motion approved.