

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Tuesday, February 27, 2018 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 4 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Jon Nelson, Jim Bryan, Sharon Johnson, Sheryl Burkel and Mayor Ringberg

Others: Paul Swansen, Bill Peterson, David Eades – Chamber, Dionne Johnston-Treasurer, John Fangman – Police Chief, Billie Hoopman-Clerk

Approve Agenda: Johnson/Nelson moved to approve the agenda as presented. Carried.

Approve the previous Common Council minutes of January 8, 2018: Johnson/Bryan motioned to approve the minutes of January 8, 2018 as presented. Carried.

Public Input on Agenda Items: None.

Agenda

1. **Resolution #534 – International Migratory Bird Day:** Burkel/Johnson moved to approve Resolution #534 as presented. Passed by roll call vote as follows: Nelson, Bryan, Johnson and Burkel – yes.
2. **2018 Comp. Plan Update – Review of Permanent Resident/Lottery Credit Map(s):** Council members received a copy of the Lottery Credit map. They were asked by Nan Fey, 2018 Comp. Plan Update Facilitator to “ground truth” the map for accuracy. Please get any and all input to Hoopman, by the end of the week.
3. **Room Tax Report:** The Council received a 2017-year end room tax report from Treasurer Dionne Johnson. The revenues are down slightly. Informational; no action required.
4. **Ordinance #391: Amendment to Chapter 54: Finance and Taxation - Room Tax:** Hoopman gave a brief explanation of the documents included in the packet. Johnson, thanked the Chamber immensely for their consideration and foresight for the use of funds. The Chamber has expressed they were in favor of the entire increase going to the Tourism Commission to be used for tourism development. Johnson/Burkel made a motion to waive the second and third readings and to adopt Ordinance #391 as presented and approved for codification into the Code of the City of Bayfield. Bryan noted there may be some concerns by other lodging owners but suggested the Tourism Committee has broad representation. Passed by roll call vote as follows: Bryan, Johnson, Burkel and Nelson – yes.
5. **Temp. Class B License Request – RFR, Inc.:** Johnson/Burkel moved to approve the Temporary Class B License as requested by RFR, Inc. for March 3, 2018, from 6:30–11p.m., at the Bayfield Lakeside Pavilion. Carried
6. **2018 Fireworks Contract – Greg Elliot, Speilbaur Fireworks:** Johnson/Bryan made a motion to approve the 2018 Fireworks Contract from Greg Elliot in the amount of \$11,500. Hoopman indicated we can increase the number of shells purchased until June 1, if fundraising efforts bring in more than budgeted. Bryan told the Council that Ken Dobson has offered his time and barge once again this year. Thank you Ken! The Mayor also informed the Council Mike Briner, former Coast Guard Chief has offered to help with the 2018 Fireworks. Passed by roll call vote as follows: Johnson, Burkel, Nelson and Bryan – yes.
7. **2017 Audit – February 20, 2018 letter from Kimberly Shult, CPA, Partner, Baker Tilly:** Burkel/Bryan moved to place the letter on file. Carried.
8. **Project Updates:**
 - a. **2018 Swede Hill Project – Project Cost Update/Change Order #2:** Overall project costs are slightly over the budgeted amount. The contractor and engineer have worked out the details of Change Order #2. The Council has asked the PWD to review and approve before paying.

b. 2019 Proposed Watermain Improvements and SDWL Program Project Priority List:

The Council received a proposed project map and a copy of the SDWP rankings. Informational; no action required.

- c. Waterfront Walk Turning Point Project - Consider Bid:** The Council received a copy of the revised project bid from Luppino, Inc. in the amount of \$523,016.20, a quote in the amount of \$39,252 from the Fountain People, an updated project budget and a recommendation from the Waterfront Committee to award the revised bid. Bryan discussed the project funding increases. The Council was informed about the potential risk due to the bidding issues. No action is being taken on the alternates. The Harbor Commission will be asked if they want to move forward with Alternate #1: Sanitary Sewer Lateral Toward Boat Lift Area and the lights could be covered by donors.

Bryan/Burkel made a motion to accept the modified Luppino Bid in the amount of \$523,016.20 and to approve the Mayor's signature on the quotation for the pump in the amount of \$39,252. Passed by roll call vote as follows: Burkel, Nelson, Bryan and Johnson – yes.

- d. Old Jail – Partnership between the City and BHA:** The project details were shared with the ARB and they noted some concerns. We should use a lead certified painter and check for water/mold issues for safety purposes. It was noted the latest BHA newsletter includes information about them fundraising for this project.
- e. 2018 Comprehensive Plan Update:** Work continues.
- f. Clean Water Energy Utility Challenge:** This effort continues to net good results. See article below. The Mayor said NPR is looking to do a story and was told to contact Josh Pearson.
- g. Solar Project(s): CheqBay Renewables – Solar PV Group Buy & Xcel Energy – Solar Connect Community:** The Council learned about some recent solar initiatives. The City is now having our public facilities evaluated by CheqBay for solar, and Xcel Energy is building a new solar garden and is looking for entities to buy in. We have asked them to provide information on what it would cost for us to be 50% renewable.
- h. Green Tier - Legacy Community Alliance for Health Project:** Nothing new to report at this time.

9. Mayor's Report(s)

- Northern Bayfield County LTE Wireless Broadband at Superior days last week; representation is important. Informational. Many folks are working hard to bring broadband and WIFI to the North.
- Marsy's Law for Wisconsin: The Council received information from Mr. Mathew Johnson who is advocating for this bill in Wisconsin. Chief Fangman noted he is supportive of this law and the Police Chief's Association is endorsing Marsy's Law. He explained how the system works. Burkel/Johnson made a motion to approve the Mayor's signature on the Marsy's Law for WI Endorsement Form. Carried.
- Bayfield County LEPC and Mitigation Plan: Information, no action required.

Reports from Committees, Commission & Boards:

Ambulance: Minutes of January 18, 2018

Architectural Review Board: Minutes of January 22, 2018

Finance: Minutes of January 8, 2018

Fire Department: Minutes of January 8 and February 5, 2018

GBWWTPC: Minutes of January 11, 2018

Harbor: Minutes of January 4 and February 13, 2018

Housing: Minutes of February 22, 2018

Library: Minutes of January 17, 2018

Parks and Rec.: Minutes of February 6, 2018

Pavilion: Minutes of January 15, 2018

Planning: Minutes of January 23, 2018

Police Department: January 2018 Report

Public Works: Minutes of February 12, 2018

Tree Board: Minutes of January 29, 2018

Waterfront: Minutes of February 12 and 26, 2018

Bryan/Johnson moved to accept and place the above minutes on file in a block format. Discussion.

- Bryan asked about the Pavilion Committee's discussion with AICS noting the comments about expansion toward the street going west and maybe south
- EMS continue to have the same problems; year-end report shows 54 calls to Red Cliff. Council would like more information on what they can do to help alleviate this problem.

Carried.

Correspondence:

- January 11, 2018 – GLSLCI Letter to thank us for 2018 Membership
- January 29, 2018 – Ellen Haines, Xcel Energy: Second Circuit Project Update
- January 30, 2018 – WITC Board Appointment Notice
- February 2018 – Treatment Plant Operator – "A Small Utility Lives up to the 'Green' Reputation of Its Scenic Lake Superior Community"
- February 7, 2018 – Xcel Energy: Letter regarding decorations/décor on their Street Lights
- February 8, 2018 – Thank you letter to Bayfield County for transferring ownership of Block 5, Lot 10 to the City of Bayfield
- February 15, 2018 – Bayfield County Health Infrastructure Grant, Bayfield County, WI
- February 19, 2018 – Solar Public Art Installation Project RFB, City of Ashland, WI
- February 2018 – Invitation to "memorable" event for Len Erickson and Bill Deragon

Johnson/Bryan moved to place the above correspondence on file. Carried.

Treasurer: January 2018 Voucher Payments Report, Treasurer's Report(s) and Budget(s):

Johnson/Bryan made a motion to approve the January Payments Report and to place the January Treasurer's Report and Budgets on file. Passed by roll call vote as follows: Nelson, Bryan, Johnson and Burkel – yes.

Set Next meeting(s): March 19 and April 17, 2018, 4 p.m.

2017 Employee Review: The Mayor reported that all of our City employees are doing a good job. Most noted they want to continue to improve and get better at their jobs. The Mayor asked if the Council was interested in learning more about each evaluation and Bryan said for policy purposes to let it stand.

Adjournment: Burkel/Johnson moved to adjourn. Carried. (5:03 p.m.)

Minutes by: Billie L. Hoopman, Clerk