

City of Bayfield Common Council
Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 * 715-779-5712

Minutes of Monday, September 10, 2018 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 4 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Burkel, Johnson and Mayor Ringberg

Absent: Bryan

Others: Mary Louise Irvine, David Eades-Chamber, Johnston-Treasurer, Kovachevich-PWD, Hoopman-Clerk

Review/Approve Agenda: Johnson/Nelson made a motion to approve the agenda as presented. Carried.

Review/Approve the previous Common Council minutes of August 13 and 15, 2018: Nelson/Burkel moved to approve the Council minutes of August 13 & 15, 2018 as presented. Carried.

Public Input on Agenda Items: None

Agenda

1. **2018 Apple Festival – Updates:** Chamber Director Eades said they are almost full with regard to the number of vendors.
2. **Appointments/Resignation – Harbor Commission:** Johnson/Burkel moved to accepted with regret the resignation of Jim Edwards who has been a long-standing member on the Harbor Commission and to appoint Shrider as a regular member. Staff will check on the number of years Edwards served and consideration will be given to a proclamation or plaque. Carried.
3. **Sidewalk Sale Permit Request – Up North, 124 Rittenhouse Avenue, Sept. 15 and 29, 2018:** Johnson/Nelson moved to approve the request from Up North as requested. Carried.
4. **2019 Budget/CIPS – Update:** Requests were due on September 5, 2018. Johnston and Hoopman will begin working on entering all the data so a complete budget can be presented at the Council's next meeting.
5. **Project Updates:**
 - a. **2018 Swede Hill Project – 6th Street Paving:** This project is complete for the most part. Crack and Chip Sealing was done on 6th Street and the street problem seems to be resolved. Waiting for the final bill on that work. After it's paid and the adjustments are made, the City can release the final retainer.
 - b. **Seal Coat/Crack Sealing Project – Completed.** This project went well once Fahrner Asphalt arrived. The City Crew will begin cleaning up the rock tomorrow. Eades said there weren't any complaints from the businesses even though weather continued to be a factor. The PWD also noted the City Crew is also patching potholes. Nelson said there is one up on 10th Street.
 - c. **Waterfront Walk Turning Point Project: Project Update(s):** The surface portion of this project has finally begun. The fountain base was done and the sculpture was placed. Curb was poured. Crews will begin pouring sidewalk tomorrow. The road will soon be prepped for blacktop. Some additional Plumbing and Electrical work is needed to finish hooking up the fountain. The Council was informed Mary Rice was extremely disappointed we did not use brownstone on the fountain base. She is no longer planning to donate the brownstone for the retaining wall. Staff is working on Plan B.
 - d. **Old Jail – Bayfield Heritage Association: Project Update(s):** The roof has recently been done thanks to the efforts of BHA. We will send a thank you letter to them and at the same time request an update.
 - e. **2018 Comprehensive Plan Update: Project Update(s):** The Plan Commission has another meeting tomorrow and progress continues. The Committee will be focusing on Land Use. It is hoped that a

draft document may soon be available for review and comment.

- f. **Solar Project: Funding/Borrowing:** Johnson/Nelson made a motion to spend up to \$50,000 to buy into Xcel's Solar Connect Garden with the understanding:
- \$10,000 will come directly from the City's existing pool of CI~GI Funds.
 - The City will borrow \$40,000 from ourselves to be paid back over the next eight year from the City's CI-GI Fund which is listed in the City's Annual CIPs,
 - The credit will be applied to the Courthouse Utility bill, as this property is the largest consumer of electric.

Passed by roll call vote as follows: Nelson, Burkel and Johnson – Yes.

- g. **Green Tier Legacy Community Alliance for Health Project:** The Mayor will be meeting with Katya from COWS on Wednesday. He is hoping to seek assistance on a housing study. What do we need to do to increase density, how can we attract young families?

- h. **Marina Breakwall/Seawall Evaluation:** MSA will be here on Wednesday to begin the evaluation.

- i. **Pavilion Deck Repair: Review and possibly award bid:** The Council learned that two bids had been received. Burkel/Johnson made a motion to award the bid to Arnie Mackey Construction, Inc. in the amount of \$152,000 plus \$28,000 for IPE Decking which is a tropical hardwood. The project would be paid for using a variety of revenue sources including: MPIC Insurance Coverage, 2017-2019 Tourism Commission Project Funds, and Pavilion Savings. The APIS will be asked to move the Kiosk. Passed by roll call vote as follows: Burkel, Johnson and Nelson – yes.

6. **Mayor's Report(s):** The Mayor reported that he recently attended the League Conference. He was noted that it seems everyone is in the same boat as we are regarding finances. Many cities are looking at adding a wheel tax which is paid by residents. What other user fees can we increase? No great ideas, but all are trying to be creative. The Budget and CIP process this year is going to be painful and there may be some hard cuts to the budget.

Review/Place on File Reports from Committees, Commission & Boards:

Courthouse: Minutes of September 4, 2018

Finance: Minutes of August 13, 2018

Harbor: Minutes of August 15, 2018

Pavilion: Minutes of September 6, 2018

Planning: Minutes and Meeting Notice of August 14 and 28, 2018

Police Department: August 2018 Report

Burkel/Nelson moved to place the minutes list above on file in a block format. Carried.

Correspondence:

- August 27, 2018 – ISO, Community Public Protection Classification
- September 4, 2018 – State of WI, Dept. of Administration: State Contracts Available to Local Governments Informational; no action required.

Treasurer: August 2018 Voucher Payments, Fund Summary, & Treasurer's Reports & Budgets

Johnson/Burkel moved to approve the August 2018 Voucher Payments, and to place the other reports noted above on file. Passed by roll call vote as follows: Johnson, Nelson, and Burkel – yes.

Set Next meeting(s): Monday, October 15, 2018, 3:00 pm (Audit, Comp. Plan & 2019 Budgets Presentations), Tuesday, November 13, 2018, 4 pm (Nelson will be absent), and Monday, December 10, 2018, 4pm

Courthouse Lease Discussion: The Mayor reported that we submitted a proposal and we're waiting to hear back from our consultant and GSA.

Adjournment: Johnson/Burkel moved to adjourn. Carried. (4:39 pm)

Minutes by: Billie L. Hoopman, Clerk