

Comments on Draft 2019 Comprehensive Plan

#	Date	Requested By	Formal Action Y/N	Chapter	Requested Change	PC Review Y/N	PC Recommendation December 6, 2018
1	11/9/18	Public Works					
2		Bill Peterson	Y		didn't see any long term discussion/action items for park service and marina.	Y	Noted, potential actions
3		Jim Bryan	Y		need to be careful about putting solar panels on city buildings, should have a plan	N	Add "where appropriate" (see also comment 123)
4							
5	11/26/18	ARB			No comments at meeting, members asked to submit any comment in writing to staff. None received as of 12/4/18		
6							
7	11/27/18	Parks & Rec					
8		Susan Hedman, a member of the public, Zoning Board of Appeals and Bayfield Tree Board , attended the meeting and provided the following comments.					
9		Susan Hedman			She expressed sincere congratulations to all involved for a very good job and all of the hard work!		Noted
10		Susan Hedman	Y	Page 4	The Plan states the City was established in 1848. This is not consistent with the sign along the road when entering the City. She suggested checking into this inconsistency.	Y	Changed to 1856
11		Susan Hedman			She was especially pleased with the inclusion and emphasis on green infrastructure, storm water management, and protection of steep slopes. She commended the Plan for recognizing the importance of maintenance, not just installation, of green infrastructure. She also commended the concept of including these items in the zoning code, when it is revised in 2020 .		Noted
12		Susan Hedman			Susan works with "Clean Wisconsin," a nonprofit that is helping several communities along the Lake Michigan shoreline with green infrastructure projects. She mentioned that they have many resources related to the above-mentioned topics and how they can be incorporated into ordinance/code (see insert below). She offered to assist further if desired.		Noted
13		Susan Hedman	Y	Page 19	She commended the Comp. Plan for the concept of restricting development on steep slopes. She recommended adding language about retaining vegetation and restricting vegetation removal. This could be incorporated under the Guiding Principles on p.19.	Y	No changes recommended, these suggestions could be "action items" for Land Use Goal 3 objectives.
14		Susan Hedman			She gave kudos on all of the excellent maps.		

15	Susan Hedman	Fragile Soils Map	One key comment on the Fragile Soils map: the purple area of the City where City Hall, East Dock Park, Coast Guard Station, Bodin's & Bay Fisheries, Recreation Center, etc. are located is not technically a floodplain and should not be labeled as such. She highlighted that the term "Floodplain" has to meet very specific criteria as defined by FEMA. This area does not meet these criteria. Furthermore, Floodplain classification under FEMA regulations carries specific regulatory and legal implications that are not applicable to this area on the map. She recommended that the term for this area on the map be changed. One term discussed among the group was "low-lying area;" but the discussion deferred to the planners to find the best term.	Y	Y	Recommend re-labeling "floodplain" as "low-lying area" on the Fragile Soils Map.
16	Susan Hedman		She recommended including the map of wooded parcels in the City.	Y	Y	Noted
17	Kate Kitchell-Eldred	General Comments	I think the format of the plan is clear, understandable and easy to track. The concerns/issues have been synthesized well throughout all sections. It is awkward that the chapters do not align with the City's Committee structure. Nor do they reflect Bayfield's unique features and issues. This may make it a bit more challenging to ensure that the Comp. Plan transitions smoothly into implementation.			Noted
18			If the plan format could be modified it seems that at least 2 additional major topics would be highlighted: 1) Lake Superior (shoreline protection, harbors, access, aquatic invasive species, climate change effects etc.); 2) Youth and Education.		Y	Consider for Action Items
19						
20			My comments focus primarily on items to the Parks & Recreation Committee, including open space management. Suggested changes to language in the plan are highlighted and italics.			Noted
21						
22			In general, I think that it is great that the Comp. Plan update places such a strong emphasis on protection of unique and sensitive natural and cultural resources as well as recreation, parks, and outdoor activities. These features are central to what makes the City of Bayfield and our surroundings so desirable for residents and visitors. I think the Plan does a very good job of recognizing these assets and sets a solid foundation for our parks, recreation and open spaces for the future. This provides excellent opportunities for the P&R Committee and our partners.			Noted
23						

24	Kate Kitchell-Eldred	Page 4 Issues & Opportunities	At the risk of sounding nit-picky, the definition of “Stewardship” seems a bit off. The term “Accountability” would be a better fit with this definition. I suggest that the PC retain the term “Stewardship,” but <i>change the definition to match Webster’s: “The conducting, supervising, or managing of something. Especially: the careful and responsible management of something entrusted to one’s care.”</i>	Y	Change to read "means the careful and responsible management of something entrusted to one’s care."
25	Kate Kitchell-Eldred	Guiding Principles (pages 4-5)	One of the great things about Bayfield is its strong foundation of community engagement and volunteerism. As we work on turning the Comp. Plan into action, we will need to further engage community members (and visitors) in helping with the implementation. Citizen involvement/volunteerism creates more ownership, sense of purpose/pride, and resilience. For example, we could more effectively organize and engage volunteers in monitoring and maintaining our parks by participating in work days and/or contributing resources for these areas.	Y	Consider for Action Items
26			Therefore, I recommend that the Comp. Plan include a statement/guiding principle about <i>promoting a community of energized citizens of all ages who are actively engaged in achieving the City’s vision and goals through volunteerism, stewardship, and ongoing involvement in City governance.</i> Another option would be to revise the Vision statement on p. 4 to add the word, “engaged” after the word “vibrant.”	Y	Revised the Vision statement on p. 4 to add the word, “engaged” after the word “vibrant.”
27	Kate Kitchell-Eldred	Ag., Cultural, Natural Resources p.7	Goal 1: This section does not include anything about education and awareness. I suggest adding an objective about <i>“Increase public understanding and awareness about preserving and protecting natural and cultural resources.”</i>	Y	Added “increase public understanding and awareness about preserving and protecting these resources” to the statement of Guiding Principles
28	Kate Kitchell-Eldred	p.7	Goal 1.1 Add the word “Stabilize” and protect run-off corridors. There are some locations that are vulnerable already and would benefit from stabilization.	Y	Adopted
29	Kate Kitchell-Eldred	p.7	1.2: What is a “green corridor?” Perhaps a definition in the glossary would be helpful. Would these “green corridors” be open spaces that P&R Committee should pay attention to?	Y	Delete the phrase "green corridor" -- it's more specific to wildlife habitat than encouraging infiltration.
30	Kate Kitchell-Eldred	p.7	1.6 Revise to say “Preserve, protect <i>and enhance</i> native plants, forests, <i>trees</i> , and wildlife in the city. I suggest these changes to place emphasis on replacing aging trees and planting more trees to enhance the aesthetics and biological diversity.	Y	Revised to add enhance, replace forests with trees.
31	Kate Kitchell-Eldred	p.7	Add 1.7 to specifically address invasive species and noxious weeds. Something like: <i>Eliminate and/or control aquatic and terrestrial invasive species and noxious weeds.</i>	Y	New objective not needed, recommended adding these ideas to list of actions.

32	Kate Kitchell-Eldred	Y	p.8	Update the goal statement to “Bayfield provides quality <i>year-round</i> park facilities...” We need to especially expand winter activities and opportunities for residents and visitors. Ideas could include something like an outdoor gathering area with community fire pit, skating rink, and other ice-based sports in conjunction with the Recreation Center.	Y	Not adopted. Budget concerns.
33	Kate Kitchell-Eldred	Y	p.8	Adjust 4.1 to state “Preserve, <i>enhance</i> , and expand the city’s park system.” This would acknowledge needs & opportunities for improving existing parks with activities like public art, planting more trees and improved aesthetics.	Y	Revised Goal 4, Objectives 1 and 2 to read "Preserve, maintain and enhance"
34	Kate Kitchell-Eldred	Y	p.8	Add another objective: 4.3: <i>Expand shoreline access for a diversity of public uses throughout the year.</i>	Y	Not recommended. See Goal 4, Objective 4 emphasis on the waterfront.
35	Kate Kitchell-Eldred	Y	p. 9 Utilities & Community Facilities Chapter	There is a notable omission of the Recreation Center and Fitness Resources (RFR). This is as a tremendous community asset that has even more potential into the future. This also dovetails with the importance of addressing education and youth.	Y	Agreed. Recommended adding where appropriate.
36	Kate Kitchell-Eldred	Y	pages 9 and 20	I recommend that this document more strongly emphasize protecting the City’s shoreline/waterfront and associated infrastructure from high lake levels and extreme weather events associated with climate change. It seems that this would best fit under this “community facilities” chapter because on p. 9 the issues of climate change, flooding and hazard mitigation are identified. However, there are no goals & objectives to address these issues directly within this chapter. This could also be cross-referenced on p. 20 under the Land Use Chapter. I suggest that another Goal with objectives be added to this chapter. Something like: <i>Goal 2: Bayfield Protects its Shoreline and Waterfront Infrastructure from the effects of higher lake levels and climate change. Objective 1. Assess the potential effects to the City’s shoreline and waterfront infrastructure and develop a strategy for mitigation and protection. 2. Increase public understanding of these issues and how to address them. 3. Incorporate mitigation into future infrastructure and developments.</i>	Y	Include Wisconsin Initiative on Climate Change Impacts precipitation map to emphasize recognition of these issues, and see Goal 3 emphasis on steep slopes. Facilities Objective 2 (page 10) addresses stormwater impacts. Rather than create a new Goal, add the three proposed ideas to a list of "action items" for this Chapter.
37	Kate Kitchell-Eldred	Y	p. 13 Transportation	1.1 This item is currently proposed in the Coastal Management Grant recently submitted by the Parks & Rec. committee	Y	Noted
38	Kate Kitchell-Eldred	Y	p. 13	1.2 This item is also currently proposed in the Coastal Management Grant recently submitted by the Parks & Rec. committee	Y	Noted
39	Kate Kitchell-Eldred	Y	p. 13	1.5 Question: winter access to what & where? What falls into the category of “off road vehicles?” Does this mean snowmobiles, fat bikes, ATVs?	Y	Update routes on Recreation map. Snowmobiles and ATVs only allowed in winter. Questions are action items

40	Kate Kitchell-Eldred	Y	p. 13	Goal 2: <i>Suggest that another objective be added: Enhance parking areas with planting native trees and shrubs and public art.</i>	Y	Not recommended as a new Goal, but good suggestion for "action items" under Objective 1
41	Kate Kitchell-Eldred	Y	p.19 Land Use	Under Goal 1, perhaps the plan could include the idea of Best Management Practices (BMPs). One way to do this would be to revise 1.1 to state "Define and educate the community about sustainable development, <i>through the application of Best Management Practices (BMPs).</i> "	Y	No change. Consider BMPs for "action items"
42	Kate Kitchell-Eldred	Y	p. 19-20	Under Goal 1, consider adding another objective about creating incentives for landowners such as: <i>Create incentives to encourage landowners to pursue sustainable development and protect natural and cultural resources.</i>	Y	Consider for Action Items
43	Kate Kitchell-Eldred	Y	p. 21 Intergovernmental Cooperation	I applaud the emphasis on cooperation across boundaries. I wonder if there is an opportunity to expand the scope just a little bit to acknowledge cooperation with NGOs as well. Also, I suggest that Recreation and Fitness Resources be recognized in this section somewhere. Perhaps Ashwabay as well? If reference to these entities does not fit here, perhaps under Ag., Cultural, and Natural Resources Chapter.	Y	Recommended addition to Objective 1.
44	Kate Kitchell-Eldred	Y	p. 23	Consider adding an objective about cooperative planning for recreation and trails; something like: <i>6. Seek opportunities to collaborate with adjoining communities (Red Cliff, Washburn), towns (Bayfield, Bayview), Bayfield County and NGOs (RFR, Ashwabay) for enhancing and expanding parks, trails, and outdoor recreation activities.</i>	Y	Trails are addressed in Goal 4, Objective 1 (p.8). Consider adding these suggestions as "action items" there. .
45	Kate Kitchell-Eldred		Implementation	Throughout the document I keep wondering who will be responsible for achieving these goals and objectives. In accordance with the statement on p. 24, once the City staff identifies objectives in the adopted plan that require the expertise of boards/committees..." I recommend that the plan include an appendix (table?) that shows the connections between the Plan categories/chapters and City committees (example attached below). This is a critical component for carrying the ideas of the Comp. Plan into actual fruition. Without this, there may be some goals/objectives that fall between the cracks and others that are redundant among too many committees.		Noted. Consider this type of grid/table for actions.
46	Kate Kitchell-Eldred		Maps	Excellent Maps!		
47	Kate Kitchell-Eldred	Y	Existing land use map	It is surprising that the land use along the Gil Larsen Trail does not show recreation. Especially because it is depicted on the parks & recreation map as a park.	Y	No changes needed, but note that undeveloped spaces may be shown as parks, open space, public facilities etc depending on the focus of a given map. (Introduction)

48	Kate Kitchell-Eldred	Y	Proposed Future Land Use Map	I applaud and support the proposal to show the city-owned lands in the Big Ravine (Gil Larsen Trail and beyond) and along the shoreline north of the ferry lines property as recreation land use. In both cases, I recommend non-motorized use.	Y	Consider for Action Items
49	11/28/18 Library			Comments to be submitted to staff		see comments below
50						
51	12/3/18 Harbor Commission					
52	Carl Dahl			Would be nice to have a trail along the north end of the waterfront to the camp ground.		See Kitchell comments 37-38, grant proposal
53	Carl Dahl			Otherwise thought it was nicely none, can see a lot of work went into it.		Noted
54						
55	12/3/18 Consultant					
56	Nan Fey	Y	Appendix	Add Public Participation Plan	Y	Done
57	Nan Fey	Y	Appendix	Add link to WICCI climate change report (ACN graphic)	Y	Done
58	Nan Fey	Y	Each Chapter	One photo and one data graphic; see list	Y	At final formatting and publication stage
59	Nan Fey	Y	Chapter Graphics	Delete broadband coverage map	Y	Not necessary, is noted in NWRPC 2018 update
60	Nan Fey	Y	All Pages	Footers should indicate Chapter	Y	At final formatting and publication stage
61	Nan Fey	Y	Page 2	The word policymakers is not hyphenated	Y	Corrected
62	Nan Fey	Y	Page 3	"Founded in 1856..."	Y	Corrected
63	UW suggestion	Y	Page 4	Revise final clause of the Introduction to read "it is currently participating in a multi-year program focused on health and health equity, with a goal of better addressing health through local policy and decision-making."	Y	Adopted
64	UW suggestion	Y	Page 4	Consider revising the last two sentences in the Concerns/Issues paragraph to read: "For Bayfield to remain a healthy city, it needs to provide living wage jobs, and housing that is affordable and accessible."	Y	Adopted
65	UW suggestion	Y	Page 4	In the Guiding Principles, explain more clearly what we mean by health. Suggest revising the second sentence in the "overall Vision" paragraph to read as follows: Health was not listed as a core value in 2001, but our understanding <u>that it is not merely the absence of disease</u> , and its role in community planning, has risen to a level in recent years that it is now considered an overarching goal.	Y	Adopted
66	UW suggestion	Y	Page 5	Revise the sentence introducing the Health Goal to read as follows: The new Health Goal was developed with the recognition that all residents deserve to lead fulfilling lives <u>that support physical, mental and social well-being</u> in a healthy community.	Y	Adopted

67	UW suggestion	Y	Page 5	Revise the final paragraph in the Guiding Principles section to read as follows: These Guiding Principles are very important for boards, committees, and the Common Council to <u>reference</u> whenever they are considering actions, goals and objectives in this plan. Their relevance will be noted in every substantive chapter.	Y	Adopted
68	Nan Fey	Y	Facilities Chapter	Add Recreation Center where appropriate. See Kitchell comment #35	Y	Adopted
69	Nan Fey	Y	Page 9	Change "insure" to "ensure" in first entry of Existing Conditions	Y	Adopted
70	UW suggestion	Y	Page 10	Consider adding another Objective (perhaps between current numbers 4 and 5) that focuses on the needs of seniors, e.g. "Explore ways to make community services and resources more accessible to seniors."	Y	Adopted
71	UW suggestion	Y	Page 12	Suggest adding to the final sentence of Guiding Principles so it reads as follows: options like walking and biking to promote health and wellbeing, decrease obesity, <u>and provide places and opportunities for social interaction.</u>	Y	Adopted
72	UW suggestion	Y	Page 13	Consider adding a phrase at the end of Goal 1, Objective 3 noting in particular the needs of seniors and low income users to make sure these are being met, e.g. "transportation systems meet the needs of all users, especially seniors and those with low incomes."	Y	Also added "youth", see Jewell comment #106
73	UW suggestion	Y	Page 14	Add "local restaurateurs and retailers" to the list of contributors to the local economy.	Y	Adopted.
74	UW suggestion	Y	page 15	Consider minor but important revisions to the Guiding Principles paragraph to read as follows: Economic security is a necessary element of both individuals' and the community's health and resilience. While all residents deserve access to economic opportunity, our <u>commitment to equity recognizes</u> that some may need more support than others to be successful. The community is strongly committed to preserving its natural environment and historic character; <u>health impacts and</u> sustainable development principles should be used to evaluate proposals and assess potential impacts, <u>including disproportionate impacts on different populations and locations.</u> Support for education is vital to developing a workforce for family supporting jobs that serve the year-round community as well as visitors.	Y	Adopted
75	UW suggestion	Y	Page 16	Consider adding a sentence to the second paragraph of the Introduction, before the last sentence that would read as follows: <u>Such opportunities would also allow for the transfer and availability of existing housing to younger residents and families.</u>	Y	Adopted
76	Nan Fey	Y	Page 17	Re-number objectives (1-6)	Y	Done

77	UW suggestion	Y	Page 17	Add to the second Objective 2, to emphasize the importance of locating senior housing "with easy access of parks, services, and community amenities."	Y	Adopted	
78	UW suggestion	Y	Page 21	In the second paragraph of the Introduction, consider adding <u>economic development</u> to the challenges listed in the last sentence.	Y	Adopted	
79	Nan Fey	Y	Page 25	In Comp Plan Limitations paragraph, replace reference to Village of Somerset with City of Bayfield	Y	Done	
80	Nan Fey	Y	Page 25	In Schedule & Process paragraph, change "insure" to "ensure"	Y	Done	
81	Nan Fey	Y	Maps	Add Rec Center to Transportation and Parks/Rec Areas	Y	See Jewell comment 99	
82	Nan Fey	Y	Maps	Revise snowmobile trail on Parks & Recreation map	Y	Also noted the trail is open to ATVs in winter	
83	Nan Fey	Y	Maps	Consider noting portions of Block 93 (south of Rittenhouse between 4th and 5th Streets) as either "protected open space" or "public facilities" (to protect their steep slopes >15%) on the Future Land Use map. The alley that runs through the center of the block is already city-owned property.	Y	Noted	
84	Fey	Y	Maps	Consider noting portions of the "wooded parcels" on Blocks 108 and 109 as either "protected open space" or "public facilities" (to protect their steep slopes >15%) on the Future Land Use map	Y	Noted	
85	Fey	Y	Maps	Clarify that Future Land Use Map is not the same as the city's current Zoning Map	Y	Add * to note this distinction. The FLU map is required by the Smart Growth statute; is not intended to reflect current (or even future) zoning categories.	
86	12/4/18 Library						
87		Y	Page 4	Concerns/Issues- Last sentence grammatical error. Lack of parallel construction. Should read: to accommodate and to attract. (add the second to).	Y	Rewritten	
88		Y	Page 5	Second paragraph. All mention of the "library" should be addressed as Bayfield Carnegie Library. The Bayfield Carnegie Library is an educational, cultural and historical institution. We are more than a building facility and we should not be buried in the facilities chapter. It should be said school and the Bayfield Carnegie Library in community life...	Y	First mention will use the full name with (library) noted thereafter. The emphasis is on facilities that are important to the community, not merely the buildings themselves.	
89		Y	Page 9	Existing Conditions. The Bayfield Carnegie Library is ranked 4th in the state of Wisconsin and is vital as a cultural institution and central to the community since 1904.	Y	Added.	
90		Y	Page 10	Goals and Objectives. Enhance the hearth, safety, and education.	Y	These elements are covered by the term wellbeing as it is used throughout this plan. No change recommended.	
91		Y	Page 11	Should say: Bayfield Carnegie Library	Y	Used full name in Introductory paragraphs	
92		Y	Page 12	Concerns and Issues. No bus route for access from Red Cliff to Bayfield Carnegie Library.	Y	Buses service the Library at riders' request. No change recommended.	

93			Page 15	Guiding Principles. Support for education where the Bayfield Carnegie Library is vital.	Y	This is assumed within the concept of education. No change recommended. Consider for action items with more detail.	
94			Page 22	Existing Conditions. Includes Bayfield Carnegie Library. Baseball field- soccer field (add)	Y	No changes. The library was added to Existing Conditions in a previous chapter, and the playing fields are on the Parks & Recreation Map.	
95			Page 23	School district and in alliance with the Bayfield Carnegie Library, integrate it into...	Y	No changes, see #91 above.	
96			Page 26	Glossary. Equity is defined, Equality is not defined.	Y	No changes. Graphic on page 5 is self explanatory.	
98	12/4/18	Public Comments					
99				1. There should be a list of key stakeholders in the documents. Some names are listed but others are not. List could have a disclaimer that we regret sincerely if we've missed anyone.	Y	City boards, committees and commissions were added to the Acknowledgements page.	
100		Chuck Fynn:		2. The Goal on Youth is not supported by the plan. Consider adding more.	Y	Added "youth" on page 13. See also comments #72 and #106	
101		Bob Durfey		Corrections on Housing map	Y	Revised in January 2019 map	
102		Hilary Jewell		Noted the Rec Center Facility is owned by the school and should be identified on the maps just as the school and library are noted. (We may want to identify Family Forum too if maps are modified).	Y	Rec Center will be added to the Parks & Rec map, and Transportation. Family Forum is a program housed in the Head Start facility in 2018, location could change.	
103		Hilary Jewell	Page 6	Add "and consumption" to the 7th bullet point about local food	Y	Adopted	
104		Hilary Jewell	Page 7-8	Add goal about working within school to create future stewards	Y	Better as an "action item"	
105		Hilary Jewell	Page 8	Goal 4 - remove "walking" to just read trails	Y	Adopted	
106		Hilary Jewell	Page 8	Goal 4 - add 3rd point to include Rec Center	Y	New Objective not necessary. Added in Facilities chapter	
107		Hilary Jewell	Pages 9-10	Add Rec Center to Existing Conditions	Y	Done in the Introduction	
108		Hilary Jewell	Page 10	Goal1 - add "sustainable" in front of infrastructure	Y	Sustainability is implied in the overall goal, recommended against adding the word to Objective 1.	
109		Hilary Jewell	Page 11	Goal 5 - add Rec Center	Y	Adopted	
110		Hilary Jewell	Page 13	Goal 2 - add Rec Center	Y	Adopted	
111		Hilary Jewell	Page 13	Specifically mention Youth & Senior	Y	Adopted	
112		Hilary Jewell	Page 14	Add Childcare to list in 7th entry under Existing Cconditions	Y	Not necessary, childcare is listed in Concerns/Issues	
113		Hilary Jewell	Page 24 Implementation	#3 add education to health & equity	Y	Adopted	
114		Hilary Jewell	Page 24 Implementation	Step 1 leaves a lot of room for things to fall through . Clarify accountability & timeline.	Y	Recommended changes in Paragraphs 1 and 5	
115							
116	12/6/18	Public Comments					
117		David Eades		Plan Commission Meeting Commended PC on the hard work that was done to create this document		Noted, and much appreciated.	
118							

12/10/18 Public Comments

Common Council Meeting

Kate Kitchell

Transition to the Implementation phase is important; suggested a meeting for as many committee members as possible, perhaps with training on what's needed and a roadmap/template for how to proceed.

Jim Bryan

Expressed gratitude for including his wife Trish in the acknowledgments. Noted that the issue of fat bikes on trails will need to be addressed (see comment 39). Suggested solar panels only be considered on city buildings where appropriate (see comment 1)

