

City of Bayfield Common Council Meeting

Minutes of Wednesday, June 17, 2020 – 5:30 pm

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 5:34 p.m. followed by roll call and the Pledge of Allegiance.

Present: Bryan, Cirillo, Burkel, Carrier and Mayor Ringberg

Staff: PWD Kovachevich, Chief Fangman, Treasurer Johnston, Office Assistant Mather, and Clerk Hoopman

Review/Approve Agenda: Bryan/Burkel made a motion to approve the agenda as presented. Carried.

Review/Approve the Common Council and Board of Review minutes of June 2, 2020: Burkel/Carrier motioned to approve the minutes as presented. Carried.

Public Input on Agenda Items: None.

Agenda

1. Covid-19 – where do we go and what are the impacts?

- **City Budget** – The issues with the City budget were discussed. A decision was made to have a special meeting on June 23, 2020, at 5:30 p.m. to review the budget in depth and discuss the tax levy.
- **Apple Festival** – Councilor's were informed about a stakeholder meeting the Chamber is hosting tomorrow regarding the fate of the apple festival. The PWD, Police Chief and Councilor Bryan will be there to represent the City. The Council briefly discussed their concerns about issuing a permit for this event. Carrier/Bryan moved to stay open to the idea of issuing a permit and noted they were interested in hearing the thoughts and ideas expressed at the stakeholders meeting for a modified event. Passed by roll call votes as follows: Bryan, Burkel, Carrier and Cirillo – yes.
- **Maggie's, 257 Manypenny Avenue, Alcohol License Request** – Burkel/Bryan made a motion to grant permission to Maggie's to extend their alcohol license to their parking lot for the remainder of 2020. Discussion ensued. This is not contiguous property and concerns were expressed about this issue. Motion was denied; Burkel, Carrier, Cirillo -no; Bryan – yes.

Burkel/Carrier moved to support an application by Maggie's for a separate beer and/or wine license for this property. Passed by roll call vote – Carrier, Bryan and Burkel – yes. Cirillo abstained.

- **City Employee – Covid-19 Policy:** Burkel/Bryan moved to adopt the policy as presented with the understanding revisions, additions and corrections may be needed. Cirillo and Carrier agreed to review further and make suggested changes/additions. Passed by roll call vote as follows: Cirillo, Burkel and Carrier – yes.

- **Resolution #572 – Allowance of temporary signs due to the Covid-19 Pandemic.** Cirillo/Burkel moved to approve Resolution #572 as presented. It was hoped it is clear this allowance is only for the remainder of 2020 and is to help local business communicate additional information during this unprecedented time. Passed by roll call vote as follows: Burkel, Carrier, Cirillo, and Bryan – yes.

2. Resignations/Appointments - Library Board: Burkel/Bryan made a motion to accept with regret the resignation of Doreen Dalman and further to accept the Mayor’s appointment of Ted Dougherty to the Bayfield Carnegie Library Board. Carried.

3. Resolution #571: Resolution for Outdoor Recreation Grant Application to the WI Department of Natural Resources: Carrier/Cirillo made a motion to adopt Resolution #571 as presented. It was approved with the understand Hoopman and Kitchell would be mindful of the City’s budget issues. Passed by roll call vote as follows: Burkel, Carrier, Cirillo, and Bryan – yes.

4. Sidewalk Sale Request from Up North 124 Rittenhouse Avenue - June 13-14 & 27-28, July 11-12 & 25-26, August 8-9 & 22-23, September 5-6 & 19-20. Burkel/Cirillo moved to approve the sidewalk sale requests as presented and in accordance with City Ordinance. Passed by roll call vote as follows: Carrie, Cirillo, Bryan and Burkel – yes.

5. Project Updates:

a. Marina Breakwell/Seawall Project: Agreement between the Department of the Army and the City of Bayfield, WI for the design and construction assistance for the AIM Bryan/Burkel moved to approve the Mayor’s signature on the agreement for the Marina Breakwall Project as presented. Cirillo, Bryan, Burkel and Carrier – yes.

b. Bayfield & Ashland County Regional Housing Study: The survey work has been going slow but is in progress.

c. Big Ravine & Wayfinding System Project: Burkel/Cirillo moved to approve the City Parks and Recreation Committee entering into a contract with Earth Sense in the amount of \$6000 to reconstruct the steps. This is part of the WCMG Project. Passed by roll call vote as follows Bryan, Burkel, Carrier and Cirillo – yes.

d. Green Infrastructure Project: Some discussion ensued about this project which is no longer a priority for many considering Covid and travel is highly uncertain. Because of this, we are proposing to scale back the contract with J.B. Hinds to focus on just completion of the code ordinance.

6. Mayor’s Report: The Mayor thanked the City’s Police Department for the work they do and feel they and the EMS have a done a great job in these unprecedented and scary times.

File Reports from Committees, Commission & Boards:

Ambulance: Minutes of March 19, 2020

Fire Department: Minutes of June 1, 2020

Harbor: Minutes of June 1, 2020

Library: Minutes of May 12 and 22, and June 3, 2020

Parks and Rec.: Minutes of June 4, 2020

Police Department: May 2020 Report

Burkel/Bryan made a motion to approve the minutes listed above in a block format. Bryan mentioned the issues and concerns regarding the City’s LE Building and asked Councilor’s for their ideas and thoughts. “It’s been a victim of circumstances.” Carried.

Correspondence: None.

Treasurer's: May Treasurer's Report, Voucher Payments, Fund Summary, and Budgets

Bryan/Burkel made a motion to accept and place on file the May Financial reports as presented. Passed by roll call vote as follows: Cirillo, Bryan, Burkel and Carrier – yes. It was also agreed the Finance Committee would be suspended with the understanding the Council will review the financials and get the Treasurer's updates at their meeting, etc.

Next Mtgs:

July 15, 2020, 5:30 p.m. – Reg. Council Mtg.

August 19, 2020, 5:30 p.m. – Reg. Council Mtg.

Adjournment: Burkel/Carrier made a motion to adjourn. Carried.