

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Monday, October 15, 2018 – 3:00 pm

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 3:00 p.m. followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Burkel, Johnson and Mayor Ringberg

Others: Kim Shult-Baker Tilly, Mary Louise Irvine, Diane Fizell

City: Dionne Johnston-Treasurer, Tom Kovachevich-PWD, John Fangman-Chief, and Billie Hoopman-Clerk

Review/Approve Agenda: Johnson/Nelson moved to approve the agenda as presented. Carried.

Review/Approve the previous Common Council minutes of September 10, 2018: Johnson/Burkel moved to approve the previous Council meeting minutes as presented. Carried.

Presentation: Kimberly M. Shult, CPA, Partner, Baker Tilly Virchow Krause, LLP provided a summary on the 2017 Financial Statements, Report on Federal Awards, and the Communication to those Charged with Governance and Management. Prior to the meeting, the Council was given copies of these reports and at the meeting Shult provided the Council with a four-page 2017 Financial Statement Highlights report. The Council thanked Ms. Shult for her coming to the meeting.

Public Input on Agenda Items: None

Agenda

1. **City of Bayfield 2017 Financial Statements, Report on Federal Awards, and the Communication to those Charged with Governance and Management:** Johnson/Nelson made a motion to place the reports named above on file. Carried.
2. **2019 Budget/CIPS:** Administrative staff provided the City Council with two budgets. Proposal A which includes all requests, but is unbalanced, and Proposal B, which is balanced. The cuts/changes made are highlighted in Proposal B. Some discussion ensued. Hoopman explained the compounding issues with stagnant revenues and increasing expenses. She specifically pointed out the continued decrease in the amount the City's General Fund is able to contribute toward Capital Improvement projects.

Burkel/Bryan made a motion to move Proposal B forward for adoption. The required public hearing will be scheduled for their November 2018 Meeting. Carried.
3. **Resolution 537: Seeking exemption from the Bayfield County Library Levy:** Bryan/Johnson made a motion to adopt Resolution #537 since the City has higher municipal library expenditures than our share of the County's library levy. Passed by roll call vote as follows: Nelson, Bryan, Burkel and Johnson – yes.
4. **Resolution 538: Bonding the Treasurer for payment:** Burkel/Nelson moved to approve Resolution #538, obligating the City to pay all state and county taxes in case the City Treasurer fails to do so. Passed by roll call vote as follows: Bryan, Burkel, Johnson and Nelson – yes.
5. **Appointments/Resignation:** No action was taken to accept any resignations or make any appointments.
6. **Project Updates:**
 - a. **Waterfront Walk Turning Point Project:** The project is near completion. The contractor is now working through the remaining punch list. A recent request for payment was received and approved. It appears the project balance to be funded through borrowing is \$160,000. Staff will present some information on borrowing at the Council's November Meeting. It was noted other funding for the project has been received or is believed that it will be received in full.
 - b. **Old Jail – Bayfield Heritage Association: Project Update(s):** PWD Kovachevich indicated that tuckpointing work has been started.

- c. **2018 Comprehensive Plan Update:** The Mayor informed the Council the next work session is planned for Oct. 23, 2018. We remain hopeful the Comp. Plan Update will be done and adopted by the end of the year.
- d. **Green Tier Legacy Community Alliance for Health Project:** Nothing new to report.
- e. **Marina Breakwall/Seawall Evaluation: MSA Engineering:** Waiting for report.
- f. **Pavilion Deck/Dock Repair:** Work to begin November 12, 2018.

7. Mayor's Report(s):

- The Mayor thanked staff for their efforts on the 2019 Budget.
- He noted a meeting he had with students who were interested in climate change & public policy.
- Ketzle Levens has contacted the City about her planned work to provide Lake Superior Climate and Weather Forecasting for safety purposes.
- The League's Annual Conference is next week and the Mayor will be attending
- Xcel Energy's Second Circuit – Roy Settgas has contacted the City and he would like to update them on this project. The City would be supportive of a plan that helps ensure reliable power to our community.

Review/Place on File Reports from Committees, Commission & Boards:

Architectural Review Board: Minutes of August 27 and September 24, 2018

BRB: Minutes of April 16, 2018

Courthouse: Minutes of September 4, 2018

Finance: Minutes of September 10, 2018

Fire Department: Minutes of September 10 and October 1, 2018

Harbor: Minutes of October 1, 2018

Library: Minutes of September 26, 2018

Parks and Rec.: Minutes of August 21, 2018

Pavilion: Minutes of September 6, 2018

Planning: Minutes and Meeting Notes of September 11 and 25, 2018

Police Department: September 2018 Report

Public Works: Minutes of August 3 and 31, 2018

Johnson/Burkel moved to place the minutes on file in a block format. Some discussion ensued on the high lake levels. Carried.

Correspondence:

- Ashland Daily Press Subscriber Letter regarding changes and improvements
- August 24, 2018 – Bayfield Heritage Association letter regarding solar panels at the Courthouse
- 2018-2019 Chamber Membership
- October 4, 2018: Employee Benefits – Non-Discrimination Testing

Johnson/Nelson moved to place the above correspondence on file. Carried.

Treasurer: September 2018 Voucher Payments, Fund Summary, & Treasurer's Reports & Budgets

Bryan/Johnson moved to approve the September 2018 Voucher Payments and to place the other reports noted above on file. Passed by roll call vote as follows: Burkel, Johnson, Nelson and Bryan – yes.

Set Next meeting(s):

- Monday, November 5, 2018 - 9 a.m.
- Monday, December 10, 2018 – 4:30 p.m.

Adjournment: Johnson/Nelson moved to adjourn. Carried. (4:14 p.m.)