

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 * 715-779-5712

Minutes of Monday, June 12, 2017 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 4pm at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Johnson, Hudson (by phone) and Mayor Ringberg

Others: Paul Swanson, Chief Fangman, Treasurer Johnston, PWD Kovachevich, Diane Fizell, David Eades, and Clerk Hoopman

Approve Agenda: Johnson/Nelson made a motion to approve the agenda as presented. Carried.

Approve the previous minutes of May 8, 2017 and BOR Minutes: Bryan/Johnson made a motion to accept the minutes as presented. Carried.

Public Input on Agenda Items: None.

Agenda

1. **Sara Nelson, 100 Lynde Avenue – Multiple Dog Request (Per Section 126-18 (C.))**
Bryan/Johnson motioned to delay action since the Council had not received a written request nor was the requestor at the meeting to make the official request and/or to answer questions. Carried
2. **Bayfield Apple Festival Permit Request – 2017:** Johnson/Bryan made a motion to approve the agreement as presented. David Eades, Chamber Director noted there were changes made to the agreement by the City in comparison to last year, but they were already reviewed and approved by his Board. Passed by roll call as follows: Nelson, Bryan, Hudson and Johnson – yes.
3. **Ordinance #385 – City of Bayfield to Appoint Alternate members for Board of Review**
Johnson/Nelson moved to approve Ordinance #258 as presented, to waive the second and third readings and and approve for codification into the Code of the City of Bayfield. Passed by roll call vote as follows: Bryan, Johnson, Hudson and Nelson – yes. Carried.
4. **Ordinance #386 – Relating to the Confidentiality of Information about Income and Expense requested by the Assessor in Property Assessment Matters:** Johnson/Nelson made a motion to adopt Ordinance #386 as presented, to waive the second and third readings and approve for codification into the Code of the City of Bayfield. Passed by roll call vote as follows: Johnson, Judson, Nelson and Bryan – yes.
5. **Ordinance #387 – Amendment to Chapter 500-73, Fences and Hedges**
Johnson/Nelson moved to accept Ordinance #387 as presented, to waive the second and third readings and approve for codification into the Code of the City of Bayfield. Passed by roll call vote as follows: Hudson, Nelson, Bryan and Johnson – yes.
6. **Ordinance #388 – Amending the Municipal Code of the City of Bayfield**
 - Chapter 380: Enforcement, Violations and Penalties (*Created*)
 - Chapter 146: Brush, Grass and Weeds (*Amended*)
 - Chapter 289: Nuisances (*Amended*)
 - Chapter 314: Property Maintenance (*Amended*)
 - Chapter 360: Trees and Shrubs (*Amended*)

Johnson/Bryan to motioned to adopt Ordinance #388, specifically noting the approval includes the amendment to the above listed Chapter as presented, to waive the second and third readings and approve for codification into the Code of the City of Bayfield. Hoopman explained how we are moving toward a fine/citation system which is much more significant than what we had in the past. A \$25.00 first offense fine, can easily turn out to be more than \$100 when processed through the courts. Passed by roll call vote as follows: Nelson, Bryan, Johnson and Hudson – yes.

7. **Ordinance #389 – Amendment to Chapter 72 – Mayor and Council, Sec. 72-12 B – Special Meetings:** Bryan/Nelson moved to approve Ordinance \$389 as presented, to waive the second and third readings and approve for codification into the Code of the City of Bayfield. Discussion. Passed by roll call vote as follows: Bryan, Johnson, Hudson and Nelson – yes.
8. **Resolution #523: Authorizing the Bayfield Volunteer Fire Department to sell Beer for one day at the Bayfield Lakeside Pavilion for their annual Fundraiser – Fish Fry and Dance:** Johnson/Bryan made a motion to approve Resolution #523 as presented. Passed by roll call vote as follows: Johnson, Hudson, Nelson and Bryan – yes.
9. **Resolution #524: City of Bayfield Fee Schedule Amendments:** Bryan/Nelson motioned to approve the Fee Schedule dated June 12, 2017 which is an amendment to Resolution #520, adopted on February 3, 2017. Passed by roll call as follows: Hudson, Nelson, Bryan and Johnson – yes.
10. **Resolution #525: A Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement - Safe Drinking Water Loan Program (SDWLP) Project No. 5385-05 Replace 2050' of Undersized Mains/85'Services in Swede Hill, Financial Assistance Agreement (FFA):** Johnson/Nelson made a motion to approve Resolution #525 authorizing the Mayor and Clerk to execute the WIDNR Principal Forgiven Financial Assistance Agreement as presented. It was noted we are receiving \$206,180 in principal forgiveness from the WIDNR for this project. Passed by roll call vote as follows: Nelson, Bryan, Johnson and Hudson – yes.
11. **Resolution #526: City of Bayfield 2017 Budget Amendment #1:** Johnson/Bryan moved to approve Resolution #526 as presented, which changes the 2017 Budget due to the changes made to the Employee Health Insurance. Passed by roll call vote as follows: Bryan, Johnson, Hudson and Nelson - yes.
12. **2017-2018 Alcohol, Coin, Tobacco and Server's Licenses:** Bryan/Nelson made a motion to approve the 2017-2018 Alcohol, Coin, Tobacco and Server's Licenses as presented. Carried.
13. **Harbor/Park Attendant Position/Wage:** Johnson/Nelson made a motion to officially approve the hiring of Clayton Hosley as the Tier 2 Harbor/Park Attendant and the Tier 1 wage of \$12.50, and the Tier 2 Wage of \$11.29 for 2017. It was noted both the Harbor Commission and the Parks and Recreation Committee have approve the position hiring and wage rates proposed. Passed by roll call vote as follows: Johnson, Hudson, Nelson and Bryan – yes.
14. **Committee Appointments/Resignations: Sadie Sigford, Library Board and Anna Bonde, Planning and Tree Board:** The Mayor informed the Council he received an e-mail from Anna Bonde who he later met with in person, who has offered to be a volunteer for the City. She is interested in learning more about government. The Mayor has suggested she be appointed as an ancillary member to the Tree Board and to the Plan Commission. She will be working on a map revision and possible updates to the City's Tree Inventory.

Bryan/Johnson moved to approve the Mayor's appointment of Sadie Sigford to the Library Board, and Anna Bonde to the Tree Board and Plan Commission as noted above. Carried.

15. **City of Bayfield Utility Information – Due to General Fund:**
Last month the City Council was asked to consider forgiving the debt owed by the Utility to the General Fund by the Public Works Committee. Hoopman and Johnston provided a summary of the previous action taken by the Council, the new request, and made a recommendation the Utility be allowed to leave the debt as is and make payments when they are able. Their summary included information on the Utility's debt and the increased possibility of the Utility making additional/higher payments when some of this other debt is paid off.

Bryan made a motion to have the City's General Fund to forgive the Utility's past debt of \$116,902.70. Bryan said this was a way for the Utility to start fresh. Johnson said she is not comfortable forgiving this type of debt, and commented on the very old infrastructure that has been rehabilitated. She said she was sorry this problem wasn't caught sooner. For discussion purposes,

Nelson seconded the motion. He said he was not in favor of eliminating the debt. Hudson agreed. Roll call was taken: Hudson – yes, Nelson – no, Bryan – yes, Johnson-no. Due to the tie, the Mayor voted. He voted no. Motion fails.

It was clarified that the motion made on March 7, 2016 to cap the pilot at the 2016 amount (\$62,571), but to add an annual CPI adjustment, was still in place.

16. Project Updates:

a. **Swede Hill Water Main Improvement Project (2017): Update**

PWD Kovachevich told the Council how the project has been progressing. He mentioned the water mishap on 4th Street that occurred last week. The issue found will cause a minor change order to be submitted. Crews are now working on property connections. The good news is we should be done with 6th before the WIDOT detour is down. Johnson commended the Crew's on how hard they are working! Fifth and Seventh Streets, and Rittenhouse Avenue are now being reconstructed.

b. **Historic Waterfront Walk Phase 2 – Discuss Next Steps** Brandon Herbert, Engineer from Strand Associates, was asked to finalize the Cost Opinion so the Committee can determine whether or not to re-bid.

c. **2018 Potential Water & Sewer Projects:** All projects are on hold due to funding constraints.

d. **Old Jail – Partnership between the City and BHA-** Consider 5 year Lease
Nothing new to report..

e. **Comprehensive Plan – Implementation Elements:** The Mayor said work on the update continues. Committees are now looking at the maps for updates/corrections.

f. **Clean Water Energy Utility Challenge:** The PWD indicated Pearson was talking with a writer about the challenge and expects an article on the subject to be written.

g. **Solsmart Designation:** Hoopman has been waiting for direction from program leaders that was expected about a month ago.

h. **Green Tier - Legacy Community Alliance for Health Project (LCAH):** Still holding meetings; work is in progress.

17. Mayor's Report(s)

- Dissention is important for good discussion, and better decision making. The Mayor thanked the Council and staff for their input, advice and comments.
- Memorial Day Proclamation – The Mayor participated in Memorial Day events at both the Cemetery and Memorial Park
- E-mail Dated June 2, 107 – The Mayor signed onto a statement to honor and uphold the Paris Climate Agreement, and noted we will continue to do our best to reduce CO2 emissions. This is good for the Earth, but also for our taxpayers and what they pay for. He will be participating in a call tomorrow with other Mayor's who have pledged to do the same.
- E-mail Dated June 5, 2017 – Art Space, USDA Funding. They may be able to assist with our other housing issues. Bryan mentioned the old sail loft as a potential housing space. The Mayor will be meeting with other stakeholders to discuss some of the City of Bayfield's housing issues on June 19, 2017
- The newly formed Parking Committee will also have their first meeting on June 19, 2017.

Reports from Committees, Commission & Boards:

Ambulance: Minutes of March 16 and May 18, 2017

Architectural Review Board: Minutes of May 22, 2017

BRB: Minutes of April 24, 2017

Courthouse: Minutes of May 16, 2017

Finance: Minutes of May 8, 2017

Fire Department: Minutes of May 1, 2017, Open House

Harbor: Minutes of June 5, 2017

Library: Minutes of March 15 and May 3, 2017

Parks and Rec.: Minutes of May 9, 2017

Planning: Minutes of May 18 and June 5, 2017

Police Department: May 2017 Report

Public Works: Minutes of May 5, 2017, Josh Pearson – Wastewater Operator Certification Bio-Treatment

Zoning Board of Appeals: Minutes of May 3, 2017

Johnson/Nelson made a motion to approve the minutes above in a block format. It was noted the Housing and Parking Committees will hold their first meetings on Monday, June 19, 2017. Carried.

Correspondence:

The Council received copies of the following:

- League of WI Municipality – Dividend Payments (City and GBWWTP)
- Bayfield Summer Concerts – June 1, 2017
- Alliance for Sustainability – May 26, 2017

Informational; no action required.

Treasurer: May Voucher Payments Report, Treasurer's Report(s) and Budget(s)

Bryan/Johnson made a motion to accept all of the Treasurer's May Reports. Carried.

Affirm/Set Next meetings: The Council set their next meetings for:

- July 10, 2017: Regular Meeting, 4 p.m. at the Bayfield City Hall
- August 14, 2017: Regular Meeting, 4 p.m. at the Bayfield City Hall

Adjournment: Johnson/Nelson moved to adjourn. Carried. (4:52 pm)

Minutes by: Billie L. Hoopman, Clerk