

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Monday, May 8, 2017 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance

Mayor Ringberg called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Johnson, Hudson and Mayor Ringberg

Others: Others: Paul Swanson, Jerry Phillips, David Eades, Bill Gover, John Fangman-Chief, Dionne Johnston-Treasurer, Tom Kovachevich-PWD and Billie Hoopman-Clerk

Approve Agenda: Nelson/Hudson moved to approve the agenda as presented. Carried.

Approve the previous minutes of April 18, 2017 (Regular and Reorganizational Meetings):

Nelson/Johnson motioned to approve the minutes as presented. Carried.

Public Input on Agenda Items: None.

Agenda

1. **Room Tax Report:** The Commission received a copy of the to-date Room Tax Comparison of Taxable Dollars Report. The report shows room the tax collected is lower than the last preceding three years. Informational; no action taken.
2. **Northwest Regional Planning Commission – PASER Rating evaluation and reporting**
Johnson/Hudson made a motion to approve the agreement between the Northwest Regional Planning Commission and the City of Bayfield to perform an evaluation of the City of Bayfield's local street system using the PASER Rating system and WIDOT spreadsheets as required by law in the amount of \$784.00. Passed by roll call vote as follows: Nelson, Bryan, Johnson and Hudson – yes.
3. **Committee Appointments/Resignations** – none.
4. Project Updates:
 - a. **Swede Hill Water Main Improvement Project (2017): Amendment No. 2 to Task Order No. 15-01:** Bryan/Hudson made a motion to approve the Mayor's signature on Amendment No. 2 to Task Order No. 150-01, increasing the rate from \$158,000 to \$175,000. Passed by roll call vote as follows: Bryan, Johnson, Hudson, and Nelson – yes.
 - b. **Historic Waterfront Walk Phase 2:** As shown in the minutes below, the Committee met on May 2, 2017 and discussed getting a new cost opinion from Strand Associates. We hope to have the information by the end of May so the Committee can look at the new figures and better discuss the next steps. They remain hopeful the project will be re-bid later this year.
 - c. **2018 Potential Water & Sewer Projects:** On May 5, the Public Works Committee decided to not move forward at this time on a 2018 Project. Bryan noted a bit of scope work would need to be done at this time and that would be 100% at our expense. Additionally, our project rating for the upcoming funding cycles did not look too favorable either. There is one last water main project to be done and then the system will be in pretty good shape.

- d. Old Jail – Partnership between the City and BHA:** The City Council received a letter from Jerry Phillips, President of BHA, dated May 5, 2017 who is seeking a 5-year lease. Their plans include an approximately \$23,800 restoration project and future plans to open the facility for self-guided tours. BHA plans to fund raise for the money needed to complete the restoration project.

Johnson/Hudson made a motion to have the City and BHA to work out the details with a goal to bring back a lease for formal action at the Council's June 12, 2017 meeting. Carried.

- e. Comprehensive Plan – Implementation Elements Update:** All committees have done their reviews. The Plan Commission has a work session scheduled for May 18, 2017 at the Bayfield Fire Hall from 9 – noon.
- f. Clean Water Energy Utility Challenge Update:** The PWD indicated Josh and Sarah are gathering information which helps determine strategies to put into play.
- g. Solsmart Designation Update:** Hoopman said we are waiting for our work plan to be sent.
- h. Green Tier - Legacy Community Alliance for Health Project (LCAH):** The Council was reminded about the meeting scheduled for May 15, 2017. Hannah, Sarah and possibly the Mayor will be attending.

5. Mayor's Report(s)

- On Friday, May 12, 2017 the City will be celebrating Arbor Day! He said the City will be planting a maple tree with the 4th grade class at 9 a.m. in Memorial Park. The tree will be dedicated to Jay Cablk, Jay's Tree Care Service.
- The City of Bayfield has been named "Prettiest Town in Wisconsin"!
- The Mayor was invited to attend a Telecommunications Meeting this morning. He learned about the efforts being made by the Town of Russell, the Town of Bayfield and Lake Superior Band of Chippewa to bring better service to our rural communities.
- The Mayor is planning to attend the LWMMI conference in WI Dells next week.

Reports from Committees, Commission & Boards:

Ambulance: EMS Letter to Red Cliff Tribal Chairman

Architectural Review Board: Minutes of April 24, 2017

Finance: Minutes of April 18, 2017

Harbor: Minutes of May 1, 2017

Parks & Rec: Minutes of April 11, 2017

Planning: Minutes of April 25, 2017

Police Department: April 2017 Report

Public Works: Minutes of May 5, 2017

Waterfront: Minutes of May 2, 2017

Johnson/Hudson moved to approve the minutes above in a block format. Comments were received on the legalities of the Ambulance letter and the Harbor's decision to open up the LE Dock for transient dockage. Carried.

Correspondence:

April 21-2017 – Letter of Support from Mayor Ringberg to Professor Chi Wu, UW Madison Informational, no action needed or required.

Treasurer: April Voucher Payments Report, Treasurer's Report(s) and Budget(s)

Bryan informed the Council, at the last Public Works Meeting they learned the Utility owes \$117,000 to the general fund. After some discussion their Committee made a motion to ask the City Council to forgive the past debt that accumulated from 2012-2014. Hoopman suggested the Council provide time for staff to look into the requirements for doing to and to make sure an issue like this is properly posted. Hudson/Johnson made a motion to place this issue on the June 12, 2017 agenda. Carried.

Bryan/Johnson made a motion to accept all of the Treasurer's April reports. Carried.

Affirm/Set Next meetings:

- June 12, 2017: Regular Meeting, 4 p.m. at the Bayfield City Hall
- July 10, 2017: Regular Meeting, 4 p.m. at the Bayfield City Hall

Adjournment: Johnson/Bryan moved to adjourn. Carried. (4.34 pm)

Minutes by: Billie L. Hoopman, Clerk