

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 * 715-779-5712

Minutes of Monday, March 13, 2017 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 4:00p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Johnson and Mayor Ringberg

Absent: Hudson

Other: Hilary Jewell, Paul Swensen, Dan Curran, Tom Kovachevich-PWD, Dionne Johnston-Treasurer, and Billie Hoopman-Clerk.

Approve Agenda: Bryan/Nelson moved to approve the agenda as presented. Carried.

Approve the previous minutes of February 13, 2017: Johnson/Bryan moved to approve the minutes as presented. Carried.

Public Input on Agenda Items: None.

Agenda

- 1. Strand Associates Inc. – Task Order 17-01 (For Landfill Data Collection at Closed Landfill)**
Bryan/Nelson made a motion to approve the Mayor's signature on Task Order 17-01: Data Collections at Closed Landfill (Landfill No. 953) in the estimated amount of \$4200.00. Passed by roll call vote as follows: Nelson, Bryan, and Johnson – yes.
- 2. 2017 Fireworks Contract – Greg Elliott, Spielbauer Fireworks:** Bryan/Johnson moved to approve the 2017 Fireworks Contract in the amount of \$11,500. Hoopman reminded the Council we are relying heavily on donations to be received in order to cover this expense. Last year we did not meet our fundraising goal and were approximately \$2000 short. Hoopman also noted the increasing cost for the fireworks and even though our funding level is the same we will have less fireworks overall.
- 3. Room Tax Reports:** The Council was given a Room Tax Comparison Report. Informational, no action required. The report shows collections were up again in 2016.
- 4. Arbor Day Proclamation:** Johnson/Nelson moved to approve the Arbor Day (April 28) Proclamation as presented. Carried. It was noted we are still looking for a City Forester to replace Art Ode.
- 5. Earth Day Proclamation:** Johnson/Bryan moved to approve the Earth Day (April 22) Proclamation as presented. Carried.
- 6. Green Tier Meetings – March 20, 2017:** A meeting has been scheduled from 8:30-10 a.m. with staff from the Green Tier Legacy program to discuss the health of our community. We have an opportunity to get assistance investigating and developing policy on this very broad topic, which includes (but is not limited to) the opiate drugs problem, housing, elder care, local foods, recreation, etc. The Council is invited to attend. Invites were also extended to the Recreation Center and EMS.
- 7. Clean Water Energy Utility Challenge:** The Council learned the City entered an application to participate in the Clean Water Energy Utility Challenge. This is a free competition between water utilities in the Great Lakes Basin to reduce energy-related pollution emissions in our water distribution systems. The Council thanked Sarah and Josh for their initiative in entering this challenge which helps to reduce our carbon foot print and reduce our energy costs. Good luck!
- 8. Parking – A potential Parking Revenue Stream:** The Mayor received a letter from Daniel H. Curran regarding a Potential Parking Revenue Stream dated March 7, 2017 along with an article titled "Parking Meters mark 70 years in Lake Geneva" dated March 1, 2017. Mr. Curran was present and provided some invaluable information regarding his knowledge about how the system works in Lake

Geneva and the many potential components that could be considered. He noted we could consider meters for different types of parking, as well as a implement a tiered system for residents, adjacent community members, senior citizens, etc. He offered his time and talents to look into this further.

The Mayor asked the Council what their thoughts were regarding the use of parking meters. Johnson said we should investigate this further. Johnson/Bryan moved to create an ad hoc Parking Task Force to investigate further. The following were recommended for inclusion on the Committee: Chief Fangman, PWD Kovachevich, Dan Curran, and David Eades or other Chamber Representative. The Mayor will work with staff to recruit a few other members.

9. **Committee Appointments/Resignation:** The Council made a motion to accept with regard the resignation of Scott Armstrong from the Parks and Recreation and Pavilion Committee and to accept the Mayor's appointment of Hilary Jewell to Parks & Recreation and Brittany Schmitt to the Pavilion Committee. Carried.
10. **Project Updates:**
 - a. **Swede Hill Water Main Improvement (2017 Project):** in process to move forward and begin as soon as the weather permits.
 - b. **Historic Waterfront Walk Phase 2:** The Council received copies of the final Project Design and Cost Opinion. Costs are higher than expected. The Waterfront Committee will be meeting tomorrow to discuss options and provide a final review of the project plans.
2018 Potential Water & Sewer Projects: No new information to share.
 - c. **Old Jail – Partnership between the City and BHA:** Nothing new to report.
 - d. **Comprehensive Plan – Implementation Elements:** The Council reviewed the action items assigned to them.
11. **Mayor's Report(s)** – Mayor Ringberg told the Council about his recent experience participating in Superior Days. He said the primary objectives were for Douglas County, but it provided a good opportunity to meet State officials and make those relationships. He directed them to the written material included in the packet about Superior Days for reference.

Reports from Committees, Commission & Boards:

Finance: Minutes of February 13, 2017

Fire Department: Minutes of March 6, 2017

Harbor: Minutes of March 6, 2017

Planning: Minutes of February 28 and March 6/7, 2017

Police Department: February 2017 Report

Public Works: Minutes of March 3, 2017

Johnson/Nelson made a motion to place the minutes listed above on file. Carried.

Correspondence:

- February 20, 2017 – Waukesha Diversion Information Points
- March 6&7, 2017 – Great Lakes & St. Lawrence Cities Initiative Info. for Members
- What is Superior Days?

Johnson/Bryan moved to place the correspondence on file. It was noted the Waukesha water diversion issue is gaining momentum.

Treasurer: February Voucher Payments Report, Treasurer's Report(s) and Budget(s)

Bryan/Johnson moved to accept the reports and budgets and presented. Passed by roll call votes as follows: Johnson, Nelson and Bryan – yes.

Affirm/Set Next meetings:

April 17, 2017: Regular & Re-Organization Meeting 4 p.m. at the Bayfield City Hall

May 8, 2017: Board of Review 2-4pm, and Regular Meeting 4 p.m. at the Bayfield City Hall

Adjournment: Bryan/Johnson moved to adjourn. Carried. (5:10 pm)