

**City of Bayfield Common Council**  
Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 \*715-779-5712

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**Minutes of Monday, January 28, 2019 – 4:00 pm**

**Call to Order – Roll Call – Pledge of Allegiance**

Mayor Ringberg called the meeting to order at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

**Present:** Nelson (arrived 4:03 p.m.), Bryan, Burkel, Johnson and Mayor Ringberg

**Others:** David Eades, and Nancy Heaton

**Staff:** Tom Kovachevich-PWD, Josh Pearson-GBWWTP Operator, Dionne Johnson-Treasurer, John Fangman-Police Chief, and Billie Hoopman-Clerk

**Review/Approve Agenda:** Johnson/Bryan made a motion to approve the agenda as presented. Carried.

**Review/Approve the previous Common Council minutes of December 10, 2018:** Bryan/Johnson moved to approve the previous meeting minutes as presented. Carried.

**Public Input on Agenda Items:** None.

**Agenda**

**1. Reconsideration of Land Offer: Block 47-Lots 11-15, Block 48-Lots 1-10, Block 110-Lots 13-20**

The Mayor explained there was discussion via e-mail after the last Council Meeting, and Councilor Burkel asked for reconsideration of this item. The City learned shortly after that meeting the land owner had already taken action to give the lots to Bayfield County. The Council reiterated they thought they had made the right decision last month. The Mayor commented tools such as Nan Fey's proposed staff report and other methods would evolve during the next phase of the Comp. Plan; the Implementation Process. These tools could help decision making in the future. Burkel/Johnson moved to take no action on the reconsideration of the land offer and to place the information received on file. Carried.

Nelson arrived (4:03)

**2. Appointments/Resignations: Library, Harbor, and Public Works**

Bryan/Burkel moved to accept with regret the resignations of Dan Clark, Bayfield Carnegie Library Board and Eric Fredenberg, Harbor Commission and moved to accept the appointments of Jenny Tumas, Library Board; Nancy Pearson, Public Works Committee; and Ted Dougherty as a regular Harbor Commission Member. Eric Fredenberg was thanked for his 27 years of time and dedication to the Harbor Commission. Carried.

**3. Resolution #542 – International Migratory Bird Day**

Johnson/Nelson moved to approve Resolution #542 as presented. Passed by roll call vote as follows: Nelson, Bryan, Burkel and Johnson – yes.

**4. Resolution #543 – Establishing a Policy for the Refund of Overpayments to the City of Bayfield**

Burkel/Johnson motioned to adopt Resolution #543 as presented. Passed by roll call vote as follows: Bryan, Burkel, Johnson and Nelson – yes.

**5. Resolution #544 – Fee Schedule Update**

Bryan/Burkel moved to approve Resolution #544, which increases the Sewer Utility Rates by approximately 5%. The practice of dumping directly into manholes was eliminated. Passed by roll call vote as follows: Burkel, Johnson, Nelson and Bryan – yes.

## 6. CDBG Housing Revolving Loan Fund Administration Services Contract from NWRPC

Johnson/Burkel made a motion to approve the 2019-2021 agreement for CDBG Housing RLP service as presented. Passed by roll call vote as follows: Johnson, Nelson, Bryan and Burkel – yes.

## 7. Project Updates:

### a. 2019 Comp. Plan Implementation – Save the Dates!

The Mayor noted we are very close to having a final plan for posting and publishing. The next part that will take a great deal of effort by all parties: Council, staff, committee members, and the general public is Implementing the plan. This process will kick off with a couple of training opportunities. A copy of the Save the Dates Notice was provided, which reserves the following dates:

- March 11 – City Council meeting with Committee Chairs and staff
- April 15 – Training/Workshop All members invited, staff and stakeholders invited too.

**b. Waterfront Walk Turning Point Project:** Hoopman informed the Council all grant funding for this project has been received. There is still a minor punch list of items that need to be addressed this Spring when the weather permits. Soon, the Committee or a smaller working group should meet to discuss a party/recognition ceremony. Bryan said maybe it could be an “After 5”, opportunity. Hoopman informed the Council Jeremy Oswald, Chamber offered to help the City with this endeavor.

### c. Old Jail – Bayfield Heritage Association

The Council received a copy of a written update on the project from Megan Boyle, Executive Director - BHA. The Council thanked Boyle for providing this update and for the wonderful work they are doing!

**d. Green Tier Legacy Community Alliance for Health Project:** The Mayor said the City has been meshing in the Health in all Policies into the Comp. Plan.

**e. Marina Breakwall/Seawall Evaluation:** The Harbor Commission is looking for a more comprehensive breakdown of the proposal provided last month.

**f. Pavilion Deck Repair:** No work has occurred since the end of December. Per the contract, the work is not required to be done until April 1, 2019.

## 8. Mayor’s Report(s):

- The Mayor will be attending and leading a group at the 2019 Superior Days; February 11-13, 2019. He’ll be meeting with WEHDA at this time and asking them to reconsider how they fund smaller/rural community projects. Their current model is not favorable to smaller communities.
- He received a request from the American Cancer Society to consider a proclamation to bring awareness to Colorectal Colon Cancer Month – March 2019. Johnson/Bryan moved to support the Mayor’s signature on such a Proclamation. Carried.

### File Reports from Committees, Commission & Boards:

**Ambulance:** Minutes of November 15, 2018

**Architectural Review Board:** Minutes of October 22 and November 26, 2018

**Finance:** Minutes of December 10, 2018

**Fire Department:** Minutes of January 7, 2019

**GBWWTPC:** Minutes of January 15, 2019

**Harbor:** Minutes of January 17, 2019

**Housing:** Minutes of December 11, 2018

**Library:** Minutes of December 12, 2018

**Parks and Rec.:** None

**Planning:** Minutes of December 6, 2018 and January 22, 2019

**Police Department:** December 2018 Report

**Public Works:** Minutes of January 24, 2019

Bryan/Burkel moved to move the minutes on in a block format. Discussion ensued.

- The pillar fund is at \$40,000 plus and rising. Thank you notes will be sent out by Library staff, based on reports from Treasurer Johnston.
- Jim Bryan reported on activity which has been discussed in the past GBWWTPC minutes and in the recent Public Works minutes. The City is unwilling to continue paying more than its fair share of flow at the GBWWTP and made a motion to pay based on the flow from the City's Lift Station which is tested each year for accuracy. They also have instructed the City to bill PBSB for the Brownstone Flow which has been in arrears since 2015.
- It was noted total Ambulance runs are lower than the previous year.

Carried.

Bryan/Johnson made a motion to acknowledge and endorse the two motions made by the Public Works Committee on January 24, 2019 noted in Item #5 and #6 regarding billing for PBSB's Brownstone Line usage which is more than three years in arrears, and to pay GBWWTPC based on the City's metered flow at our lift station. Carried.

### **Correspondence:**

The Council received copies of:

- Apostle Island Dog Sled Race Info. David Eades said there are about 50 teams registered this year; noting that's a normal number of teams.
- Notice of Northwest Wisconsin Flood Impact Study Presentation, Bayfield County, January 29, 2019, 3-4 pm
- Public Notice – Bayfield County Hazard Mitigation Plan Update, January 29, 2019, 4-6 pm

The Mayor told the Council he plans on attending these meetings. They were reminded Tom Kovachevich has worked on the Hazard Mitigation Plan on behalf of the City. Informational, no action required.

### **Treasurer: December 2018 Voucher Payments, Fund Summary, & Treasurer's Reports & Budgets**

Bryan/Johnson moved to accept the Treasurer's Report and payment of bills as presented. Passed by roll call vote as follows: Bryan, Burkel, Johnson and Nelson – yes. The Council also received copies of the December Fund Summary and Budgets. The City Treasurer informed the Council these were subject to change due to some December chargebacks that need to be processed.

**Set Next meeting(s):** March 11, 2019, 4 pm and April 8, 2019 (No Jim) OR April 16 (no Sharon), 2019, 4 pm

**Adjournment:** Johnson/Nelson moved to adjourn. Carried.

Minutes by: Billie Hoopman, Clerk