

City of Bayfield Common Council
Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Wednesday, August 21, 2019 – 5:00 pm

Call to Order – Roll Call – Pledge of Allegiance

Mayor Ringberg called the meeting to order at 5 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Cirillo, Bryan, Johnson, Burkel and Mayor Ringberg

Others: Dan Wilczek, Megan Boyle, Rick and Amy Sherrard, David Eades, Kathleen Russell, Sue Gerzina, Anne Watkins, Diane Fizell, Kate Kitchell, Kellie Pederson, Chief Fangman, Clerk Hoopman, Treasurer Johnston, and PWD Kovachevich

Review/Approve Agenda: Johnson/Burkel moved to approve the agenda as presented. Carried.

Review/Approve the previous Common Council minutes of July 17, 2019: Johnson/Bryan made a motion to approve the previous meeting minutes of July 17, 2019 as presented. Carried.

Public Input on Agenda Items:

- Amy Sherrard thanked the Council for their consideration of their request to have alcohol sales in their permitted apple festival booth.
- Kate Kitchell informed the Council that the parks and recreation had briefly discussed NEV/ATV use in the City, but they wanted more time to consider and will share their thoughts next month.

Agenda

- 1. 2019 Bayfield Apple Festival Permit:** Burkel/Johnson made a motion to authorize the Mayor and Clerk's signatures on the 2019 Apple Festival Permit as presented. It was noted there were no changes to the agreement from the previous year. Passed by roll call votes as follows: Cirillo, Bryan, Burkel and Johnson – yes.
- 2. Morty's Pub, 108 Rittenhouse Avenue – Seeking permission to expand their Alcohol License premise description to allow for the sale of beer from a permitted Apple Festival Booth located in front of their building.** Bryan noted this was discussed last year, and Morty's is a very responsible business, sales would cease at 5 p.m., and this would help to alleviate congestion in their building. For these reasons, Bryan/Cirillo moved to approve their request to sell beer on October 4-6, 2019 in their permitted apple festival booth space until 5 p.m. each day:
 - It was questioned how this differs from their request last year which was denied? Or from the Creamery's request?
 - Hoopman reminded the Council about the increased liability to the City to allow this activity on the City's streets/sidewalks and it wasn't advised by our insurance carrier.
 - David Eades informed the Council the Chamber has discussed and determined they would not grant any Apple Festival Booth Permits for this purpose to those businesses who have an outdoor deck.There was a tie vote on the motion: Ayes- Cirillo and Bryan, No - Johnson and Burkel. The Mayor voted to break the tie and he voted no, noting he thought it could open up other problems that we don't want to get into.
- 3. Sidewalk Sale Application – Up North, 124 Rittenhouse Ave. September 7-8, 21-21, and October 12-13, 2019:** Bryan/Burkel moved to approve the Sidewalk Sale Application for the three weekends noted. Carried.

4. **Bayfield Heritage Association's Request to purchase Block 74, Lot 19 – Follow Up:**

Mr. Dan Wilczek, commented:

- They are grateful the City is considering their request and they understand the City doesn't generally engage in selling City properties.
- BHA is committed to the City. They want their expansion to be a model for the City and to be a pivotal project we are all proud of.
- They feel all issues can be solved.
- They can't go through the effort of going forward with their plans if they don't own the land.
- And finally, BHA has a track record of following through with their plans and would like to move forward in order to realize the potential for this project.

PWD Kovachevich informed the Council the Public Works Committee made a motion to retain the Lot 19. All PWC members are supportive of BHA and their missions, but there is a huge parking issue that must be addressed. They felt they have been neglectful to not have investigated that area for increased parking. They determined the best use of the parking lot would be for daytime users. Megan Boyle mention the 14-day parking, and concurred day parking would improve the day-to-day parking congestion.

Burkel mentioned the possibility of how the facility could be used year around. What is the economic value to the City? Loss?

Mayor Ringberg said he would like more time to consider with hopes a final decision would be made at their next meeting.

Kathleen Russell suggested BHA should have been invited to the Public Works Meeting.

Kate Kitchell wondered about the possibility of an exchange? Could they come up with parking elsewhere?

Cirillo commented that long term parking is a legitimate need.

Bryan/Johnson moved to table decision making until the next meeting. Carried.

5. **2019-2020 Servers License Requests:** Johnson/Burkel moved to approve the server's requests as presented. Carried.

6. **All-Terrain Vehicles - Designated Routes in Town of Bayfield, Madeline Island and proposed City of Bayfield Routes**

The City has recently learned the Town of Bayfield, Town of Russell and Madeline Island have opened up many of their roads for ATV/NEV use. The City is currently an island and we should consider opening up the City for this use. PWD Kovachevich provided a map showing potential routes. The Public Works Committee supported opening up the entire City so users could easily access defined routes that are signed.

Johnson/Bryan made a motion to open up the City to ATV/UTV's and change the ordinance accordingly. Discussion.

- Some questions ensued on proposed trails as the map did not copy well and the names of streets were difficult to read.
- Where would ATV's/NEV's be parking?
- Cirillo said it seemed like a lot to her and she felt many people liked Bayfield due to our quiet sports. Seems abrupt to her. Are we the cute city, or?
- Require a hearing be had on the proposed ordinance Change.
- Seek the Chamber of Commerce's input.
- Chief Fangman was asked if he had any concerns. He mentioned concerns about all traffic, including, scooters, bikes, etc. ATV/UTV's are just one more added element. Since everyone else

around us allows them, we could try it for a year and then rescind the ordinance if necessary.
Carried.

7. **Room Tax Report – 2nd Quarter Report:** The Council received the 2nd Quarter Room Tax Report. Our collections are down again. We continue to have a lot of day trippers, as supported by Apostle Islands National Lakeshore data.
8. **Commercial Zoning (Jim Bryan):** Jim Bryan asked if the Plan Commission could look at the Commercial District Boundaries. He said it's a fairly large district and it doesn't support residential housing. Russell said it's been hard to sell any properties not on Rittenhouse Avenue. It was noted, the sign ordinance could be revisited to benefit those not on main street a little better. Hoopman noted there is an action item in the new comprehensive plan that notes review and possible revisions of the allowed uses in the Commercial District.
9. **Committee Appointments/Resignations:** None, but the City is looking for a member for the P&Rec. Committee.
10. **Project Updates:**
 - a. **2019 Comprehensive Plan – Action Planning:** All of our Committees need a round of applause. There is a smaller group who is working on creating a table that outlines all of the actions submitted.
 - b. **Old Jail – Bayfield Heritage Association:** This project made the Duluth and WI news.
 - c. **Green Tier Legacy Community Alliance for Health Project:** Nothing new to report.
 - d. **Marina Breakwall/Seawall Evaluation:** On behalf of the City of Bayfield Harbor Commission, MSA submitted a HAP grant for 80% funding. Strand Associates also provided another potential lead on a new pool of grant money we could try and obtain.
 - e. **GBWWTP Solar Project –Eagle Point Solar:** This project is going well. The panels are all up, and we are now waiting for EPS to hook-up the monitoring system and to get state approval.
 - f. **Big Ravine & Wayfinding System Project:** On going process. Coordinating with the now re-established sign committee about the signage plan.
 - g. **Bayfield Area Trails (BATs):** The Council received a draft BATs Committee Charter for review. The mission of the group is to work on trail connections, and to develop a cohesive plan for multiple jurisdictions. Bryan/Burkel moved to grant authorization allowing the Mayor to sign the Charter.
Carried.

11. Mayor's Report

Kellie Pederson was present to provide a summary on the recent Housing Study initiative. The regional group is asking the City of Bayfield, who has the lowest LMI, to be the lead application. Discussion. Johnson/Burkel made a motion granting conditional approval to be the lead partner on the Housing Grant Application provided we are reimbursed for administration costs, if there are any, and if our participation amount goes up from the estimated \$3587.10, we have the option to back out. Carried.

The Mayor shared a request from the League of Wisconsin Municipalities asking Mayor's to add their voices to the call for leadership on mass violence, by adding the Mayor's name to a joint letter, which will be sent by the League to the Governor and Legislative Leadership calling for their participation and action. The Council was very supportive of the Mayor adding his name to the list.

File Reports from Committees, Commission & Boards:

Architectural Review Board: Minutes of July 22, 2019

BRB: Minutes of April 9, 2019

Courthouse: Minutes of August 20, 2019

Finance: Minutes of July 17, 2019

Fire Department: Minutes of August 5, 2019

Harbor: Minutes of August 12, 2019

Parks and Rec.: Minutes of August 13, 2019

Planning: Minutes of July 23, 2019

Police Department: July 2019 Report

Public Works: Minutes of July 23 and 26 and August 14, 2019

Sign Sub-Committee: Minutes of July 31, 2019

Burkel/Johnson moved to approve the minutes above in a block format. Carried.

Correspondence: August 1, 2019 – Bayfield County Chronic Wasting Disease: Johnson/Cirillo motioned place the correspondence on file. Carried.

Treasurer: July 2019 Voucher Payments, Fund Summary, Treasurer’s Reports & Budgets: Bryan/Burkel moved to approve the July 2019 voucher payments, and to place the fund summary, treasurer’s reports and budgets on file. Passed by roll call vote as follows: Bryan, Burkel, Johnson and Cirillo – yes.

The next Council meeting is scheduled for September 18, 2019 at 5 p.m. at the Bayfield City Hall.

Adjournment: Johnson/Bryan moved to adjourn. Carried. (6:57 p.m.)

Minutes by: Billie L. Hoopman, Clerk