

**CITY OF BAYFIELD TREE BOARD AGENDA
MONDAY, May 23, 2022, 5:00 PM**

Virtual

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/298897165>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 298-897-165

Get the app now and be ready when your first meeting starts: <https://meet.goto.com/install>

Call to Order:

Members Present:

Approve Minutes of April 24, 2022:

Financial Report:

OLD BUSINESS:

1. Implementation of the 2022 Urban Forestry Grant/Tree Inventory Project
2. BCEF foundation grant approval and project progress
3. Residents have received notice in water bills regarding boulevard tree requests
4. Arbor Day planting at the Bayfield School with 4th grade students
5. May workday May 21 9 am.
6. Booth at Bayfield in Bloom June 3rd.
7. Any potential members for the tree board

NEW BUSINESS:

1. Contact with Ramona Shakelford, Superior invasive species coordinator
2. Contact with subcontractor for the Tree Inventory Project
3. Arbor Day planting at Bayfield School Garden site
4. Next meeting June 27, 2022, 5:00 pm

ADJOURNMENT

CITY OF BAYFIELD TREE BOARD

MEETING MINUTES

MONDAY,

April 25, 2022

CALL TO ORDER: The meeting was convened by B. Cozzi, City Forester and Chairman of the Tree Board at 5:01 PM. The was a virtual meeting.

MEMBERS PRESENT: Beth Cozzi, Dionne Johnston, Jane Edwards, Tad Paavola, and Jacob Geisler.

MEMBERS EXCUSED: Susan Hedman, Jane Edwards, and Sherman Edwards.

APPROVAL OF MINUTES:

A motion was made by D. Johnson to approve the minutes of the meeting of March 28, 2022, as distributed. T. Paavola seconded the motion. The motion carried.

FINANCIAL REPORT:

The total City Tree Board Budget for CY 2022 is \$6,500. There have been no expenses incurred to date.

OLD BUSINESS:

1. The final preparatory step for the implementation of the 2022 Urban Forestry Grant/Tree Inventory Project, which is to begin in May, is the finalization of the contract with the subcontractor.
2. The Bayfield Community Educational Foundation approved phase 1 of the grant submitted on behalf of the Bayfield School district. This is a collaborative effort with the School District of Bayfield and the City of Bayfield. A more detailed project description will now be drafted and submitted to the Educational Foundation.
3. Bayfield City residents will be informed via a message included with an upcoming utility billing as to their ability to request tree plantings in the boulevards adjoining their properties. A fall planting is being planned.
4. An Arbor Day celebration involving the 4th grade classes of the Bayfield School has been scheduled for May 20, 2022, at 2:00PM. Two fruit trees will be planted at the school garden site.
5. The April work day cancelled due inclement weather will be rescheduled during the month of May.
6. Preparations are underway under the direction of the City Forester to have a booth or table at this year's Bayfield in Bloom Garden Expo scheduled for June 3rd.
7. Tree Board members were reminded to identify potential members of the Tree Board and to share that information with the City Forester.

NEW BUSINESS

1. The Bayfield County Forestry Department reports that the Emerald Ash Borer has been found in two locations within or adjacent to the City of Bayfield. The Department will monitor the

situation and intervene as warranted. Removal of the infected trees is pending. These infestations involve non-native ash varieties.

2. The Wisconsin Department of Transportation has informed the City Public Works Director that several signs within the City will be removed since they no longer comply with DOT policy. Among others, the signs include the Tree City and Bird City signs. A decision will be made as to where these signs can be legally and properly displayed.
3. The work day for Tree Board members will be rescheduled for May 21, 2022 beginning at 9:00AM. The emphasis will be on pruning.
4. As an informational item, it was reported that Landmark Conservancy has purchased the Viking Motors (commonly referred to as the bus garage) property. It is being proposed that the trailhead for the Brownstone Trail will be relocated to this site thus bypassing the portion of the trail closed due to bank erosion.

FOLLOW-UP MEETINGS:

The next meeting of the Tree Board is scheduled for May 23, 2022, at 5:00 PM. This meeting will be a virtual meeting.

The following meeting is tentatively scheduled for June 27, 2022.

ADJOURNMENT:

A motion for adjournment was made by D. Johnston and seconded by T. Paavola. The motion carried. The meeting was adjourned at 5:20 PM.

Respectfully Submitted.

Jacob Geisler

CITY OF BAYFIELD
Tree Fund - Expenditures

Current Period: May 2022

Account Descr	2022 YTD Budget	May 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND					
Dept 53316 TREE BUDGET					
E 100-53316-231 MAINTENANCE	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 100-53316-290 OTHER CONTRACTUAL SERVICES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 100-53316-331 MILEAGE/MEETINGS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Dept 53316 TREE BUDGET	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%
Fund 100 GENERAL FUND	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%
	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%