

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Tuesday, July 12, 2016 – 5:00 p.m.

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 5:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Johnson, Hudson and Mayor Ringberg

Others: David Eades, Tom Kovachevich, Dionne Johnston, Don Albrecht, and Diane Fizell

Approve the Minutes of June 14, 2016: Hudson/Johnson moved to approve the agenda as presented. Carried.

Public Input on Agenda Items: None.

Agenda:

1. **Applications for Temporary Class B Licenses:**

Bryan/Hudson moved to approve the Temporary Class B Alcohol License applications from the Chequamegon Bay Arts Council to sell wine on July 15, 2016 and the Bayfield Regional Conservancy to sell beer and wine on July 24, 2016; both events to be held at the Bayfield Lakeside Pavilion. Carried.

2. **2016 Apple Festival Permit Request:** Nelson/Johnson made a motion to approve the 2016 Apple Festival Agreement as presented. It was noted there were no significant changes from the previous year. Passed by roll call vote as follows: Nelson, Bryan, Johnson and Hudson – yes.

Bryan asked for a point of order and if we could move the police department report to the top of the agenda. Chief John Fangman was present and gave a verbal report on last night's events. He provided a brief summary of the incident involving the driver/car on retaining wall by First and Washington, the assistance he provided to dispatch during the search and rescue of the Bayfield County Officer near Grand View, and he reported on the damage in other areas such as Saxon Harbor. There are many road closures, but no known fatalities.

3. **Committee Appointments / Resignations:** Johnson/Nelson motioned to accepted with regret the resignation from Cheri Patterson from the Library Board and approved the appointment of Laura Lima to the Library Board and Gordy Ringberg-Mayor to the GBWWTP Commission. Carried.

4. **Room Tax – Tourism Commission:** The Council received a written report on City of Bayfield Room Tax Collections from 2005-2015, a breakdown of the 3% increase and grandfathering amounts proposed, and an option for moving forward, with both the City and Chamber's interest in mind. Bryan/Hudson made a motion to move forward with the creation of a Tourism Commission. The Council also received copies of the Room Tax Frequently Asked Questions printed by the LWWMI, June 2016. Discussion ensued. What is tangible municipal development? Who should be on the Commission? Eades told the Council it was common for his position (Chamber Director) to be a non-voting member of the Board. Carried.

5. **Office & Police Department Personnel Updates:** The Chief reported he had received many applications for the Police Officer position. Applications are due July 15, 2016.

6. **Project Updates:**

- a. Swede Hill Water Main Improvement (2017 Project): Design has been sent to the DNR for approval. Takes about 60 days for them to review. Then we will need to discuss bidding.
- b. Historic Waterfront Walk Phase 2 – See minutes. In a holding pattern. Waiting for news on the WIDNR grant.

7. **Mayor's Report(s):**

The Council received a written report dated June 14 to July 11, 2016 from the Mayor. He noted a special designation to Art Ode that occurred on June 17, 2016. The Mayor further asked the Council, "as we look forward to creating our 2017 Budget he asked that each review our Comprehensive Plan and two online

documents titled” Anatomy of a Priority Based Budget Process” and Priority Based Budgeting: Seeing things differently. Hoopman will e-mail the links and “STEEP Trends Impacting Local Governments in Wisconsin” to the Council and Department Supervisors.

Reports from Committees, Commission & Boards.

Architectural Review Board: Minutes of June 13, 2016

Finance: Minutes of June 14, 2016

Fire Department: Minutes of June 6, 2016

Harbor: Minutes of July 5, 2016

Planning: Minutes of June 30, 2016 and Door-to-door and Peddler’s Ordinance Amendments

Police Department: June 2016 Report

Waterfront: Minutes of June 24, 2016

Bryan/Johnson made a motion to place the above minutes on file and to authorize the Plan Commission to hold the required public hearing on the door-to-door and peddler’s Ordinance amendments at a subsequent meeting. The Council applauded the Commission’s efforts to deal with dilapidated buildings, thanks! Carried.

Correspondence: The Council received copies of the following:

May 19 – The Alliance for Sustainability, 20th Annual Pie and Politics

June 13 – Bayfield Apple Festival Sponsorship Opportunities

June 20 – Proposed APIS 2018 Quarter Design

June 21 – Cities Initiative Statement – Mayor’s Express Disappointment over the Approval of the Waukesha Diversion Application

Informational, no action required.

Clerk/Treasurer: Payment of Bills, Treasurer’s Report(s) and Budget(s)

Bryan/Johnson moved to approve the payment of bills, the June Treasurers Report and Budgets with the caveat of the Council authorizing the transfer of CIP funds to the Treasurer’s wage line item. Carried-All Ayes.

Affirm/Set Next meeting(s): Due to the Partisan Primary on Tuesday August 9, the regular Council Meeting will be held on August 8 at 4 p.m.; Finance will be at 3:30 p.m.

Closed Session: Johnson/Bryan moved to convene into closed session pursuant to pursuant to Sec. 19.85(1)(c) for purposes of discussing personnel and compensation. The Council reserved the right to reconvene into open session to make a determination in open session, continue with remaining agenda items, or for purposes of adjournment. Passed by roll call vote as follows: Johnson, Hudson, Nelson, and Bryan – yes.

Bryan/Johnson moved to return into open session for purposes of adjournment. Roll Call: Hudson, Nelson, Bryan and Johnson – Yes.

Adjournment: Bryan/Hudson moved to adjourn. Carried. (6:04 p.m.)