

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Tuesday, May 22, 2018 – 4:00 pm

- **Call to Order – Roll Call – Pledge of Allegiance:** Mayor Ringberg called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.
Present: Jon Nelson, Jim Bryan, Sharon Johnson, Sheryl Burkel and Mayor Ringberg
Others: David Eades, Tom Kovachevich, Dionne Johnston, Sarah Mather, Bill Bailey, Josh Pearson, and Diane Fizell
- **Approve Agenda:** Bryan asked the Council to consider approving the agenda but move Agenda Item #10(f) Solar to the beginning. Bryan/Johnson moved to approve the agenda as amended. Carried.
- **Approve the previous Common Council minutes of April 17, 2018:** Johnson/Nelson made a motion to approve the minutes as presented. Carried.
- **Public Input on Agenda Items:** None.

Agenda

10f. **Project Updates - Solar Project(s):**

- a. **CheqBay Renewables - Updates from Bill Bailey, Energy Innovation Grant Program (EIGP):**
The Council discussed moving forward with an EIGP Grant Application for the installation of solar on the Courthouse grounds. Johnson/Burkel to move forward with this concept. The Council discussed getting community support for this project and suggested having a public input session at their next meeting; June 11, 2018. The Mayor said we need more information on the finances of this project and Bill Bailey offered to assist. Carried.
- b. **Xcel Energy - Solar Connect Community Info.:** The Council questioned if the first solar farm was already full. Bryan/Nelson made a motion to express interest, but at a lower level due to funding constraints.

1. **Bayfield Chamber and Visitor Bureau:**

- a. **2018 Apple Festival Permit:** The Council was presented with a draft 2018 Apple Festival Agreement. Discussion ensued. Bryan/Johnson made a motion to table action. Carried
- b. **July 21-22 Festival of Arts Street Use/Special Event Vending:** Johnson/Nelson made a motion to approve the application from the Chamber and Visitor Bureau allowing for Food Vendors, July 21-22, as requested. Carried.

2. **Resolution #534: Bayfield Fire Department Apple Festival Fundraiser, October 6, 2018:**

Bryan/Johnson made a motion to approve Resolution #534 as presented allowing the Bayfield Volunteer Fire Department to host their annual Fish Fry and Dance at the Bayfield Lakeside Pavilion on October 6, 2018 specifically allowing for the sale of Beer. Passed by roll call vote as follows: Nelson, Bryan, Johnson and Burkel – yes.

3. **Room Tax Report:** The Council was given a copy of the Room Tax Comparison of Taxable/Non-taxable Nights Report and the Room Tax Collections Breakdown which includes information on the first quarter for 2018. Room Tax figures are up slightly which is good news. No action needed or required.

4. **Sidewalk Sale by Merchant Permit Request: Up North, 124 Rittenhouse Ave. – May 27, June 23, June 30, July 14, July 28, August 4 and August 18, 2018:** Due to the number of requests, it was questioned if this meets the criteria of “special event” vending. Concern was also expressed about the need to maintain a minimum of 3’ feet of available space for flow on the sidewalk. Even if the three racks are pushed back, sometimes pedestrians clutter the area as witnessed by Councilor’s during previous events. Nelson/Bryan made a motion to approve the first request for May 27, 2018, provided the application fee is received prior to this date. The Council agreed to consider action on the remainder of permits on a month-to-month basis. Carried.

5. **Library Board Appointment:** Burkel/Bryan made a motion to approve the Mayor's appointment of Keeley Karl to the Bayfield Carnegie Library Board as the School Representative. Carried.
6. **Parks and Recreation Committee Request for CIP Funds:** Bryan/Johnson motioned to move forward with a formal Resolution at the next Council meeting to re-designate unused CIP funds for the Parks and Recreation Electrical Project. Since the Parks and Recreation thought the work would be completed at the end of 2017, the CIP funds did not get carried over into 2018. Carried.
7. **2018-2019 Alcohol, Coin, Tobacco and Server's Applications:** The Council received a comprehensive report showing the 2018-2019 Alcohol, Tobacco and Coin applicants. They also received a report showing the 2018-2019 Server's. Clerk Hoopman highlighted all of the outdoor areas requested for the sale of alcohol and noted one of them was new. The Fat Radish has asked for a new outdoor area approximately 25'x30', westward of their leased space to be included on their premise description. Johnson/Burkel made a motion to approve all of the applications as presented for Alcohol, Coin Tobacco and Servers, with the exception of the additional outdoor space as requested by the Fat Radish. The Council commented they would like more detailed information about the proposed outdoor area, which is now not currently defined or accessible. They are agreeable to reviewing the request at a later time and making an amendment if needed. Carried.
8. **Poet Laurette: April 21, 2018: Poem – Gitchigami:** The City was provided with a copy Howard Paap's poem titled, "Gitchigami", along with a copy of the article "Program recognizes national Poetry Month" that was on the front page of the April 19, 2018 County Journal.
9. **Bayfield County Mitigation Plan (Update):** The Council received a copy of the Bayfield County Pre-Disaster Mitigation Plan and was asked to look it over and let PWD Tom Kovachevich know of any changes, additions or corrections needed. Tom is the City's representative on the Emergency Government Committee.
10. **Project Updates:**
 - a. **2018 Swede Hill Project – 6th Street Paving:** Contact has been made with A1, but a date has not yet been set for the asphalt work to be done. It was noted that Bayfield County would need to be satisfied with the work when it's completed.
 - b. **Waterfront Walk Turning Point Project Update(s):** Work has finally started! The old High-Rise Restrooms have been removed, helical-piers have been installed for the new restroom, and other various plumbing and electrical work has been done. The water to the LE Building and Dock and Picnic shelter has been shut off. A temporary water service might be put into place.
 - c. **Old Jail – Bayfield Heritage Association Project Update(s):** We believe work is likely to begin the second week of June and is being coordinated by BHA.
 - d. **2018 Comprehensive Plan Update:** Work continues by the Plan Commission and Facilitator Nan Fey.
 - e. **Clean Water Energy Utility Challenge:** The Council learned the City of Bayfield won second place and Josh Pearson and Sarah Mather were in Chicago to accept the award; a plaque and \$10,000! They were thanked for their efforts and achievements!
 - f. **Green Tier Legacy Community Alliance for Health Project:** The Mayor informed the Council that he recently attended a meeting. He noted that almost all of the participants are involved with a solar project of some sort. The Mayor said discussion ensued on how to fund sustainability projects and how to get the general public on board. We are lucky that we don't share the latter problem.
 - g. **Pavilion Deck Repair-Engineering Update:** The Council learned the Mayor and staff would be meeting with the Engineer Jon Aamodt on Thursday to discuss progress on the engineering design and to answer any remaining questions.
11. **Mayor's Report:** See items discussed above.

Reports from Committees, Commission & Boards:

BRB: Minutes of April 16, 2018

Finance: Minutes of April 17, 2018

Harbor: Minutes of May 8, 2018

Housing: Minutes of April 26, 2018

Library: Minutes of April 18 and May 16, 2018

Parking: Minutes of May 10, 2018

Parks and Rec.: Minutes of May 14, 2018

Planning: Minutes of April 23, 2018

Police Department: April 2018 Report

Tree Board: Minutes of April 2, 2018

Zoning Board of Appeals: Minutes of May 7, 2018

Johnson/Burkel made a motion to approve the above listed minutes in a block format. Discussion ensued:

- Fire Department: The Council learned the Jr. Fire Program resulted in that person becoming a member upon turning 18 years old.
- Library Board: Questions ensued about the reasons they are considering closing off the front door and their comments about the northside retaining wall.
- Harbor Commission: It's disheartening that someone is deliberately littering by leaving their doggy waste on the lawn around the Brownstone Trailhead. Also, it was noted that the Harbor is trying to work with the AICS on finding them additional space.
- Public Works Committee: Although the minutes were not provided, Tom Kovachevich, PWD informed the Council there was discussion about reducing the pump out rates for the Apostle Island Marina. Staff was able to provide some clarification on the rates and the process that would be needed to adjust the rate. The Public Works Committee on their own is not authorized to adjust these rates; it would need to be done by the Council.

Carried.

Correspondence:

- June 9, Be Somebody Kick Off Event – 11 a.m.
- Coordinated Public Transit-Human Service Transportation Plan for Bayfield, Ashland and Price County – May 30, 2018, 9-11 a.m., Ashland, WI

The Council received copies of the above listed correspondence. Information; no action required.

Treasurer: April 2018 Voucher Payments, Fund Summary, & Treasurer's Reports and Budgets

Bryan/Johnson made a motion to approve the April 2018 Payments Report and to place the April Treasurer's Report and Budgets on file. Passed by roll call vote as follows: Bryan, Johnson, Burkel and Nelson – yes.

Set Next meeting(s): June 11, 2018 and July 9, 2018

Adjournment: Johnson/Nelson moved to adjourn. Carried.