

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Tuesday, April 18, 2017 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Johnson, Hudson and Mayor Ringberg

Others: Bill Peterson, Paul Swansen, Diane Fizell, David Eades-Chamber, Dionne Johnston-Treasurer, John Fangman-Chief, and Tom Kovachevich-PWD

Approve Agenda: Johnson/Hudson moved to approve the agenda as presented. Carried.

Approve the previous minutes of March 13, 2017: Bryan/Nelson moved to accept the minutes as presented. Carried.

Public Input on Agenda Items: None.

Agenda

1. Alcohol License Applications:

Hudson/Nelson moved to approve the granting of the licenses to the two parties listed below:

- 21 Islands, LLC d/b/a Ethel's at 250 –Kerry Ernster, Agent, 250 Rittenhouse Avenue, Bayfield – Class B Beer and Class C Wine Licenses
- Broad Street Eatery, LLC d/b/a Manypenny Bistro, Mursel Dermirkol, Agent, 201 Manypenny Avenue, Bayfield – Combination Class B License

Carried.

2. Special Event Vending Applications:

- Apostle Islands Station (Race Week) – July 2 to July 7, 2017, 2 E. Front Street (Pavilion), for apparel.
- Bayfield Chamber of Commerce, Festival of Arts, July 14 to July 16, 2017, in front of Gazebo and east of crosswalk for food vendors.

Nelson/Johnson moved to approve both Special Event Vending licenses as requested.

Discussion ensued regarding the Race Week vendor. Bill Peterson indicated they will be making some changes this year. Their space was too big last year; this year the space is cut in half. He spent time with a couple of Bayfield Business Owners and listened to their concerns. As a result, their vendor has been given a list of items they cannot bring in so as not to compete with our local businesses. Peterson was thanked for making these efforts. Carried.

- #### **3. Resolution 521: Great Lakes and St. Lawrence Cities Initiative Alliance Des Villes Des Grands Lac Et. Du Saint-Laurent - Concentrated Animal Feeding Operations (CaFOs) in the Great Lakes Basin:** Bryan/Johnson made a motion to adopt Resolution #521 as presented. Passed by roll call as follows: Nelson, Bryan, Johnson and Hudson – yes.

4. Resolution #522: Great Lakes and St. Lawrence Federal Restoration Funding:

Johnson/Bryan motioned to adopt Resolution #522 as presented. Passed by roll call vote as follows: Bryan, Johnson, Hudson and Nelson – yes.

The Council was thanked by David Eades for their actions on the resolutions they just acted on. He said it's appreciated by him and the Chamber.

5. Project Updates:

- a. Swede Hill Water Main Improvement Project (2017): Borrowing Resolution for Interim Financing

The PWD informed the Council the work is slated to begin on May 1, 2017 (or as soon as the weight restrictions are off). The contractor will begin on Hwy 13/ Sixth Street.

Bryan/Johnson made a motion giving authorization to the Mayor and Treasurer to sign any and all documents related to obtaining interim financing needed for the Swede Hill Watermain Project; no more than \$1 million, for one year or less, at a rate not to exceed 2.5%. Currently the Treasurer has been in discussions with Bremer and Chippewa Valley Banks. She noted the DNR is seeking confirmation of the funding no later than April 24, 2017. Hoopman reminded the Council there essentially was no risk with this financing as the City has already obtained a State Trust Fund Loan to cover their share of the project and we have signed agreements with the SDWLP and Army Corps for the remaining balance. The interim loan is only needed to help with cash flow purposes as the SDWL program will reimburse us within 2 weeks of a request and the ACE will pay monthly. Passed by roll call vote as follows: Johnson, Hudson, Nelson and Bryan – yes.

- b. **Historic Waterfront Walk Phase 2 – Review and possibly award bid:** One bid was received from Arnie Mackey Construction in the amount of \$593,756.74. This is much higher than the cost opinion provided. Brandon Herbert, Strand Associates was instructed to make some phone calls to find out why the bid was so high, The Committee will be meeting next week to discuss how best to proceed.
 - c. **2018 Potential Water & Sewer Projects:** The PWD said this will be discussed at their next meeting Public Works Meeting in May.
 - d. **Old Jail – Partnership between the City and BHA:** No new information.
 - e. **Comprehensive Plan – Implementation Elements:** The Mayor said we're on track to get all updates by the May 12, 2017 deadline.
 - f. **Clean Water Energy Utility Challenge:** The City of Bayfield Utility was selected to participate!
 - g. **SoSmart Designation:** The City of Bayfield has been selected to receive an advisor to assist with navigating the SoSmart designation process. They will be working with us to define specific assistance needs and determine opportunities for regional workshops and site visits.
 - h. **Green Tier - Legacy Community Alliance for Health Project (LCAH): There is training on May 15, 2017 in Washburn:** Hannah Hudson and Mayor Ringberg volunteered to participate in the Health in all Policies Training scheduled for May 15, 2017. Sarah Mather and Hilary Jewell will also be attending on the City's behalf.
6. **Mayor's Report(s):** It's been one year! He noted the great work done by staff and Council. He sincerely appreciates how everyone is working together with the best interest of Bayfield in mind. Citizens interest and input has also been outstanding. Councilor Bryan mentioned the Mayor's attendance at all meetings. He's been very generous with his time and it been much appreciated.

Reports from Committees, Commission & Boards:

Architectural Review Board: Minutes of February 27, 2017

BRB: Minutes of February 9, 2017

Courthouse: Minutes of April 3, 2017

Finance: Minutes of March 13, 2017

Fire Department: Minutes of April 3, 2017

Library: Minutes of February 15, 2017

Planning: Minutes of March 28, 2017

Police Department: March 2017 Report

Waterfront: Minutes of March 14 and April 17, 2017

Johnson/Bryan made a motion to place the above minutes on file in a block format. Carried.

Correspondence:

- March 9, 2017 – Holly R. Barcus, Ph. D. - Macalester College
- March 21, 2017 – Beth Meyers, State Representative, Wisconsin Transportation Funding
- March 27, 2017 – James R. Anderson III, Superior Days
- April 2017 - Bayfield Chamber of Commerce & Visitor Bureau – Housing Survey Update
- April 3, 2017 – Katherine Sorenson, AmeriCorps Farm to School
- Arbor Day Foundation – City of Bayfield earns 2016 Tree City USA designation

No action on the correspondence received is needed; informational. However, some discussion ensued.

David Eades briefly outlined the results of the Chambers housing needs survey. The survey shows seasonal housing is needed. He's hoping BCEDC might take more of a lead rather than the Chamber (or City). The Mayor is thinking a coffee talk on the subject is warranted.

The Mayor reminded the Council about the School Garden and Arbor Day planned activities.

Treasurer: March Voucher Payments Report, Treasurer's Report(s) and Budget(s):

Johnson/Bryan moved to approve. Johnston was thanked by Councilor Bryan for her efforts on the Water and Sewer Reports; understandable and easy to read! Carried.

Affirm/Set Next meetings:

- May 8, 2017: Board of Review 2-4pm, and Regular Meeting 4 p.m. at the Bayfield City Hall
- May 16, 2017: Special Meeting 8 a.m. (for Swede Hill Water Main Improvement Project)
- June 12, 2017: Regular Meeting, 4 p.m. at the Bayfield City Hall

Adjournment: Johnson/Bryan moved to adjourn. 4:34 p.m. Carried.

Minutes by: Billie L. Hoopman, Clerk

City of Bayfield Common Council

Organizational Meeting Minutes of April 18, 2017

1. Call to Order – Roll Call – Pledge of Allegiance

Mayor Ringberg called the meeting or order. Clerk Hoopman noted for the record all members of the Council and other public were present as noted below. All stood for the Pledge of Allegiance.

Present: Nelson, Bryan, Johnson, Hudson and Mayor Ringberg

Others: Bill Peterson, Paul Swansen, Diane Fizell, David Eades-Chamber, John Fangman-Chief, and Tom Kovachevich-PWD

2. Approve Agenda: Hudson/Nelson moved to approve.

3. 2017 Spring Election: Certification of Election and Oath of Office(s): Clerk Hoopman provided the Council with the Municipal Board of Canvas Report showing the number of electors and the votes casts along with the certificates of election. Jim Bryan – District 1, Jon Nelson – District 3 were duly elected and signed their Oaths of Office.

4. Election of Council President: Bryan/Johnson moved to nominate Jon Nelson as the Council President. No other nominations were received after asking three times. Nominations were closed and a vote was taken officially making Nelson the Council President. Carried.

5. Appointments:

Mayoral Committee Appointments:
Architectural Review Board: Robert Durfey and Sandy Paavola, Alt. (2020)
Bayfield Community Ambulance: Jane Edwards, Mike Radtke and Dianne Nussbaum
Cemetery Board: James Erickson (2020)
Citizen Participation Committee (CDBG): No changes
Courthouse Committee: Jane Halvorson and Gene Brevold (2020)
Finance Committee: Jon Nelson, Jim Bryan, Mayor and Treasurer
Fire Protection Committee: Jim Bryan and Hannah Hudson
Greater Bayfield WWTP Commission: Jim Bryan, Michelle Shrider, and Mayor Ringberg
Harbor Commission: Carl Dahl (2020)
Library Board: Dan Clark and Laura Lima (2020)
Parking Committee– Dan Curran, Beta Bodin, Mayor Ringberg, Chief Fangman, PWD Kovachevich
Parks & Recreation Committee: Hillary Jewell (2020)
Pavilion Committee: Seeking one member
Planning Commission: Robert Durfey and Mary Dougherty (2020)
Public Health & Safety Committee: No changes
Public Works Committee: Mel Whiteside and Gene Brevold (2020)
Recycling Committee (B.R.B.): Jon Nelson
Tourism Commission: No changes
Tree Board: Need Forester
Waterfront Committee: No changes
Zoning Board of Appeals: Bill Cornelius

Other Appointments:
B.A.R.T. Representative: David Eades, Mayor Ringberg-Alt.
Fire Chief: Tom Kovachevich
Forester/Weed Commissioner: Seeking

Scenic Byways Representative: David Eades, Mayor Ringberg (Alt.) (2018)
City Attorney: Colleen Daly
Auditor: Maitland, Singler and VanVlack
Assessor: Associated Appraisal Consultants, Inc.
Official Banks: Bremer and Chippewa Valley
Official Newspaper: Ashland Daily Press
Bayfield County Supervisor: William Bussey (2018)

Johnson/Hudson moved to approve the appointments as noted above. Seeking members for Pavilion Committee and the Library Board. The Library Director will be consulted about membership on the Library Board. Hannah Hudson is interested in the Pavilion. The City also needs a new Forester. Carried.

. **Adjournment** Johnson/Hudson moved to adjourn. Carried. (4:40 p.m.)

Minutes by: Billie L. Hoopman, Clerk