

**City of Bayfield**  
**Parks & Recreation Committee Meeting Minutes**  
**Thursday June 4, 2020**

- Call to Order—9:02 Virtually with GoToMeeting at City Hall
- Roll Call: Kitchell, Carrier, Fizell, Bingham, Ray
- Other: Mather—Office Assistant, Tom Kovachevich—PWD
- Approve Agenda: Carrier/Fizell. Carried.
- Minutes from May 7, 2020: Fizell/ Ray upon changing: 11c). Carrier to take on Washington Ave. Lake access and not Cooper Hill Park. Stairway Design Status to have 4 Cedars Grant not grant opportunity. Grant Proposal for AARP Grant. Carried.
- Public Input: None

Agenda

Permit Applications and public requests (if any): None

COVID-19 Report & Discussion: Carrier discussed minutes from Special P&R and Public Works Sub Committee: Dalrymple Campground will be open due to demand, two stalls at East Dock Park will be open 7 days a week, and 1 stall at the boat ramp will be open on weekends. Signs were developed by Kate Kitchell, Mike Eldred and Bayfield County with recommended guidelines for COVID-19. Thank you to Mike and Kate for the generous donation of the signs! Signs will be placed accordingly in public locations at the PWD discretion and will be up before this weekend!

Standard Update Reports:

1. Budget/Finance: Typo of 2019 instead of 2020 in the budget. Budget is fine for now. No spending of CIP money at this time. Mary Rice has generously donated funds to help with the cost of the Fountain near East Dock Park for the entire summer. A thank you letter will be sent from the council.
2. Baseball Field, Soccer Field, School Garden: The leaf and brush piles will be closed on weekends for now until a better solution for excess trash and debris from out-of-city-limit dumpers can be resolved. This will close off the access to the BRT Trailhead at the top of the soccer field.
3. Big Ravine Preserve (includes 120 acres, Gil Larsen, Iron Bridge): See below.
4. Brownstone Trail: Landmark to hold a virtual meeting on June 22 from 5-7pm to discuss long and short-term options for the Brownstone Trail. Carrier mentioned a culvert opened up near the trailhead by the boat ramp behind the old treatment plant Public Works will investigate.
5. Cooper Hill Park: Weeding should be done.
6. Dalrymple Campground: The campground is open! Some work that needs to be done there, general maintenance—fix the fence, cut down limbs, etc.
7. Fountain Park: The fountain is on due to the donation from Mary Rice. Thank you!
8. Korseberg Park: Some down limbs. Carrier offered to pick up and dispose of. Thank you!
9. Halvor Reiten Park: Branches at the beach were removed. Bingham requested a trash can to be put there. Public Works will put one out.
10. Jakes Park/ Memorial Park: AARP Grant submitted for around \$80K to replace the walkway in Memorial Park and help fix up the boardwalk at Halvor Reiten beach. No match is required for this grant. Thank you to Kate for all the efforts and hard work in submitting this grant!
11. Other:
  - a. Launching a Green Infrastructure Program: No new updates.

Ongoing Business:

- Big Ravine:
  - Gil Larsen Trailhead Status: One bid came in and was too high for the scope of the project. Discussion ensued on the best options to proceed. Pursue with reconstruction of the steps and no

pathway, re-gravel the existing pathway, lay timber ties down around parking lot to better define, create a smaller planter box with help from volunteers and use donated native plants. Bingham- Yes. Carrier-Yes. Fizell-Yes. Ray-Yes. Kitchell-Yes. Carried. Bingham mention moving the trailhead sign down further near the entrance—will find a good space and bring back with recommendations to the committee.

- Trails Design Project Status: Will Krift will provide the final trail report early next week for final acceptance. No permits should be required for work. Walk though with Tom Fitz, Geology professor at Northland and Phil Johnson, NRCS, had no “red flags” with the trail construction project and offered suggestions for further erosion control. Tentative staircase area showed no “red flags” either but would recommend vegetation around to help with erosion. Mather to help with purchasing assistance for Krift.
- Volunteer program:
  - Volunteer sign-up report: list of names and contact info for volunteers for committee members to utilize to help with clean-up work when needed.
    - online safety & trail building training 6/5 & 6/6: around 40 people signed up!
    - begin trail work 6/12 & 13 with 4-person crews (max.)
- Bayfield “shoreline trail” (proposed 1<sup>st</sup> section from north beach to rock point en route to Dalrymple Park): draft letter to Mr. Schultz regarding permission for trail at June meeting: No progress. Tabled.
- Park Spring Clean Up: No organized clean up days set. Current system of having park leads rely information back to Public Works is helpful. Utilize volunteer list to help with cleanup.
- Meeting times: Motion by Fizell to change meeting times will start at 7:30 am every 1<sup>st</sup> Thursday of the month to better help with work schedules and to keep meeting virtual until further notice. Ray seconded. Carried.
- Next Meeting: July 2, 2020 7:30 am virtually.
- Adjourn: 10:10 am Fizell/ Ray.