

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Monday, October 9, 2017 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Burkel, Bryan and Mayor Ringberg

Absent: Johnson

Others: Diane Fizell, Paul Swanson, David Eades, Tom Kovachevich, John Fangman, Dionne Johnston and Billie Hoopman

Approve the previous minutes of September 11, 2017: Bryan/Nelson made a motion to approve the minutes as presented. Carried.

Approve Agenda: Bryan/Nelson moved to approve the agenda as presented. Carried.

Public Input on Agenda Items: None.

Agenda

1. **2017 Apple Festival:** It was reported by David Eades, Chamber Director and John Fangman, Police Chief that overall it went very well; only minor issues to report. There were larger crowds than normal on Friday and Sunday. Vendors seemed to do well. Some negative comments were received about the helicopter flying overhead.
2. **2018 Budget & CIP's/Schedule:** The Council was provided with a first draft of the 2018 CIP's and Budget. The budget is not balanced; we are currently \$77,000+ off. Staff indicated it would be good for Council to meet again in two weeks. Councilors were asked to provide any ideas on cost savings measures. Otherwise the Clerk and Treasurer will continue to work on strategies to bridge this funding gap. The Council mentioned it may be time to go to referendum for an increase in the Levy. A special Council Meeting was scheduled for October 23, 201 at 8 a.m. to discuss the 2018 CIP's and Budget.
3. **Resolution #529 - For County Library Levy Exemption:** Burkel/Bryan made a motion to approve Resolution #529 seeking exemption from the County Library Levy. Passed by roll call vote as follows: Nelson, Bryan and Burkel – yes.
4. **Sidewalk Sale Permit Request – 124 Rittenhouse Avenue (Oct. 14-15):** There was some discussion on the complaints received and the issue of the applicant using circular racks. Bryan/Burkel made a motion to approve the sidewalk sale permit application for October 14-15 for 124 Rittenhouse Avenue, Bayfield provided the applicant maintains 3' of open space between the curb crease and the rack. If not adhered to, no more permits will be issued. Carried.
5. **City of Bayfield Employee Handbook – Policy 507: Overtime & Emergency Duty:** Burkel/Bryan made a motion to approve the recommended revisions to Policy 507: Overtime and Emergency Duty. The main change is to the allowance of accrued Compensatory Time and how it will now be paid out annually. This alleviates the problem with wage rate allocations and retirement reporting and follows other municipal standards. Passed by roll call vote as follows: Bryan, Burkel and Nelson – yes.
6. **Project Updates:**
 - a. Historic Waterfront Walk Phase 2 – This project is scheduled to be re-bid in January 2018.
 - b. Old Jail Partnership between the City and BHA – The Council was provided with a proposed lease for review. Bryan/Burkel made a motion to approve the lease as presented and to allow the Mayor's signature should it be reviewed and approved by the Bayfield Heritage Association. Passed by roll call vote as follows: Burkel, Nelson, and Bryan – yes.
 - c. Comprehensive Plan Update - The Plan Commission has a work session scheduled for Monday, October 23, 2018 from 1-4pm and will be reviewing some draft goals and objectives, prepared by

Consultant Nan Fey.

- d. Clean Water Energy Utility Challenge – The challenge is still going, and so far, we're doing great. By changing pump times, we've cut back on our carbon footprint significantly. The Mayor said regardless of how we end up in the challenge we are already big winners overall.
 - e. Solsmart Designation – Hoopman said work continues on developing a simplified Solar Application Process. We are also working to add incentive and installer information to our website. She has found a Wisconsin model solar ordinance we might want to consider for adoption in the future.
 - f. Green Tier - Legacy Community Alliance for Health Project - The Council received a written statement titled "Legacy Community Alliance for Health: What to expect from participation". Informational; no action required.
7. **Mayor's Report(s):** The Mayor asked the Council what topics they want him to bring forward to the upcoming Superior Days Issues Identification Meeting(s). He asked what they thought about seeking special legislation for an increase to our Premier Resort Tax? David Eades, Chamber Director indicated this topic likely wouldn't be supported, and he has heard on multiple occasions many didn't think we deserve the designation in the first place. Likely an uphill battle.

Reports from Committees, Commission & Boards:

Cemetery: Minutes of September 14, 2017

Finance: Minutes of September 11, 2017

Fire Department: Minutes of September 11 and ~~October 2~~, 2017

GBWWTPC: Minutes of September 26, 2017

Harbor: Minutes of October 2, 2017

Housing: Minutes of September 20, 2017

Library: Minutes of September 6 and 20, 2017

Parking: Minutes of September 21, 2017

Parks and Rec.: Minutes of September 19 and October 3, 2017

Planning: Minutes of September 26, 2017

Police Department: September 2017 Report

Tree Board: Minutes of September 18, 2017

Bryan/Burkel made a motion to accept the minutes/report and place them on file. Discussion:

- Burkel asked about the Tree Board and the status of Beth Cozzi becoming the new City Forester? Cozzi has expressed interest. A meeting is scheduled for Oct. 30, 2017 to discuss further.
- David Eades informed the Council that Tom Waby, BART Director had recently announced his retirement, but had recently learned he had a heart attack and died. This is a huge loss to the organization. The Council asked if there was leadership in the group who can step up? Eades said they had already named an interim director. It was noted that BART is supported by 12 communities, not all of the townships though.
- Bryan suggested all Councilors make sure they read the Parking Committee minutes.

Carried.

Correspondence:

- Spectrum Insurance Group – Recognition of Lowest Possible Experience Modification
- September 12, 2017 – League of Wisconsin Municipalities Group Letter regarding Phosphorus

Informational; no action required. There was a brief discussion on the phosphorus and phragmites issues.

Treasurer: September Voucher Payments Report, Treasurer's Report(s) and Budget(s)

Bryan/Nelson moved to place the above-named reports on file. Passed by roll call vote as follows: Nelson, Bryan and Burkel – yes.

Affirm/Set Next meetings:

October 23, 2017 @ 8am, Special Budget Meeting

November 13, 2017 @ 4p.m., Regular & Budget Meeting (may need to reschedule due to Council Conflicts)

December 11, 2017: Reg. Mgs., 4 pm, Regular Meeting

Adjournment: Bryan/Burkel moved to adjourn. Carried. (4:49 p.m.)

Minutes by: Billie L. Hoopman, Clerk