

CITY OF BAYFIELD
PUBLIC WORKS COMMITTEE

March 7, 2016

Meeting called to order by Bryan at 1 p.m. at City Hall. Present: Vincent Kelly, Mel Whiteside, Jim Bryan, and Gene Brevold; City employees: Tom Kovachevich, Josh Pearson, Dionne Johnston and Mayor Larry MacDonald; Others: Chamber Director David Eades, Larry Gansluckner, and BRC Conservation Director Erika Lang

M/Brevold S/Kelly to approve agenda. Approved. Minutes from February 5, 2016 meeting approved on a motion by Kelly S/Brevold. No public input was offered on the agenda.

1. Old Business: Nothing presented.

2. Public Works Director & Utility Operator Reports:

Kovachevich: Plenty of salt and sand available for any late winter snow and may have to cover the remaining supply until next winter.

Pearson: There is a water main leak on Washington and 9th Street due to be repaired tomorrow and a service line leak at 239 Manypenny owned by Neil Schultz which will be repaired when he gets back from Florida. City passed all the nitrate sampling. PSC report is complete and copies are available for Committee members.

3. BRC – Brownstone Trail Slope Restoration:

Bayfield Regional Conservancy (BRC) prepared a grant application on behalf of the City to restore the slope on a section of the City ROW on S. 5th Street that abuts the Brownstone Trail. The proposal consists partnering with the US Fish and Wildlife Service and BRC to control and remove knotweed (as well as other invasive species) and to stabilize the slope with native plants. BRC will do most of the work with minimal in-kind work by the City Crew. M/Brevold S/Kelly to recommend the City Council move forward with the grant application. Motion carried.

4. Glenda Erickson Request:

Kovachevich received a request from Erickson to cut scrub brush in the City ROW adjacent to the Fire Hall. Permission has been granted in the past and Erickson will clean up and remove brush debris. M/Kelly S/Brevold to give Erickson permission to cut and cleanup scrub brush in the N. 9th Street ROW with oversight from PWD. Motion carried.

5. Water & Sewer Utility Issues:

1. Catholic Hill – Utility to get a loan from State Trust Fund in the amount of \$101,706.79 at 3.5% interest rate
2. Swede Hill – Kovachevich stated this project was put on hold last year due to lack of funds, since then we became aware there was potential grant from the Army Corps of Engineers. The Utility was pre-approved for an \$837,000 ACOE grant along with the WDNR Funding of \$286,000, leaving a balance of \$123,000. Kovachevich stated the project will eliminate all of the remaining undersized 4" water main in the City and recommends moving forward with the expanded project to include full width road reconstruction on 5th, 7th St. and Rittenhouse Ave. Mayor MacDonald stated a month ago he would not have approved this project but since getting approved for the ACOE Funding we get a \$1,246,000 project for \$123,000 we have to do it and recommends moving forward with this project. M/Kelly S/Whiteside to proceed with the expanded Swede Hill Project. Motion carried.
3. Amount owed to City by Utility & PILOT Payment – Bryan recommends the City forgive the amount currently due to General Fund and wants to get rid of the PILOT payment altogether. City Staff recommends capping the PILOT payment at \$62,500 for five years plus add the CPI each year and recommends repayment to General Fund for past debt when able. Mayor MacDonald recommends capping the PILOT payment and leave remaining debt for 2 years and then see if the

utility is able to repay the remaining amount due to General Fund. M/Kelly S/Whiteside to cap PILOT at \$62,500 and suspend repayment of past debt for 3 years. Motion carried.

4. 2015 Audit / Future Rates – Reviewed draft Water & Sewer audit. Auditor Mark Van Vlack recommends a sewer rate increase of no more than 5%. M/Kelly S/Whiteside to move forward with a 5% Sewer rate increase. Motion carried.
5. Borrowing and Refinancing – M/Brevold S/Whiteside to authorize Administrative Staff to move forward with borrowing and refinancing. Motion carried.

6. February Utility Budget Report: Place on file.

7. Next Meeting: Set for Monday, April 11, 2016 late afternoon if needed.

Adjournment

M/Kelly S/Brevold. Motion approved.