

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Monday, September 11, 2017 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance - Approve Agenda: Mayor Ringberg called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Johnson, Burkel and Mayor Ringberg

Others: Paul Swansen, Diane Fizell, Gene Brevold, Tom Kovachevich-PWD, Dionne Johnston-Treasurer, Billie Hoopman-Clerk and Josh Pearson-GBWWTP Operator

Approve the previous minutes of August 14, 2017: Johnson/Nelson made a motion to approve the minutes as presented. Carried.

Public Input on Agenda Items: None.

Agenda

1. **2017 Apple Festival & Fire Department Fundraiser:** The Apple Festival will be held on October 6-8, 2017. There are no known issues at this time. They were reminded about the Fire Department's Fish Fry and Dance that will be hosted at the Pavilion on Saturday, October 7, 2017. This was approved at the June Council Meeting.
2. **2018 Budget & CIP's/Schedule:** Hoopman reminded the Council that budgets and CIP's were due last Friday. She and Treasurer Johnston will work at getting a budget assembled for review at the October 2018 Meeting.
3. **City W/S Position Update:** Jim Bryan informed the Council that after careful consideration the position was offered to Michael Burg who accepted. His tentative start date is Sept. 25, 2017. Bryan/Johnson moved to approve the hiring of Michael Burg as the City's new Water and Sewer Operator. Bryan said we were fortunate to get some great applicants who made the selection process difficult. Carried; all ayes.
4. **Project Updates:**
 - a. **Swede Hill Water Main Improvement Project (2017):** Tom Kovachevich, PWD informed the Council the project is complete, there may be a couple of areas that need the blacktop repaired and we continue to wait for the final pay request.

b. Historic Waterfront Walk Phase 2:

Since the last Waterfront Committee Meeting it was learned that we cannot get a one-year extension on the City's \$55,000 WCMG as was originally thought. This funding will sunset on June 30, 2018. There was also a question about our Strand Associates Engineering contract and that was clarified, we are able to re-bid the project at no additional cost.

At the last Waterfront Committee meeting they agreed to wait until January 2018 to rebid this project. However, in light of the funding concerns, the idea of re-bidding this project again this Fall has been suggested. Bryan/Burkel made a motion granting authorization to the Mayor and Clerk to move forward with soliciting for bids as soon as possible this Fall. Discussion ensued.

- Bryan suggested the balance of funds for the project be borrowed.
- Hoopman informed the Council about the risk of the WCMG Funds and the June 30, 2018 project completion.
- Bryan suggested a Fall 2018 Final Completion Date
- Nelson asked if there was any resolution to the expensive pump costs? Bryan said the pump is an expensive solution, but not one that was easily changeable. The first bid, really marked up the price.
- Johnson asked if our other grant funding remains secure? Hoopman said as far as she's aware we still have all other funding in place
- Johnson – said she thought we'd be better waiting, but now our hand is forced.

Passed by roll call vote as follows: Nelson, Bryan, Johnson and Burkel – yes. Carried.

- c. **Old Jail – Partnership between the City and BHA:** The City has requested a written statement of the proposed use and is waiting for that information so it can be included in the lease.
- d. **Comprehensive Plan Update:** The Council was informed that a Progress Report would soon be mailed to all City Taxpayers. The letter tells them we've looked at things, and have agreed there's still a great deal of work to do. Additionally, this project is on-going and there will be an opportunity for public participation going forward.
- e. **Clean Water Energy Utility Challenge:** The Council was provided a copy of the July 2017 Emissions Report. The good news is the wells have reduced their electricity-generated emissions by about 37%! The challenge runs until next Spring. Good job Josh!
- f. **Sol-smart Designation: PZD-1 Zoning Review:** A revised PZD-1 Zoning Review was provided to the Council (all of the previously proposed considerations were removed). Hoopman explained the goal of the program would be to create a simplified process for solar applications for small projects; like flush roof top mounting solar panels. This simplified project application would not be available for larger projects, or ground mounted solar requests. The goal of the City would be to try and retain as much control as possible; noting we have such little control now. Burkel/Johnson moved to approve signing the revised PZD-1 as presented. Hoopman has asked the program officials for assistance in adding language that allows for some review based on Historic Preservation Guidelines. It appears both Madison and Milwaukee have some language to this effect. Carried.
- g. **Green Tier - Legacy Community Alliance for Health Project (LCAH)-Sept. 25 Mtg. (Bayfield)**
The Council was reminded again about the Green Tier Meeting that will be held at the Bayfield Heritage Association building on September 25, 2017. All Councilors are invited, please RSVP with Sarah. The agenda includes information on a community's response to flood incidents. Bob Nelson will be around to discuss the City's 1942 flood. The meeting generally runs from about 9am -3 pm.

5. **Mayor's Report(s):**

The Mayor told the Council he is still trying to reactivate the Tree Board. We have not found anyone to take over for Art Ode, as the City's Forester. The Mayor asked the Council what they thought about the idea of making the Tree Board a Green/Sustainable Committee. He said we don't have a committee who is working on the City's green initiatives.

- Hoopman suggested the City's needs a written policy statement about our Community's green and healthy initiatives that could be filtered to all committee members who daily are making decisions about this community. What does it mean? Are decisions financially based? Environmentally?
- Johnston reminded the Council that to remain a Tree City USA Community we have certain guidelines we must follow; like monthly meetings, budget requirements, etc.

The Mayor asked the Council to provide names of people who might be interested in serving on either the Tree Board or on a Green Team Committee.

Reports from Committees, Commission & Boards:

Architectural Review Board: Minutes of July 24 and August 28, 2017

Courthouse: Minutes of August 28, 2017

Finance: Minutes of August 14, 2017

Harbor: Minutes of September 6, 2017

Library: Minutes of July 19, 2017

Parks and Rec.: Minutes of August 24, 2017

Pavilion: Minutes of August 28, 2017

Planning: Minutes of August 29, 2017

Police Department: August 2017 Report

Bryan/Johnson moved to place the above minutes/reports on file. Discussion.

- Bryan asked if Milkweed was still considered an invasive species? City will check City Ordinance.
- Nelson asked about Harbor's discussion about stay and pay at the City Dock? Sounds good, but would it really be monitored? Please be caution of the ramifications of making this policy. Check DNR regulations and be mindful of safe harbor regulations too. Bryan said the Harbor Commission will also be looking at large hull boat fees as we are losing rental space on the City Dock each year.

Carried.

Treasurer: August Voucher Payments Report, Treasurer's Report(s) and Budget(s)
Bryan/Johnson moved to place the above-named reports on file. Passed by roll call vote as follows:
Bryan, Johnson, Burkel and Nelson – yes.

Correspondence:

- Aug. 16 – Xcel Energy Letter – 34.5kV Bayfield Second Circuit Project Sept. 5 – E-mail from Mayor Ringberg regarding creation of “Green Board”
- Sept. 5 – E-mail regarding the 33rd Superior Days Dates & Issues Planning – need ideas, other Councilors can go, networking opportunities available,
- Sept. 6 – E-mail from Linda Herman
- Sept. 7 – League of WI Municipalities Capital Buzz
- Sept. 17-23: Celebrate the Night Sky Week

The Council received copies of the above correspondence. Bryan briefly mentioned the change in scope with regard to the Xcel project, and the Mayor discussed the Green/Tree Board concept under the Mayor's Report above. The issue of bike lines and quarrying was mentioned in regards to Superior Day's topics of interest. Informational; no action required.

Affirm/Set Next meetings: October 9 & November 13, 2017: Regular Mtgs., 4 pm at the Bayfield City Hall
October 16 & 23, 2017, possible Special Meeting dates

Adjournment: Johnson/Bryan moved to adjourn. Carried. (4:38 pm)

Minutes by: Billie L. Hoopman, Clerk