

# City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 \* 715-779-5712

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## Minutes of Tuesday, September 13, 2016 – 5:00 p.m.

**Call to Order – Roll Call – Pledge of Allegiance:** Mayor Ringberg called the meeting to order at 5pm at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

**Present:** Nelson, Bryan, Johnson and Mayor Ringberg

**Absent:** Hudson

**Other:** PWD Kovachevich, Chief Fangman, Treasurer Johnston, Clerk Hoopman, Diane Fizell, Don Albrecht, and David Eades-Chamber Director

**Approve Agenda:** Johnson/Nelson moved to approve the agenda as presented. Carried.

**Approve the previous minutes of August 8, 2016:** Bryan/Johnson made a motion to approve the minutes as presented. Carried

**Public Input on Agenda Items:** Bryan/Johnson motioned to close the public input section. Carried.

### Agenda:

- 1. Ordinance #382 – Amendments to Door to door & Direct Sellers, and related ordinances:**  
Johnson/Nelson made a motion to commence with the first reading, to waive the second and third readings, to adopt Ordinance #382 as presented, and to incorporate them into the Code of the City of Bayfield. Passed by roll call vote as follows: Nelson, Bryan and Johnson – yes.
- 2. Ordinance #383 – Amendment to Section 370-29 A. Reg. of motor buses parking w/ their motors running:** Bryan/Johnson moved to commence with the first reading, to waive the second and third readings, to adopt Ordinance #383 as presented and to incorporate the revision into the Code of the City of Bayfield. Passed by roll call vote as follows: Bryan, Johnson, and Nelson – yes.
- 3. Resolution #511 – For County Library Levy Exemption:** Johnson/Nelson motioned to adopt Resolution #511 exempting ourselves from the Bayfield County Library Levy as presented. Passed by roll call vote as follows: Johnson, Nelson and Bryan – yes.
- 4. Proclamation – Freedom from Workplace Bullies Week:** Johnson/Bryan made a motion to adopt the Proclamation which declares October 16-22, 2016 as Freedom from Workplace Bullies Week. Carried.
- 5. Associated Appraisal Consultants, Inc. – Agreement for Services 2017-2019, extendable to 2022.**  
Johnson/Bryan moved to approve the agreement for Services in the annual amount of \$5000/yr. with Associated Appraisal Consultants, Inc. Passed by roll call vote as follows: Nelson, Bryan and Johnson – yes.
- 6. Committee Appointments – Room Tax Commission, Library Board:** Bryan/Johnson made a motion to approve the Mayor's appointments of Mike Radtke-Room Tax Commission, and Larry MacDonald-Library Board. Carried.
- 7. Sidewalk Sale Request – Up North, 124 Rittenhouse Avenue – Sept. 17-18 & 24-25:** Johnson/Nelson motioned to approve the sidewalk sale request as presented. Carried.
- 8. Leased Land Agreement: Block 101 & 102:** Johnson/Bryan made a motion to approve the Leased Land Agreement between the City of Bayfield and Mr. Vyduenas G. and Ms. Jenny M. Tumas for use of 13<sup>th</sup> Street between Manypenny and Rittenhouse Avenue for use of a driveway. Passed by roll call vote as follows: Nelson, Bryan and Johnson – yes.
- 9. 2015 Year End Financial Statements:** Nelson/Johnson motioned to place the report on file. Carried.
- 10. City Employment Update – Police Officer:** The Council learned Josh Novak was selected by the

interview committee and was offered the position. He has accepted, and is currently going through the required process. Hoping to have him start no later than the first of October, 2016.

#### 11. **Project Updates:**

**Swede Hill Water Main Improvement (2017 Project):** Johnson/Nelson made a motion to approve the Mayor's signature on the Project Partnership Agreement (PPA) between the City and the Army Corps of Engineers. Passed by roll call vote as follows: Bryan, Johnson and Nelson – yes.

PWD Kovachevich reported there is still a little tweaking left on the design, but it is near completion. Project is on schedule to be bid out in Jan./Feb. 2017 with work to begin as soon as the weather permits.

- a. **Historic Waterfront Walk Phase 2:** The City is still waiting to hear officially if we have received the WIDNR stewardship grant. The Committee needs to work on the final design for restrooms.
- b. **Security Fencing Project:** Kovachevich asked the Council where this project stands? Bryan said he was the person who asked for this project to be held and he now has withdrawn this request. The PWD is authorized to move forward.

12. **Mayor's Report(s):** The Mayor provided a written report dated August 8 to September 12, 2016. Informational only. He noted the Library Board will be considering the addition of a poet laureate at their next Library Board Mtg. This came as a result of the Heritage Tree Celebration. The Mayor also said he's looking for a Councilor to speak to the road scholars group on Sunday, September 25 as he will be out of town. Hudson will be asked.

#### **Reports from Committees, Commission & Boards.**

**Architectural Review Board:** Minutes of July 13 (Did not receive) and August 29, 2016

**BART:** Minutes of June 23, 2016

**Courthouse:** Minutes of August 15, 2016

**Finance:** Minutes of July 12 and August 8, 2016

**Fire Department:** Minutes of September 12, 2016

**Fire Protection:** Minutes of August 30, 2016

**Greater Bayfield WWTP Commission:** Minutes of September 6, 2016

**Harbor:** Minutes of August 4 and September 8, 2016

**Library:** Minutes of August 17, 2016

**Planning:** Minutes of August 30, 2016

**Police Department:** July and August 2016 Report

**Waterfront:** Minutes of August 11, 2016

Johnson/Nelson made a motion to approve the minutes above in a block format. Carried.

#### **Correspondence:**

August 5 – Northwest WI Tobacco Free Coalition

August 16 – STH 13 WisDOT ID: 8160-04-64 Short-term detour

August 31 – MPIC Policy Filing and Coverage Enhancements

The Council received copies of the above listed correspondence. Informational, no action required.

**Clerk/Treasurer: Payment of Bills, Treasurer's Report(s) and Budget(s):** Johnson/Bryan made a motion to pay the bills as presented, and to place the Treasurer's Reports and Budgets on file. Passed by roll call vote as follows: Johnson, Nelson and Bryan – yes.

**Affirm/Set Next meeting(s):** The next meetings were scheduled for Tuesday, October 11, 2016 at 5 p.m. and Monday, November 14 @ 4 p.m.

**Adjournment:** Bryan/Nelson moved to adjourn. Carried. (5:36 p.m.)

Minutes by: Billie L. Hoopman, Clerk