

# City of Bayfield Plan Commission

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## Minutes of Tuesday, August 14, 2018, 8 a.m.

Bayfield Fire Hall, 813 Washington Avenue, Bayfield, WI 54814

Mayor Ringberg called the meeting to order at 8 a.m. at the Bayfield Fire Hall followed by roll call.

**Present:** Ringberg, Johnson, Dougherty, Burkel, Durfey

**Absent:** Hackbarth, O'Brien

**Approve Agenda:** Burkel/Durfey made a motion to approve the agenda as presented. Carried.

**Review/Approve Minutes and Meeting Notes from July 24, 2018:** Burkel/Durfey made a motion to approve the minutes and notes as presented. Carried.

**Public Input on Agenda Items:** There was no public input.

### Agenda Item(s):

#### Comprehensive Plan Updates:

##### 1. Reports

- Fey is working with COWS to complete the maps for the Comprehensive Plan
- Ringberg presented the Comp Plan to the Bayfield Chamber of Commerce and they didn't have any questions.
- Dougherty will add Bayfield responses to CRC Community Survey.

##### 2. Utilities and Community Facilities Element

- Fey mentioned day-care facilities as an important component of affordable housing. While it's a community issue not a city responsibility, it should be included in the economic development chapter.
- Add Stormwater and Wastewater as objectives.
- Add EMS to objective #5 — Support and maintain high quality EMS services including police, fire, and ambulance for the community.
- Reviewed the Utilities and Community Facilities spreadsheet.
- See Meeting Notes.

### **3. Intergovernmental Cooperation Element**

- Reviewed objectives and spreadsheet.
- Discussed potential metrics.
- See Meeting Notes for additional details.
- Fey asked Plan Commission members to bring 3 ideas for action items to the August 28th meeting.

### **4. Economic Development Element**

- Reviewed revisions to Objective #1. No further changes needed.
- Discussed potential metrics.
- Ringberg suggested working with the Bayfield Chamber and Visitor Bureau to map out local businesses by type and employment data.

### **5. Housing Element**

- Strike 'encourage' and replace with 'facilitate' in objective # 2.
- Strike 'degrade' and replace with 'diminish' in objective # 4.
- Discussed metrics — types of metrics and how to gather the data.

### **6. Next Steps**

- Reviewed the upcoming meeting schedule

**Adjournment:** The meeting adjourned at 10:30 a.m.

*Minutes by: Mary Dougherty*