

# City of Bayfield Common Council

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Minutes of Monday, March 7, 2016 – 4:00 p.m.

- **Call to Order – Roll Call – Pledge of Allegiance:** Mayor MacDonald called the meeting to order at 4:00 p.m. followed by roll call and the Pledge of Allegiance.  
**Present:** Nelson, Bryan, Johnson (by phone), and Mayor MacDonald  
**Absent:** McMullin  
**Others:** George and Nancy Hoff, Larry Gansluckner, Dan Shefchik, David Eades, Bill Peterson, Barbara Hoekstra, Chief Fangman and PWD Kovachevich
- **Approve Agenda:** Nelson/Bryan made a motion to approve the agenda as presented. Carried
- **Approve Council Meeting Minutes of February 8, 2015:** Bryan/Nelson moved to approve the minutes as presented. Carried.
- **Public Input on Agenda Items:** George Hof commended the Plan Commission and City Clerk for their thorough development of the revised ordinance presented and feels it's what's needed to protect Bayfield and the neighborhoods within.
- **Public Hearing:** The hearing is being held in order to receive input on Ordinance #380; amendments to Chapter 370, Vehicles and Traffic, Article III, Parking Regulations. (4:02 p.m.)

Dan Shefchik was present and said he quickly read through the parking ordinance but had questions about the limitations on RV Parking. He suggested the City look at offering space to those who might need a place to park similar type vehicles in one of the City's parking spaces during the off season.

Since there was no other input, the public hearing was closed. (4:12 p.m.)

## Agenda:

1. **Ordinance #380: Amendments to Chapter 370, Vehicles and Traffic, Article III, Parking Regulations**  
Bryan/Johnson moved to waive the second and third reading, and to move forward with adoption and codification into the Code of the City of Bayfield on Ordinance #370, an amendment to Chapter 370, Vehicles and Traffic, Article III, Parking Regulations effective May 15, 2016. Discussion ensued. Bryan asked if special parking allowance could be made at times. He gave the example of the AIM and times of boat repair. The ordinance gives the Police Chief this authorization. Passed by roll call vote as follows: Nelson, Bryan and Johnson – yes.
2. **Bayfield Regional Conservancy: Partnering with the Fish and Wildlife Program**  
Bryan/Nelson moved to approve the City partnering with the Fish and Wildlife Program through the Bayfield Regional Conservancy to restore a small slope located on the Brownstone Trail (South Fifth Street) and grants authorization to the Mayor to sign the necessary documents needed to enter into this agreement. Passed by roll call vote as follows: Bryan, Johnson and McMullin – yes.
3. **Annual Arbor Day Proclamation:** Johnson/Nelson made a motion to approve the proclamation as presented. Carried.
4. **2016 Fourth of July Fireworks Contract with Spielbauer Fireworks Co.:** Johnson/Bryan made a motion to approve the annual contract in the amount of \$11,500. Hoopman informed the Council the display could be increased if we inform the vendor by the beginning of June. Passed by roll call vote as follows: Johnson, Nelson and Bryan – yes.
5. **Supplement A – Schedule of Cash Deposit (2016 Revision – Typo Correction)**  
Johnson/Bryan moved to approve the slightly amended Supplement A as presented. Carried.
6. **City of Bayfield Employee Handbook – 316 Health Insurance (Revision 3/7/2016)**  
Johnson/Nelson made a motion to adopt the revised policy as presented. These changes were necessary to abide by Wisconsin State Law. Carried.

7. **Premier Resort Update:** The figures are up which is remarkable. Thanks to Chamber and good weather!
8. **Water Utility Revenue Report Update:** Did not receive.
9. **Committee Resignations & Appointments:** None.
10. **Project Updates:**
  - a. Swede Hill Water Main Improvement (2017 Project) – The Estimated Cost and Funding Summary was provided to the Council. Councilor Bryan said he prefers curb to curb work rather than a patch job.
  - b. Historic Waterfront Walk Phase 2 – The Committee is waiting for an agreement from Strand Engineering for the “Turning Point” area.
  - c. Harbor Commission’s L.E. Dock Improvement Project – The project is moving forward nicely. The contractor is waiting for better weather to finish up.
  - d. Library Sidewalk – This work will be done in the Spring/Summer of 2016.
11. **Mayor’s Report(s)** - The Council received a written report dated February 8 to March 7, 2016. Informational.

**Reports from Committees, Commission & Boards.**

**Ambulance:** Minutes of February 11, 2016

**Courthouse:** Minutes of February 3, 2016

**Finance:** Minutes of February 8, 2016

**Fire Department:** Minutes of February 1, 2016

**Harbor:** Minutes of February 29, 2016

**Library:** Minutes of January 20 and February 17, 2016

**Planning:** Next Meeting is scheduled for March 8, 2016

**Police Department:** February 2016 Report

**Public Works:** Minutes of March 7, 2016

Nelson/Bryan moved to place the above minutes on file in a block format. Bryan asked for clarification on the Harbor minutes. MIFL is seeking permission to extend the dock which the Commission supports. Carried.

**Correspondence:** None.

**Clerk/Treasurer: Payment of Bills, Treasurer’s Report(s) and Budget(s)**

Bryan/Nelson made a motion to pay the bills as presented, and to accept the February Treasurer’s Report and Budgets as presented. Passed by roll call vote as follows: Nelson, Bryan, and Johnson – yes.

**Affirm/Set Next meeting(s):** Regular & Reorganizational Mtg. - April 19, 2016 at 4 p.m.

**Adjournment:** Bryan/Nelson made a motion to adjourn. Carried. (4:28 p.m.)

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**City of Bayfield Common Council & Public Works Committee Agenda  
Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 \* 715-779-5712**

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**Monday, March 7, 2016 – Immediately following the Reg. Council Meeting**

The Mayor called the meeting to order at 4:28 p.m. There was not a quorum of the Public Works Committee present. The Clerk noted the same Council members were still present.

The Council received a City of Bayfield Water & Sewer Utility Issues report dated March 1, 2016. The following items were listed:

1. **Catholic Hill & Emergency 6<sup>th</sup> Street:**

The Council agreed to borrow \$101,706.79 from the State Trust Fund at a rate of 3.5% at the February 2016 Meeting.

**2. Swede Hill Project:**

The Public Works Committee (at a meeting earlier in the day) and the Council agreed to move forward on the expanded project which is estimated at \$1,169,000. The reason for this change is due to the award of the Army Corp of Engineers grant of \$837,000 and the likelihood of receiving the SDWL. The estimated cost to the Water Utility is \$123,000.

**3. Due to General Fund / Repayment of the Pilot be delayed:**

Bryan/Nelson made a motion allowing the Utility the option to leave the past debt on the General Fund Books with the goal of them paying it off in the next three years and to cap the PILOT payment due to the General Fund starting in 2017 at the 2016 rate of \$62,571 plus an annual increase based on the CPI. Passed by roll call vote as follows: Nelson, Bryan and Johnson – yes.

**4. 2015 Audit / Future Rates for Water & Sewer Utility:**

Bryan/Nelson made a motion authorizing the Utility to move forward with a 5% increase in the Sewer Rates and to seek the annual Water Rate Increase authorized by PSC. Passed by roll call vote as follows: Nelson, Bryan and Johnson – yes.

**5. Borrowing and Refinancing:**

Johnson/Bryan moved to borrow for the Catholic Hill & Emergency 6<sup>th</sup> Street (\$101,706.79) and the Swede Hill (\$140,000) Projects from the State Trust Fund Loan Program and to refinance both Utility Loans and as many General Fund loans as possible at the lower interest rate of 3.5%; and to retain the same number of years on each loan. Passed by roll call vote as follows: Johnson, Nelson, and Bryan – yes.

**Adjournment:** Bryan/Nelson moved to adjourn. Carried. (4:41 p.m.)

*Minutes by: Billie L. Hoopman, Clerk*