

City of Bayfield
PUBLIC WORKS COMMITTEE

08/14/19

Meeting called to order by Bryan at 09:15 AM. Present: Bryan, Eldridge, Peterson, N. Pearson, Whiteside

City employees; Kovachevich, Burg

Chamber Director, Eades

Motion to approve agenda was approved.

Motion to approve previous minutes was approved

1. Financials
 - a. Financials were reviewed, all in order.
2. Old Business
 - a. The Vansandt and Bay West properties have been hooked up to the new force main.
3. Public Works Director
 - a. Availability of sand for the upcoming winter is a concern with our current vendor. Tom is working on a plan B with C&W and their source.
4. Utility Operator Report
 - a. The CTW bid was awarded and they are expected to be here in September to do the well maintenance.
 - b. Mike reported that there was a 1,000,000 gallon discrepancy between water pumped and water billed in the last two months. This is well within the DNR guidelines, under 15%. This could be leakage or meter calibration issues.
 - c. The Builley residence on 11th and Wilson reported a possible leak from the water system on their property. A leak test was performed twice and no leak was detected. The water could be ground water.

5. ATV/UTV Routes discussion

- a. It was noted that all surrounding county and township roads are open to these vehicles.
- b. A motion was made to recommend to City Council to open all city streets to ATV/UTV/Snowmobile use but continue to have designated routes with signage. Motion passed.

6. 2020 Budget and CIP's

- a. The CIP request form was reviewed. Discussion on a new plow/sanding truck revealed that it recently had an electrical upgrade and had had relatively light use. The purchase would need to be financed with first year interest at \$7000. Deferral of this purchase to 2021 may be necessary. There was a motion to accept. Motion passed.
- b. The 5 year plan was reviewed.
- c. The 2020 budget proposal was reviewed. There is over identification of repairs, materials, supplies etc. in many department accounts. A single Public Works Department contingency would be useful in monitoring the budgets if that doesn't require Council action for every transfer between accounts. There was a motion to accept. Motion passed.

7. Parking Lot, south side of Washington

- a. The BHA wants to purchase Lot 19 from the city to create a theater. A discussion on the subject was done.
- b. A motion was made that in the best interest of the city, the city would retain ownership for future parking needs. Motion passed.

8. Pattee Request

- a. The Pattee property had a water leak in a second story bathroom resulting in approximately 37,000 gallons of water to leak out. Pattee's are requesting some relief in their water bill. Discussion was held and it was decided that Mike Burg will do an additional investigation to evaluate if any of the leaking water went into the sewer system. PWC will re-visit at the next meeting.

9. Next Meeting is scheduled for September 11th, 9AM, at the Fire Hall.

10. Meeting adjourned at 10:45